

RESOURCE MANAGEMENT COMMITTEE

THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that a meeting of the **RESOURCE MANAGEMENT COMMITTEE** will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Paroa, Greymouth on **Tuesday, 8th December 2009**

P. EWEN
CHAIRPERSON

S. MORAN
Planning and Environmental Manager
C. DALL
Consents and Compliance Manager

<u>AGENDA NUMBERS</u>	<u>PAGE NUMBERS</u>	<u>BUSINESS</u>
1.		APOLOGIES
2.		MINUTES
	1 – 5	2.1 Confirmation of Minutes of Resource Management Committee Meeting – 9 November 2009
3.		PRESENTATION Mr Stephen Keenan and Mr Graham Monk presentation on Water Quality and Dairy Effluent
4.		CHAIRMAN'S REPORT
5.		REPORTS
		5.1 Planning and Environmental Group
	6 – 7	5.1.1 Planning & Environmental Manager's Monthly Report
	8 – 25	5.1.2 Biosecurity Act Review
		5.2 Consents and Compliance Group
	26 - 28	5.2.1 Consents Monthly Report
	29 - 32	5.2.2 Compliance & Enforcement Monthly Report
		6.0 GENERAL BUSINESS

THE WEST COAST REGIONAL COUNCIL**MINUTES OF THE MEETING OF THE RESOURCE MANAGEMENT COMMITTEE
HELD ON 9 NOVEMBER 2009 AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL,
388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 10.32 A.M.****PRESENT:**

P. Ewen (Chairman), R. Scarlett, D. Davidson, B. Chinn, A. Robb, A. Birchfield, T. Archer, T. Scott

IN ATTENDANCE:

C. Ingle (Chief Executive Officer), S. Moran (Planning & Environmental Manager), R. Mallinson (Corporate Services Manager), C. Dall (Consents & Compliance Manager), T. Jellyman (Minutes Clerk), The Media

1. APOLOGIES

There were no apologies.

2. MINUTES

Moved (Archer / Robb) *that the minutes of the previous Resource Management Committee meeting dated 13 October 2009, be confirmed as correct.*

Carried

Matters Arising

There were no matters arising.

3. CHAIRMAN'S REPORT

Cr Ewen reported that it has been a fairly quiet month. Cr Ewen attended the rating district meetings in his constituency including the Greymouth Joint Floodwall Committee meeting.

Cr Ewen reported that he dealt with several enquiries including sea erosion, DoC estate, 1080 and quarries. Cr Ewen advised that he has also received enquiries about earth movements in the Runanga / Dunollie area.

Cr Ewen dealt with concerns from people regarding the de-bluffing of rock on the south end of the Cobden Bridge.

Moved (Ewen / Archer) *that the Council receive this report.*

Carried

5. REPORTS**5.1 PLANNING AND ENVIRONMENTAL GROUP****5.1.1 PLANNING AND ENVIRONMENTAL MANAGER'S MONTHLY REPORT**

S. Moran spoke to his report advising that mediation for Wetlands Variation 1 was not successful therefore Council will be going to a hearing on the Wetlands Variation. He advised that the legal costs of the hearing is unbudgeted and will be in the order of \$50 - \$100,000. S. Moran advised that a reasonable amount of staff time would be taken up with this. The hearing will commence on the 14th of December in Greymouth, one week as been set aside for this case. Cr Chinn asked if there is any way of getting the hearing delayed as he is dead against spending ratepayer money to fight an issue like this. Cr Chinn stated that this matter needs to be worked out in house. He is not in favour or going to the Environment Court, as he has no faith in the Environment Court. Cr Davidson supports Cr Chinn, Cr Davidson stated ratepayers are paying twice as a taxpayer and as a ratepayer and this is not acceptable. Cr Davidson stated that DoC is having a say in freehold land and this

has to stop, it is too hard for the West Coast to come up \$100,000, this is big money. Cr Ewen stated that this Council is in a dilemma with this issue because when it comes to private land we are all of a like mind and we need to draw the line where DoC is concerned as they are trying to take private ownership of the land. Cr Ewen stated that he thought mediation may have been able to work through these issues but he feels that in defence of the property rights Council needs to make a stand and if DoC is going to be intractable then this is the cost of democracy. Cr Scarlett agrees with Cr's Chinn and Davidson, Cr Scarlett feels that it is outrageous that DoC who have had their budget cut, can be spending this kind of money, taxpayers money, it is double dipping and Council will have to spend up to \$100,000 to defend this in the Environment Court. Cr Scarlett feels that DoC is on shaky ground, this is reprehensible and something should be done about it. Cr Scarlett stated that the local MP should be contacted, along with the Director General of Conservation so this matter can be discussed. Cr Scarlett advised that he received a letter back from the Associate Minister of Conservation over this matter. The letter said that the process continues on. T. Scott asked where did the mediation breakdown and what pushed it to the Environment Court. S. Moran advised that the fundamental difference is that Council has been through a process to identify the significant wetlands that should be in the schedule but DoC want a catch all rule so that you can't do anything in any wetland without a resource consent. T. Scott stated that he would like to be sure that the breakdown is irretrievable and that the Environment Court is the last place to go. S. Moran advised that there has been a two day court mediation. Cr Ewen advised that the catch all rule is the problem as Council generously came up with our wetlands plans previously but DoC wanted many on their estate put in and now there is going to be another catch where private landowners who may have wetlands on their property can be caught. Cr Ewen stated that Council is obliged to defend our position because otherwise by default we are passing off private land ownership to another entity. Cr Scarlett stated there are two issues, one is the significant wetlands on the DoC estate which Cr Scarlett thinks might be covered under the Conservation Act anyway and it is of no value to include them. The second issue is the term "significant"; there must be wetlands on the West Coast that don't have significance in terms of the RMA. Cr Scarlett asked if as Council are we able to make a determination as of right if there is science behind it. S. Moran confirmed the process that is followed, the first schedule process is put out, people put in submissions, they don't agree, they appeal and then you end up where we are now. Cr Scarlett asked if DoC is saying that all wetlands on the West Coast are significant. S. Moran confirmed that DoC is saying all wetlands on the West Coast maybe significant therefore a resource consent is required before you do anything. Cr Ewen stated this is an unreasonable position and this is where the discussions have come to a dead end.

Cr Chinn asked if there is any chance of having a meeting with the Director General of DoC, as we need to work through this without spending \$100,000. Cr Chinn asked if the court hearing could be delayed. S. Moran advised that there would need to be a significant issue for the court to agree to a delay. C. Ingle advised that Council has prepared a variation to its Land and Riverbed Plan, it has listed the 20 significant wetlands for the region, the people who wanted to make submissions have come in, Council has had a hearing, the submitters have said to Council what they think of the proposed variation, Council has made changes as a result of those submissions and evidence presented at the Council hearing and now DoC have come in and said no, still not good enough, we are taking you to court so they have lodged their appeal with the Environment Court. C. Ingle advised that staff here have to respond to that and it is in the Court's hands. C. Ingle advised that the parties involved are not just DoC and West Coast Regional Council but also Solid Energy, Forest and Bird and Friends of Shearer Swamp. The main difference is with DoC who put in a list of 176 areas that they feel should be on the schedule. C. Ingle has had five meetings with DoC technical staff in the last 12 months to go through this list and they have not been able to show any, apart from four, that meet the criteria, yet they are still taking us to court. C. Ingle stated he would be very interested to see what evidence DoC have, as he is yet to see any. C. Ingle advised that the court has ordered an exchange of evidence to occur at the end of November so at that stage we will see what their evidence is. At this stage the appeal says that DoC do not believe that Council has met Part 2 of the Act in only listing the 20 wetlands. C. Ingle confirmed that DoC have authorised that the details of the meetings he has had with DoC are admissible as evidence. Cr Ewen stated that this council has been quite flexible in its original position and we have added further bits into the Plan to meet DoC's requests. C. Ingle advised that his previous experience with DoC is that they are required to advocate for conservation which they do using the RMA process and they will take it as far as they can and try to get as much as they can. Cr Archer believes that Council should defend its position. He suggests Council make strong representations to the Minister of Conservation, the Director General and the three members of Parliament. These could be asked to intervene to get a sensible solution rather than to waste large sums of ratepayers money to defend our position when we believe our position is perfectly reasonable. Cr Archer feels this needs to be

brought to the attention of these people and advise them of the hearing date and that a meeting is required prior to the 14th of December in order to get a sensible solution.

Moved (Archer / Chinn)

That Council writes to the three regional Members of Parliament, the Director General of the Department of Conservation and the Minister of Conservation to have the Wetlands Variation resolved prior to the court hearing to save West Coast Regional Council spending up to \$100,000 of ratepayer money when it is not considered to be justified.

Carried

Cr Birchfield stated that DoC is not happy with 86% of our land area and they are now interfering with the small amount we have left. Cr Birchfield stated we have to defend this and if we allow DoC control of this area then we have sold ratepayers out. Cr Birchfield stated that basically this is confiscation of private property, this is theft and we need to defend the landowners against this.

S. Moran advised that the Regional Transport Committee wants Council's approval to appoint two alternates for when representatives are unable to attend meetings.

Moved (Scott /Archer)

1. *That Rosie McGrath is appointed the Public Health representative alternate for RTC.*
2. *That Brett Cooper is appointed the Safety and Personal Security representative alternate for RTC.*

Carried

S. Moran advised that the Lifelines Engineering Group is arranging to have a training session or mini civil defence exercise at each meeting. S. Moran reported that the review of the Civil Defence Emergency Management Plan is being worked through with some chapters being re-drafted. It is expected that the draft will be ready in March of next year for consultation.

S. Moran reported that test results to date from the Arahura mussel beds have been very good and the last two sample results are awaited.

Moved (Archer / Davidson) *that this report be received.*

Carried

5.1.2 PROPOSED COASTAL PLAN CHANGE

S. Moran spoke to this report. He advised that a hearing panel needs to be appointed before April 2010 in order to meet the statutory timeframe. Cr Chinn asked if freehold landowners who missed the opportunity to lodge a submission in 2008 be able to speak at the hearing. S. Moran advised they would need to find a submitter who has made a similar submission to the one that they would make and that person could cover off those issues for them. C. Ingle advised that they would not have the status of a submitter in legal terms. C. Ingle advised that those who missed out could contact S. Moran because if they have information then Council may want to seek Affidavits from them to use in the process. Cr Ewen advised that the hearing date is scheduled for 3 February. Cr Ewen advised that if issues are not resolved with the proposed coastal plan change then the same scenario as the wetlands variation could occur. C. Ingle stated that this matter is likely to end up in the same place. Once matters get down to a staff level with DoC then staff opinions seem to become philosophically opposed and there is no agreement.

Moved (Archer / Birchfield)

That the Resource Management Committee appoint a sub-committee of all RMC members, as available, to act as a Hearing Panel to:

1. *Hear the submissions of those submitters who wish to be heard on Proposed Plan Change 2 to the Regional Coastal Plan for the West Coast; and*

2. *Deliberate and make decisions, including giving the reasons for accepting or rejecting each submission, on all submissions that have been made to the Proposed Plan Change 2 to the Regional Coastal Plan for the West Coast; and*

3. *Publicly notify that it has made its decisions.*

Carried

5.2 CONSENTS AND COMPLIANCE GROUP

5.2.1 CONSENTS MONTHLY REPORT

C. Dall spoke to his report advising that it has been a quiet month in the consents department with the most significant issue being the issuing of consents to Solid Energy for its proposed Millerton mining operation.

C. Dall advised that Solid Energy is looking at mining some of the large resource that has been on fire for almost 100 years. The aim is to control the fire and then mine the coal, as part of this additional water management systems will be put in place and they are hoping to treat some of the historic acid mine drainage and to tidy up some of the water quality.

Moved (Scarlett / Davidson) *that the November 2009 report of the Consents Group be received.*

Carried

5.2.2 COMPLIANCE & ENFORCEMENT MONTHLY REPORT

C. Dall reported that staff have been carrying out monitoring of dairy effluent systems, with close to 80% of farms visited found to be compliant. C. Dall advised that inspections of various municipal wastewater treatment systems revealed issues of concern in Franz Josef and Haast. These issues are currently being addressed by Westland District Council.

C. Dall reported that a number of complaints were received regarding water quality in the Ngakawau River. These were followed up but there was no evidence that anything untoward was happening at the time.

C. Dall advised that the Parliamentary Commissioner for the Environment has released her report on Stockton Coal Mine. None of the recommendations in the report are directed at this Council but if the Minister for the Environment wishes to follow up on any of these then some of the recommendations would require input from this Council.

Cr Archer asked C. Dall what changes are likely and how they are going to happen in view of the Parliamentary Commissioner for the Environment report on Stockton Coal Mine. C. Dall responded he has been advised that the Minister for the Environment is looking into this matter but he has not yet been advised of any changes at this stage. Cr Ewen advised that he was sent a copy of the report and he was also interviewed as part of the formulation of this process. Cr Ewen stated that this report is a step up from the previous report and it is a good result for this Council as indirectly it strengthens our case with regard to the number of old mining licences on the West Coast. Cr Ewen stated that in recent times Solid Energy has put in a big effort at Stockton and they are now addressing matters that past governments could not be bothered about. Cr Ewen stated this is positive for the outcome of mining and positive for this Council.

Moved (Archer / Davidson)

That the November 2009 report of the Compliance Group be received.

Carried

6.0 GENERAL BUSINESS

T. Scott advised that Makaawhio's Pounamu Management Plan has now been completed and has been released. He presented a copy of the Pounamu Management Plan to Council. T. Scott advised that rules have not changed regarding beach fossicking. Public fossicking is allowed on beaches.

T. Scott advised that protocols for the accidental discovery of pounamu are being written into all consents. He advised that to date Makaawhio have never been notified by miners of an accidental discovery of pounamu.

The meeting closed at 11.16 a.m.

.....
Chairman

.....
Date

Prepared for: Resource Management Committee
 Prepared by: S. Moran – Planning & Environmental Manager
 Date: 1 December 2009

Subject: **PLANNING & ENVIRONMENTAL MANAGER'S MONTHLY REPORT**

PLANNING

Variation 1 (Wetlands)

All parties have prepared their evidence in chief and this was exchanged on Friday the 27th of November. Staff are preparing rebuttal evidence which is due 9th of December and the Environment Court hearing will commence on the 14th of December.

Plan Merge

This is the bringing together of the Discharge to Land, Land & Riverbed, and Water Management Plans. Staff are tidying up the last of the merged document and will be asking Councilors to approve it for notification at the February meeting.

CIVIL DEFENCE EMERGENCY MANAGEMENT

Weather Radar

MetService have obtained the support of all key stakeholders and work is commencing on the Resource Consent application. The target operational date remains April 2011.

TRANSPORT

Regional Transport Committee Meeting

The Regional Transport Committee met on 17 November. Items addressed at the meeting included:

- **National Land Transport Programme (NLTP) and Implications for the West Coast**
 This NLTP is the biggest yet, with the State Highway, through the Roads of National Significance, being the primary winner. The West Coast has also received its largest Regional Land Transport Programme. However, there have been some changes in how the funding has been allocated with the R Funding now being applied to the highest ranked projects as opposed to being assigned to those projects which may not have attracted National funding. This has resulted in the districts losing the ability to undertake some planned projects such as seal extensions. There has also been a reduction in the amount of funding asked for although the amount provided has increased from last year.
- **Regional Land Transport Strategy (RLTS) Review**
 The previous RLTS was adopted in February 2006 with a 10-20 year planning framework. The Act requires the RLTS to be reviewed within 3 years, consequently the review process was required to commence by February 2009. However, an extension of time was granted by the Minister of Transport until August 2010 due to the requirement to produce the Regional Land Transport programme by June 2009.

The previous RLTS was found to contain a high level of duplication due to the way that it was formatted. A draft framework for the revised RLTS was presented to the Regional Transport Committee (RTC) for their approval which removed this duplication and to ensure that the new structure did not overlook anything. The new RLTS has been structured to be more measurable through its policy framework.

The RTC has decided to push the review timeline out for an additional 3 months to take into account work that is occurring at the national level on freight and tourism which is expected

to highlight key routes for these industries. Once these documents have been released their impact on the West Coast region can be assessed and the relevant outcomes reflected in the RLTS. The completed RLTS is now expected to be presented to Council for approval in October 2010. A letter will be sent to the Minister of Transport explaining the delay.

- **Review of the Land Transport Management Act**

The Land Transport Management Act is to be reviewed. There are now some sections within the Act which need to be removed for example the Regional Fuel Tax provisions. The Act will also be reviewed to assess whether any of the processes required as part of it can be streamlined.

- **West Coast State Highway Route Security Studies Updates**

The NZ Transport Agency have released the Route Security Studies for State Highway 6 and 73 for consultation. Route security risks on the network are high and are impossible to completely remove. The process for managing risks has moved towards a coordinated corridor management approach.

- **West Coast Passing Opportunities Study Update**

A draft map identifying the most problematic areas requiring opportunities for passing has been developed by the NZ Transport Agency. The map identifies where further passing opportunities are to be sought. These opportunities are very important especially with expected increases of both freight and tourism traffic on West Coast roads.

The RTC is scheduled to meet again in March 2010.

Community Road Safety Programme

The contract for the provision of road safety has been renewed with Tai Poutini Polytechnic following changes in funding. The Community Road Safety Programme is in a state of flux with only one of three years funding being allocated at this time. A review of this sector of transport is currently underway and further certainty regarding funding for the remaining two years of the programme should be known in the next few months.

The Road Safety Committee is scheduled to meet again on the 2nd of December.

RESOURCE SCIENCE

Hydrology / Flood Warning

There were no events during the reporting period.

Water Quality

The contact recreation monitoring program has been reviewed prior to it commencing in November. In line with the Ministry for the Environment guidelines, some sites do not need to be sampled because they have been continually so clean that they can be retired for a few years. The new programme sees an increase in sampling frequency at several sites, due to their popularity.

We have made a couple of changes to the Lake Brunner monitoring program. Oxygen and temperature profiles (0-100 m), along with surface clarity, total phosphorus, and chlorophyll, have gone from two-monthly, to monthly. The work will take half a day for one staff member, and utilise the WCRC deepwater monitoring probe. This will assist with trend assessment of these parameters, and enable the Council to better monitor patterns in lakebed oxygen levels. The other monitoring remains two-monthly.

RECOMMENDATION

That this report is received.

Simon Moran
Planning and Environmental Manger

5.1.2

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee
 Prepared by: Chris Ingle – Chief Executive
 Date: 26 November 2009
Subject: BIOSECURITY ACT REVIEW

Introduction

Changes in technology, new approaches to managing risk, and a drive for improved efficiencies mean that the Biosecurity Act 1993 has not kept up with the changing face of New Zealand's biosecurity system. The Minister for Biosecurity, Hon David Carter, has asked the Ministry of Agriculture and Forestry (MAF) to review the Biosecurity Act 1993 (the Act) with the aim of introducing amendments into Parliament by mid-late 2010.

MAF is holding workshops in February and March 2010 to work through the issues in more detail. Written comments can be made by 23 December 2009.

The MAF Biosecurity Information Paper (see attached)

The biosecurity system is designed to:

- Prevent harmful pests and diseases from coming into New Zealand and establishing themselves, with the assurance that international trade and tourism are maintained; and
- Reduce the harm from unwanted pests and diseases already established in New Zealand, thus maintaining New Zealand's economic, social, cultural, health and environmental opportunities.

This report assesses the MAF paper (attached) and discusses how a change to the Biosecurity Act might affect the West Coast Regional Council.

MAF Review of Key Parts of the Biosecurity Act 1993

Areas MAF consider legislative change appears to be needed include:

1. Border management;
2. Marine biosecurity;
3. Pest management;
4. Biosecurity preparedness and response within New Zealand;
5. The sanctions regime for non-compliance.

1. Border Management

Border management is not a regional function, so these changes are probably not relevant to the West Coast.

2. Marine Biosecurity

The Council has not been actively involved in marine biosecurity to date except to set conditions on resource consents for certain marine activities (e.g. Jackson Bay marine farm around risks of undaria, an exotic seaweed).

The MAF paper refers to oil and gas exploration and production activities in New Zealand's Exclusive Economic Zone (EEZ) creating biosecurity risks for New Zealand's marine environment.

"Examples of activities that may introduce invasive marine organisms to New Zealand include:

- Exploratory drilling rigs and platforms operating at sites in the EEZ may have lots of organisms attached to them; and
- Tankers discharging ballast water when berthed alongside structures and vessels in the EEZ.

The biosecurity risks in the EEZ are not exclusively related to oil and gas exploration. Future activity in the EEZ, such as large-scale seabed mining (for example, for gold and iron-sand), energy generation, aquaculture, carbon capture and storage, and bio-prospecting could also be expected to create biosecurity risks to New Zealand's marine environment."

Seabed mining is an activity that may occur on the West Coast in the future and any biosecurity risks would normally be managed through the RMA consenting process. The MAF paper suggests that the Act will be reviewed so that "Rigs, structures, platforms and craft that are anchoring, berthing, or operating in the EEZ will come within the scope of MAF's border management powers."

3. Pest Management

The MAF paper states:

"The pest management system has evolved over time and is fragmented, with unclear roles and responsibilities for individual agencies which result in gaps and overlaps in the system.

Unlike other landowners, the Crown is not required to meet rules in regional pest management strategies, which undermines the effectiveness of these strategies. Work is underway to address these issues and improve the frameworks and tools that enable effective pest management in New Zealand. Other central Government agencies, regional councils, industry and Tangata Whenua are involved.

Specific issues with the Act identified from this work include:

- There is limited guidance on how the tools within the Act should be applied and used by the parties concerned;
- National and regional pest management strategies are not flexible enough to provide for quick action on new pest threats, and are onerous and cumbersome to implement;
- The pest management strategies are focused on the pests themselves, and are not well suited for alternative approaches to pest management, such as pathway management or site focused activities;
- Its lack of obligation on any particular agency to undertake activities in pest management, thus allowing for the situation where no-one takes the lead and no decision is made; and
- There are insufficient tools for MAF to be effective in its leadership role."

The Council will support the Crown being required to meet the rules in the Regional Council's Plant Pest Management Strategy. However the fourth bullet point may be of concern, as it seems to suggest that pest strategies could become mandatory. Further detail is needed from MAF on what specifically their thinking is on this point, as the paper is not very clear:

"Potential changes that are being explored include:

- Whether roles and responsibilities in pest management should be included within the Biosecurity Act, or whether there are alternative ways to clarify these;
- Providing greater national policy direction and mechanisms for allowing this;
- Improving national and regional pest management strategies so that they are more flexible and fair across all landowners; and
- Whether the Crown should be bound to rules in regional pest management strategies."

4. Preparedness and Response arrangements

These do not appear to affect the Regional Council. The MAF papers states:

"The new agreement will encourage primary industries to invest in biosecurity preparedness consistently and fairly across all industries. This will result in faster and less costly responses that are more likely to eradicate or control pests and diseases. Signatories to the agreement will be involved in deciding future biosecurity priorities.

Future government-industry cost-sharing agreement may enable MAF and each participating industry to jointly:

- Decide what pests and diseases (risk organisms) are a priority;
- Design and oversee readiness for these priority risk organisms;
- Improve our capability and capacity to respond to these risk organisms; and
- Agree on cost shares for readiness and response for each risk organism, based on the proportion of public to industry benefits."

5. Sanctions for Non-Compliance

The enforcement parts of the Act are likely to be reviewed to provide a broader range of enforcement tools to see a more flexible, effective and efficient regime supporting biosecurity compliance. This could be of benefit to the Council.

"Amendments to the Act could add new offences to target more specifically the range of non-compliance that typically comes to MAF's notice. The Act might also be amended so that a more extensive range of sanctions are available with which to respond to non-compliance, so that a costly prosecution is not the only option."

RECOMMENDATIONS

1. *That Council receive this report.*
2. *That Council agree to write a short submission to MAF Biosecurity by 23 December 2009, expressing:*
 - a. *Support for the changes to bind the crown as a land owner;*
 - b. *Support the changes to broaden enforcement options; and*
 - c. *Request more information on the implication under bullet point 4 of pest management that pest strategies may become mandatory.*

Chris Ingle
Chief Executive



Review of Key Parts of the Biosecurity Act 1993

MAF Biosecurity New Zealand Information Paper No: 2009/06

Prepared by Biosecurity, Policy and Risk Directorate
for the purpose of informing stakeholders

ISBN 978-0-478-35733-2 (print)
ISBN 978-0-478-35734-9 (online)

ISSN 1176-8401 (print)
ISSN 1177-8709 (online)

November 2009



Ministry of Agriculture and Forestry
Te Manatū Ahuwhenua, Ngāherehere

Disclaimer

While every effort has been made to ensure that information in this publication is accurate, the Ministry of Agriculture and Forestry does not accept any responsibility or liability for error of fact, omission, interpretation or opinion that may be present, nor the consequences of any decision based on this information. Any view or opinion expressed does not necessarily represent the views of the Ministry of Agriculture and Forestry.

The proposals in this paper are for information sharing purposes and do not necessarily represent agreed Government policy.

Requests for further copies should be directed to:

Biosecurity Act Review
Policy and Risk Directorate
MAF Biosecurity New Zealand
P O Box 2526
WELLINGTON 6140

This publication is also available on the MAF website at
www.biosecurity.govt.nz/biosec/pol/biosecurity-act-review

© Crown Copyright - Ministry of Agriculture and Forestry

Contents	Page
Introduction	1
Contact Details	1
Biosecurity and New Zealand	2
The Biosecurity Act 1993	2
1. Border Management	4
1.1. Drivers for change	4
1.2. What should be different in the future	4
1.3. What might change in the Biosecurity Act	4
2. Marine Biosecurity	7
2.1. Drivers for change	7
2.2. What should be different in the future	7
2.3. What might change in the Biosecurity Act	7
3. Pest Management	8
3.1. Drivers for change	8
3.2. What should be different in the future	8
3.3. What might change in the Biosecurity Act	9
4. Biosecurity Preparedness and Response within New Zealand	10
4.1. Drivers for change	10
4.2. What should be different in the future	10
4.3. What might change in the Biosecurity Act	10
5. The Sanctions Regime for Non-compliance	11
5.1. Drivers for change	11
5.2. What should be different in the future	11
5.3. What might change in the Biosecurity Act	11
6. Other Proposed Changes	12
6.1. Access to Rural Property Data	12
6.2. Amendments to Compensation Claim Processes	12

Introduction

Changes in technology, new approaches to managing risk, and a drive for improved efficiencies mean that the Biosecurity Act 1993 has not kept up with the changing face of New Zealand's biosecurity system. The Minister for Biosecurity, Hon David Carter, has asked the Ministry of Agriculture and Forestry (MAF) to review the Biosecurity Act 1993 (the Act) with the aim of introducing amendments into Parliament by mid-late 2010.

The project will focus on the need for change in key areas rather than review all aspects of the Act. This Information Paper has been prepared by MAF to introduce the priority areas of the Act that appear to warrant amendment. For each of the main subject areas, the Paper sets out the drivers for change, what should be different in the future and what might change in the Biosecurity Act. It has been produced to aid discussions on what might form the basis of specific changes to be introduced next year.

Key questions from MAF's perspective include:

- Are the drivers identified appropriate?
- Do the likely areas of change seem reasonable or not?
- Are there any obvious areas of change that are missing?

MAF is holding workshops on November 26 in Wellington and November 27 in Auckland to start working through these issues. You are welcome to attend these workshops and provide your feedback directly. Please advise Elizabeth Stoddart by email at elizabeth.stoddart@maf.govt.nz if you would like to attend. MAF will also be holding further workshops in February and March 2010 to work through the issues in more detail.

If you are unable to attend the November workshops and/or wish to make written comment¹ on the content of this document, we would welcome comments by **23 December 2009** so that they can be considered prior to the workshops in February and March.

Following the workshops, MAF will finalise its analysis considering key issues raised by stakeholders, and prepare advice for Ministers. We expect that the Government will make decisions on the final policy content of the Biosecurity Act Amendment Bill in mid-2010, and the Bill will be introduced into the House later in the year.

CONTACT DETAILS

Please address comments to: Biosecurity Act Review
Policy and Risk Directorate
MAF Biosecurity New Zealand
P O Box 2526
WELLINGTON 6140

Email address: biosecurity.act@maf.govt.nz
Policy and Risk Facsimile: (04) 894 0730

¹ Any feedback given may be subject to requests under the Official Information Act 1982 (OIA). If you consider that any or all of the information you provide should be treated as confidential or commercially sensitive please state this clearly. A decision to withhold information under the OIA may be reviewed by the Ombudsman.

Biosecurity and New Zealand

Biosecurity is critical to New Zealand's prosperity and way of life. More than any other developed country, New Zealand depends on the success of its primary industries, and the biosecurity system that underpins them. Our native plants and animals are precious to New Zealanders and tourists alike.

The biosecurity system is designed to:

- prevent harmful pests and diseases from coming into New Zealand and establishing themselves, with the assurance that international trade and tourism are maintained; and
- reduce the harm from unwanted pests and diseases already established in New Zealand, thus maintaining New Zealand's economic, social, cultural, health and environmental opportunities.

The biosecurity system covers activities:

- **offshore** – information on intelligence and surveillance is gathered and exchanged, thereby reducing the risks posed by goods and passengers coming from other countries;
- **at our borders** – managing people, goods and craft arriving in New Zealand to reduce the risks of harmful pests and diseases entering New Zealand, and in turn facilitating international trade; and
- **within New Zealand** – eradicating or managing those pests and diseases that are in New Zealand.

The aim is to ensure “New Zealanders, our unique natural resources, our plants and animals are all kept safe and secure from damaging pests and diseases” (Biosecurity Strategy 2003).

THE BIOSECURITY ACT 1993

The Biosecurity Act 1993 (the Act) was a world first – a law specifically designed to support the systematic protection of all New Zealand's valued biological systems from the harmful effects of pests and diseases.

The Act has not been significantly reviewed since its introduction and modern risk-based approaches cannot be fully implemented because of its constraints. There appear to be a number of key areas where amendments are now required in light of:

- technology developments;
- changes in Government policy and/or accountabilities;
- evidence of new biosecurity risks (for example in the marine area).

The Minister for Biosecurity has asked MAF to review the Act to ensure that the current legislation supports the biosecurity system improvements and likely future state of the biosecurity system. The aim is to introduce amendments into Parliament in the latter half of 2010. The intent of the review is to identify and focus on key areas of the Act that most strongly warrant amendment rather than attempting to do a fully comprehensive review of the entire Act.

Areas where legislative change appears to be needed include:

- border management;
- marine biosecurity;
- pest management;
- biosecurity preparedness and response within New Zealand;
- the sanctions regime for non-compliance.

In some cases these changes reflect recent Cabinet decisions (for example, joint agreements with industry on biosecurity preparedness and response), whereas in other areas the ideas are at their early stages (for example, in border management).

1. Border Management

1.1. DRIVERS FOR CHANGE

The Government's focus for the border has been for MAF to maintain or improve the management of biosecurity risks at the border, by making sure that resources are targeted to the highest risks, and using technology more effectively.

Once the current economic downturn is over, trade and passenger volumes are forecast to start increasing again. The Government wants border agencies to work together far better and, wherever possible, use shared systems to provide more seamless management of border risks.

Modern approaches to managing biosecurity risk involve these risks being managed at the country of origin where possible. Yet the Biosecurity Act was written on the basis that all goods would be physically inspected at the border by MAF staff. For example, the Act gives an "inspector" responsibility for clearing goods and does not expressly contemplate using modern assessment methods such as risk profiling and offshore certifications that are now proving very effective. One specific driver for change is the increased use of electronic information to inform and communicate clearances.

1.2. WHAT SHOULD BE DIFFERENT IN THE FUTURE

New Zealand's future border operations should involve:

- greater management of risk offshore where possible;
- clear importer obligations, with more flexibility in terms of how some standards can be met;
- early provision of information by importers, shippers and airlines to streamline the entry of goods by allowing better targeting of MAF resources;
- MAF and Customs processing compliant importers and passengers as seamlessly as possible;
- the use of a much broader range of methods and tools to assess and manage risk at the border to encourage compliance and reduce the reliance on physical inspection at the border; and
- clear consequences for those who breach the requirements.

1.3. WHAT MIGHT CHANGE IN THE BIOSECURITY ACT

To achieve the above, amendments to the Biosecurity Act will be necessary to:

- allow MAF to require information on incoming goods and passengers before they arrive in New Zealand and share this information with other border agencies;
- allow electronic systems to receive passenger and importer declarations, and communicate clearance decisions;
- provide clarity on the legal obligations of those importing risk goods;
- provide for enforcement of import rules after goods have been cleared;
- allow more flexibility in the way that import rules can be set; and
- provide for improved clearance options by providing for a range of risk assessment tools and remove the requirement to always have visual inspection of goods before clearance is given.

Requiring information in advance of import

The need for faster decision-making at the border and the proposed new Joint Border Management System with the New Zealand Customs Service require changes to the Biosecurity Act. Changes are needed to enable MAF to obtain and use information about incoming goods, craft and passengers before they arrive in New Zealand, and to share this information with other border agencies.

Use of electronic systems at the border

The Act needs to explicitly recognise the use of electronic systems to collect information, make assessments, and communicate decisions and directions to passengers or importers. Information submitted electronically must be able to meet the requirements of the Act, including being able to be used as evidence in prosecutions and situations of non-compliance.

The legislation should ideally enable the use of electronic systems to:

- capture electronic passenger declarations rather than using the current paper-based declaration card;
- capture information to support the development of risk profiles, inform risk assessment and decisions on whether to take action, and inform enforcement activities;
- apply risk profiles and alerts, and help verify that risks have been managed; and
- where appropriate, communicate directions and clearances.

Of course, an inspector should still be able to perform the above activities, exercise judgement and discretion, and override the electronic process when needed.

Obligations on importers

The Act effectively makes it MAF's job – as opposed to importers – to ensure that goods entering the country do not present a biosecurity risk. This means that some importers may focus entirely on what they need to do to get a MAF clearance, rather than considering what they should be doing to better manage biosecurity risks. This also leaves the liability of importers unclear, particularly in cases where exotic diseases and pests are found in the goods after an inspector has cleared them. Amendments seem desirable to make importers' obligations clear.

A further change could be to enhance the use of conditions on a clearance to enable the management of risks associated with goods to continue after the goods have been cleared for entry. For example, a condition could be imposed requiring that the goods be used only in a specific way.

Allow more flexibility in the way that import rules are set

The Act is unclear on exactly what needs to go in an "import health standard" and what can sit outside it. In effect, this risks confusing requirements (for example, "goods must be clean") with actions that can be taken by MAF to ensure compliance with these requirements (for example, inspection or audit). Changes seem desirable so that it is clear what level of detail is required in import health standards. Also, the legislation should allow an import health standard to be written based on achieving desired outcomes, rather than the more usual prescriptive "input" format. This should, over time, encourage the development of alternative ways to achieve compliance.

There is also a question as to whether the Biosecurity Act should be amended to expressly require consideration of the direct costs of a proposed import requirement when recommending the issuing of an import health standard. The aim would be to ensure that the level of biosecurity protection achieved is weighed up against the direct costs of achieving that level of protection.

Provide for a suite of intervention tools to manage risks

Reducing the reliance on physical inspection at the border requires the use of a greater range of risk assessment methods and tools. These tools include:

- risk profiling, potentially using information received before the goods arrive at the border;
- documentation checks where there is confidence in the authorities and systems of the country of origin;
- visual inspection;
- sampling or testing where a selection of the goods is tested;
- treatment of the goods to effectively manage the risks; and
- post-entry quarantine where goods are sent to a quarantine facility.

The review will ensure that the Act is consistent with the use of these and other appropriate risk assessment tools.

2. Marine Biosecurity

2.1. DRIVERS FOR CHANGE

Oil and gas exploration and production activities in New Zealand's Exclusive Economic Zone (EEZ) are creating biosecurity risks for New Zealand's marine environment. Examples of activities that may introduce invasive marine organisms to New Zealand include:

- exploratory drilling rigs and platforms operating at sites in the EEZ may have lots of organisms attached to them; and
- tankers discharging ballast water when berthed alongside structures and vessels in the EEZ.

The biosecurity risks in the EEZ are not exclusively related to oil and gas exploration. Future activity in the EEZ, such as large-scale seabed mining (for example, for gold and iron-sand), energy generation, aquaculture, carbon capture and storage, and bio-prospecting could also be expected to create biosecurity risks to New Zealand's marine environment.

Controls imposed under the Biosecurity Act only apply in New Zealand territorial waters (up to the 12 mile limit), which means that rigs, structures, platforms and craft operating in the EEZ do not receive any form of biosecurity assessment or clearance.

The Act also does not easily allow for the risk management of hitchhiker organisms which may come into the EEZ or territorial waters through ballast water or hull fouling.

2.2. WHAT SHOULD BE DIFFERENT IN THE FUTURE

Rigs, structures, platforms and craft that are anchoring, berthing, or operating in the EEZ will come within the scope of MAF's border management powers. Craft passing through the EEZ to a port in New Zealand will continue to be governed by MAF's border management powers in the same way they are currently.

Other biosecurity activities, such as emergency response or pest management, could be undertaken in the EEZ in response to invasive marine organisms introduced by economic activity in the EEZ.

2.3. WHAT MIGHT CHANGE IN THE BIOSECURITY ACT

The Act provides MAF with powers to regulate the entry of craft and risk goods on board, and the discharge/unloading of risk goods, but the jurisdiction of the Act does not extend beyond the Territorial Sea. While the Continental Shelf Act 1964 extends the jurisdiction of the Biosecurity Act to the EEZ, this only applies in limited circumstances and does not enable the management of all activities or vessels within the EEZ for biosecurity purposes.

The previous Government agreement in principle to amend the Act to extend its jurisdiction to the EEZ so that the appropriate risk management provisions for managing the Territorial Sea will be able to be applied within the EEZ.

Further, MAF considers that amendments to the risk management provisions for managing the Territorial Sea may need to be enhanced to improve their workability, particularly in light of the extended application to the EEZ. Amendment should more clearly provide mechanisms to manage the risks of hitchhiker organisms associated with craft.

3. Pest Management

3.1. DRIVERS FOR CHANGE

There are a large number of players involved in managing pests in New Zealand. Pest management activities range in scale from individuals managing cabbage moths in their gardens through to the co-ordinated management of bovine Tuberculosis by the Animal Health Board.

MAF, regional councils, the Department of Conservation, industry groups, Tangata Whenua and non-Government organisations are all involved in pest management, and need to co-ordinate their activities where appropriate.

The pest management system has evolved over time and is fragmented, with unclear roles and responsibilities for individual agencies which result in gaps and overlaps in the system.

Unlike other land owners, the Crown is not required to meet rules in regional pest management strategies, which undermines the effectiveness of these strategies.

Work is underway to address these issues and improve the frameworks and tools that enable effective pest management in New Zealand. Other central Government agencies, regional councils, industry and Tangata Whenua are involved.

Specific issues with the Act identified from this work include:

- there is limited guidance on how the tools within the Act should be applied and used by the parties concerned;
- national and regional pest management strategies are not flexible enough to provide for quick action on new pest threats, and are onerous and cumbersome to implement;
- the pest management strategies are focused on the pests themselves, and are not well suited for alternative approaches to pest management, such as pathway management or site focused activities;
- its lack of obligation on any particular agency to undertake activities in pest management, thus allowing for the situation where no-one takes the lead and no decision is made; and
- there are insufficient tools for MAF to be effective in its leadership role.

3.2. WHAT SHOULD BE DIFFERENT IN THE FUTURE

The aim of this work is to ensure that in the future:

- New Zealanders will be active, informed and supportive participants in the pest management system;
- pest management participants will have strong relationships and work together effectively to best achieve biosecurity outcomes;
- pest management programmes will be effective, efficient and responsive to changes in the biosecurity environment; and
- the pest management system will produce sound decisions that are supported by those affected.

3.3. WHAT MIGHT CHANGE IN THE BIOSECURITY ACT

Potential changes that are being explored include:

- whether roles and responsibilities in pest management should be included within the Biosecurity Act, or whether there are alternative ways to clarify these;
- providing greater national policy direction and mechanisms for allowing this;
- improving national and regional pest management strategies so that they are more flexible and fair across all landowners; and
- whether the Crown should be bound to rules in regional pest management strategies.

4. Biosecurity Preparedness and Response within New Zealand

4.1. DRIVERS FOR CHANGE

The Government has asked MAF to find ways to improve biosecurity “readiness” and “response”. Readiness and response mean preparing for, and responding to, pests and diseases found in New Zealand. The Biosecurity Funding Review, which was approved by the previous government in 2005, recommended joint decision-making and cost sharing with primary industries.

To this end, the Government has recently announced that MAF will develop a cost-sharing agreement with willing primary industries. Under the agreement, MAF and primary industries will work together to reduce the impact of unwanted pests and diseases.

Currently, the Government both funds and makes all the decisions on biosecurity activities - generally on a case-by-case basis, and often in reaction to the latest crisis or industry pressure. Some industries are proactive and contribute directly to these readiness and response activities as well as their own, while others do not.

The new agreement will encourage primary industries to invest in biosecurity preparedness consistently and fairly across all industries. This will result in faster and less costly responses that are more likely to eradicate or control pests and diseases. Signatories to the agreement will be involved in deciding future biosecurity priorities.

4.2. WHAT SHOULD BE DIFFERENT IN THE FUTURE

The government-industry cost-sharing agreement will enable MAF and each participating industry to jointly:

- decide what pests and diseases (risk organisms) are a priority;
- design and oversee readiness for these priority risk organisms;
- improve our capability and capacity to respond to these risk organisms; and
- agree on cost shares for readiness and response for each risk organism, based on the proportion of public to industry benefits.

The introduction of cost-sharing is to be phased in gradually. For the first three years participating industries will contribute towards readiness measures only. Cost-sharing towards response measures will be phased in later on. MAF will retain responsibility for funding and responding to pests and diseases with major economic impacts.

Industries that join this agreement will have joint decision-making rights and cost sharing responsibilities. If the proposed amendments are made, there will still be a need to ensure equity and fairness amongst industries, and that the initial costs lead to longer-term cost reductions.

4.3. WHAT MIGHT CHANGE IN THE BIOSECURITY ACT

Amendments to the Biosecurity Act seem necessary to clearly enable MAF to enter into agreements that relate to the use of its statutory powers under the Act.

The amendments may also set out criteria to help determine when an industry organisation has sufficient mandate to enter into an agreement.

The amendments are also likely to affect the provisions relating to compensation, and levies.

5. The Sanctions Regime for Non-compliance

5.1. DRIVERS FOR CHANGE

A regulator must ensure that an appropriate overall level of compliance with the law is maintained. The majority of people either comply with legal requirements, or are willing to do so when informed of their obligations.

An effective compliance regime does, however, need appropriate sanctions to respond to non-compliance. This includes having a range of enforcement responses to deal with different levels of non-compliance. Stakeholders have indicated that they want to see those not complying with biosecurity rules targeted more directly and with stronger sanctions.

The Act allows infringement notices to be issued in cases where passengers make erroneous declarations about what is in their accompanying baggage. This enables non-compliance of this kind to be dealt with promptly and efficiently.

There is no similar tool for other kinds of non-compliance, and the only enforcement response is therefore to take a prosecution. Prosecutions are a lengthy and resource-intensive process. Furthermore, many of the offences in the Act are difficult to successfully prosecute, because they involve complex definitions and require proof that the offender intended to behave in a certain way.

One example of where sanctions could be improved is dealing with non-compliant transitional facilities (places that are approved for the holding, inspection, treatment, destruction or disposal of un-cleared risk goods). Currently the only option for responding to this is to completely cancel the facility's approval. This is often unnecessarily harsh and re-instatement is costly to businesses. In cases of minor or temporary non-compliance, improved administrative options, such as an ability to suspend an approval, would improve control and performance.

5.2. WHAT SHOULD BE DIFFERENT IN THE FUTURE

A broader range and application of enforcement tools should be provided to see a more flexible, effective and efficient regime supporting biosecurity compliance. Proposals in this area will, of course, take into account issues relating to human and civil rights.

5.3. WHAT MIGHT CHANGE IN THE BIOSECURITY ACT

Amendments to the Act could add new offences to target more specifically the range of non-compliance that typically comes to MAF's notice.

The Act might also be amended so that a more extensive range of sanctions are available with which to respond to non-compliance, so that a costly prosecution is not the only option. Using the transitional facility example above, an amendment to the Act could enable a facility's approval to be suspended rather than just cancelled.

6. Other Proposed Changes

A few other aspects of the Biosecurity Act also need attention. Two examples of other proposed changes are access to data and the compensation claims area.

6.1. ACCESS TO RURAL PROPERTY DATA

Rural property data is currently held across numerous government and industry databases, and is not readily accessible.

MAF is developing “Farms On Line” as a Crown-owned resource to provide a more complete, robust and accurate rural property register to support MAF to prepare for, and respond to, biosecurity threats. In order for MAF to rapidly respond to any disease incursions that could threaten stock or crops, MAF, through Farms On Line, needs to maintain access to up-to-date rural property contact details. This information is most appropriately sourced from local authorities’ rating information databases.

MAF proposes to amend the Act to enable access to these databases. The amendment would require local authorities to give Farms On Line access to personal contact information from the rating information databases, as a precautionary biosecurity measure, in the absence of any immediate threat of a stock or crop disease outbreak. The general purpose of such access will be to provide for the continuous monitoring of New Zealand’s status in regard to pests and unwanted organisms.

Farms On Line will comply with the Privacy Act and will have principles, systems, and protocols governing access to and use of personal information. MAF has consulted with the Office of the Privacy Commissioner in developing the approach to the protection of personal information.

6.2. AMENDMENTS TO COMPENSATION CLAIM PROCESSES

When an action taken under the Act to manage or eradicate a risk organism causes certain types of loss to a person, compensation is payable. However, the Act currently contains no time limit for claimants to lodge claims with MAF. This leads to administrative and budget challenges for MAF, including financial liabilities for claims not lodged.

A statutory time limit for lodging compensation claims would encourage claimants to make timely claims while still allowing plenty of time for compiling information that would be the basis for the claim. Some limited exceptions to the time limit would be allowed for so that certain claims could be accepted later where there are extenuating circumstances.

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee
 Prepared by: Colin Dall - Consents & Compliance Manager
 Date: 25 November 2009

Subject: CONSENTS MONTHLY REPORT**CONSENTS**Consents Site Visits from 28 October – 24 November 2009

DATE	ACTIVITY, NAME & LOCATION	PURPOSE
29/10/09	RC09149 – OnTrack, Daylighting of Rail Tunnel, Tunnel 19, Kiwi Point	To view the tunnel to assess the proposed works and mitigation methods, and the potential for environmental effects.
13/11/09	PA09046 & PA09047 - Wayne Keown, Wastewater assessment, Saltwater	To investigate the site and gain a better understanding of the proposed onsite sewage treatment for three proposed dwellings and undertake a preliminary assessment for a new subdivision.
24/11/09	PA09051 - Mrs Hill, Wastewater assessment, Dobson	To investigate the site and gain a better understanding of the proposed onsite sewage treatment and disposal system.
24/11/09	PA09048 - Dale Coulter, Wastewater assessment, Mitchells	To investigate the site and gain a better understanding of the proposed onsite sewage treatment and disposal system.

Non-Notified Resource Consents Granted From 28 October – 24 November 2009

CONSENT NO. & HOLDER	PURPOSE OF CONSENT
RC09089 Buller District Council	To discharge solid waste to the Karamea Landfill.
RC09132 L & B Manera	To disturb the bed and banks of Duffers Creek for the purpose of diverting the creek. To permanently divert the waters of Duffers Creek.
RC09133 Solid Energy New Zealand Ltd	To take and use groundwater associated with the Terrace Mine, Reefton. To discharge contaminants to water from the Terrace Mine, Reefton.
RC09137 Chartwell NZ Pty Ltd	To discharge stormwater to land associated with the drilling of a gas production well, Dobson. To discharge contaminants (muds, cuttings, fluids and wastes) to land from the drilling of a gas production well, Dobson.
RC09138 Chartwell NZ Pty Ltd	To discharge stormwater and contaminants (fluids) to land that may enter water, associated with the drilling of a gas production well, Dobson. To discharge contaminants (products of combustion) to air from the flaring of a gas production well, Dobson.
RC09144 Westland Excavations Ltd	To disturb the dry bed of the Hokitika River at Arthurstown (Site 1) for the purpose of extracting gravel. To disturb the dry bed of the Hokitika River adjoining the

	True Right Bank, upstream of the Kaniere Bridge (Site 2) for the purpose of extracting gravel.
RC09151 MBD Contracting Ltd	To disturb the dry bed of the Grey River at St Kilda for the purpose of extracting gravel.
RC09152 West Coast Regional Council	To extend a structure (retard) on the bed of the Waitangitaona River. To disturb the dry bed of the Waitangitaona River for the purpose of gravel relocation and/or extraction. To divert water from a structure (retard) in the Waitangitaona River.
RC09153 Milestone Farms Ltd	To undertake earthworks associated with humping and hollowing activities, Stillwater. To discharge sediment from humping and hollowing activities to land where it may enter water, Stillwater.
RC09154 Alan Summers	To disturb the dry bed of the Hokitika River for the purpose of extracting gravel.
RC09155 TrustPower Ltd	To discharge contaminants to air associated with abrasive blasting activities, Kumara.

Changes to Consent Conditions Granted From 28 October – 24 November 2009

CONSENT NO. & HOLDER	CHANGE
RC89038 Solid Energy New Zealand Ltd Stockton Coal Mine	To change a monitoring location due to the new treatment plant location.
RCN98369 DH Elworthy Waimangaroa	To increase the volume of water that may be abstracted from Christmas Creek.
RC00323 Oceana Gold (New Zealand) Ltd Globe Progress Mine	To amend monitoring requirements for pests and predator control.
RC01180 Grey District Council Blackball	To increase the volume of water that may be abstracted from Blackball Creek.
RC05078 Tui Trust Mining Ltd	To extent the area where gold mining operations may take place, Waimea Forest.
RC07076 C & I Newcombe Rutherglen	To increase the area of the effluent disposal field due to an increase in effluent volume.
RC07183 Holcim (New Zealand) Ltd Cape Foulwind Cement Plant	To change groundwater sampling requirements.
RC08128 Tasman West Ltd Punakaiki	To change the effluent disposal system and increase the disposal field size.
RC09003 M Dove Between Totara & Mikonui Rivers	To allow the use of a loader and screen for stone removal operations.

Notified & Limited Notified Resource Consents Granted From 28 October – 24 November 2009

CONSENT NO. & HOLDER

RC08145
Hugh Hassan

PURPOSE OF CONSENT

To undertake vegetation clearance and earthworks in Erosion Prone Areas associated with track formation, portal construction and coal extraction associated with an underground coal mining operation on Coal Mining Permit 41079.

To discharge water containing contaminants from a coal mining operation to land in circumstances where it may enter Boatmans Creek or its tributaries.

To discharge water containing contaminants from a coal mining operation to Boatmans Creek via treatment ponds.

To take and use surface water for coal mining activities.

To take and use groundwater for coal mining activities.

Notified Consents Updates

A mediation meeting between TrustPower and Mr Groome (the last remaining appellant against the consents granted for TrustPower's proposed Arnold Valley Hydro Power Scheme) is scheduled to take place in Christchurch on 21 December.

Public Enquiries

49 written public enquiries were responded to during the reporting period. 33 (67%) were answered on the same day, 12 (24%) the following day, and the remaining 4 (8%) within 6 working days.

RECOMMENDATION

That the December 2009 report of the Consents Group be received.

Colin Dall
Consents & Compliance Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee
 Prepared by: Colin Dall – Consents & Compliance Manager and Michael Meehan – Compliance Team Leader
 Date: 1 December 2009
 Subject: **COMPLIANCE & ENFORCEMENT MONTHLY REPORT**

Site Visits

A total of 79 site visits were undertaken during the reporting period, which consisted of:

Activity	Number of Visits	Fully Compliant (%)
Resource consent monitoring	8	100
Dairy shed inspections	48	74
Complaint response	16	31
Mining compliance & bond release	7	57

Specific Issues

Dairy Effluent Discharges: Inspections continued throughout the Region. Council staff found some instances of non-compliance which have been dealt with in accordance with the Council's Enforcement Policy. These non-compliances mostly related to poor maintenance of the effluent system.

Municipal Wastewater Treatment Systems: Council staff are meeting with Westland District Council staff and its wastewater consultant to discuss the future maintenance and monitoring of all Westland's wastewater treatment infrastructure.

Pike River Mine – Pike River Coal Limited: Trialing for the Coal Processing Plant (CCP) is still being undertaken to demonstrate the effectiveness of the current thickener, and to determine whether a second one is required. The CPP has been discharging water to Big River on an almost daily basis. To date, sampling indicates the discharge has been within compliance limits.

International Panel and Lumber CCA spill: IPL is continuing to pump CCA contaminated groundwater to a sump for re-use in timber treatment. Approximately 4,400 kg have been retrieved to date, and a final tally will be completed before 16 December 2009.

Blaketown Beach Gravel Extraction – Westroads: The Council received a number of complaints and enquiries regarding the gravel operation at Blaketown Beach. The complaints related to the amount of gravel Westroads is allowed to take, and stockpiles of gravel close to the Westroads yard. In regard to the former issue, it is noted that the Regional Conservator has confirmed that Westroads is permitted to take a net amount of 6000m³ of gravel.

Compliance staff found that the current stockpile of gravel at the yard encroaches within 50 metres of the coastal marine area (CMA) and so Westroads will require a resource consent to maintain the stockpile at its current location or move it further away from the CMA.

Oceana Gold Globe – Progress: The Council received the quarterly environmental monitoring report during the last reporting period, which is being reviewed.

No non-compliances were reported by the Company during the reporting period.

Solid Energy (SENZ) Consent and Licence Monitoring:**Stockton Opencast Mine**

The Council received the annual work programme for the mine during the last reporting period. Compliance staff are currently reviewing the programme and will meet with SENZ staff to discuss any issues that may arise from this review and visit the site to gain a better understanding of the works planned for the coming year.

During November Council received an increased number of complaints about the quality of water in the Ngakawau River, especially during Whitebait Season. The monitoring results supplied to Council show

that the discharge was within resource consent compliance limits. SENZ addressed these concerns during the last community meeting in Granity. The discolouration of the Ngakawau River can be attributed to the dosing of ultra fine limestone into the Mangatini Stream for the purpose of improving the pH and heavy metal content of the water in the Mangatini Stream and ultimately the Ngakawau River. Water quality monitoring results for the Ngakawau River show improved water quality with respect to aluminium content and pH. This can be directly attributed to the lime dosing operation. Visual clarity, however, has been affected due to the lime dosing, as there some un-reacted limestone flowing down the river, giving it a distinct yellow colour.

SENZ plan to move the lime dosing plant to upstream of the Mangatini Sump in early 2010, and it is expected that this will improve visual clarity in the lower Ngakawau River.

Strongman Mine – Harrisons Ridge Cutback Project.

A site visit was conducted to the site on 13 November. The purpose of the visit was to inspect the Harrisons Ridge cutback works, and to assess the Strongman rehabilitation planting and water monitoring.

The contractor for the cutback (Geotech) has completed the works and the re-profiling of Harrisons Ridge. Geotech is currently removing its machinery from the site. A waterline will be left in place for fire management and re-vegetation purposes.

SENZ plan to trial "hydro-soil" on the steeper faces. A microriser will be added to the soil and seed mix to assist with plant growth. Approximately 70,000 base cubic metres of overburden and 6,000 tonnes of coal were removed during the Cutback.

Complaints/Incidents between 28 October to 27 November 2009

The following 15 complaints/incidents were received during the reporting period:

Activity	Description	Location	Action/Outcome
Mining	Construction of settling ponds causing dirty water during rainfall	Stafford	Formal Warning
Dairy effluent discharge	Dairy discharge running under road	Rotomanu	Formal Warning
Unknown	Dirty "black" discharge seen at Perseverance Road bridge (several complaints received)	Inangahua	Still under investigation – all potential discharge sites being visited
Diesel spill	Sheen noted in Blaketown Lagoon	Blaketown	Small spill, source not found – discussed with MNZ
Coal mining	Ford Creek running black	Blackball	Roa mine not exceeding consent conditions
Coal mining	Ngakawau River running orange/brown colour	Ngakawau	Still under investigation
Gravel extraction	Westroads stockpiling gravel within 50m of the CMA	Blaketown	Requires resource consent
Septic tank runoff	Neighbour complaint regarding potential runoff from septic tank	Rimu	Still under investigation
Potential rubbish burn off	Complaints received from neighbours regarding large pile of rubbish about to be burnt	High Street	Tenants instructed not to burn the rubbish and to dispose of it at the landfill
Vegetation removal	Complaint regarding a person removing flax plants from the foreshore	Carters Beach	No follow-up action required
Riverbed disturbance	Complaint regarding historic dredge being removed from river	Berlins	Still under investigation
Air Discharge	Self-monitoring results for Stockton Coal Mine exceeded consent limits	Stockton	No follow-up action required

OIL SPILL RESPONSE

The Council responded to a diesel spill in Blaketown Lagoon. The spill was estimated to be 10-20 litres and while it spread over a large area, it did not require deployment of spill response equipment.

RECOMMENDATION

1. *That the December 2009 report of the Compliance Group be received.*
2. *That Council release the bonds held for Resource Consents RC03204 and RC08052.*

Colin Dall
Consents & Compliance Manager

COUNCIL MEETING

THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that an **ORDINARY MEETING** of the West Coast Regional Council will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Greymouth on **Tuesday, 8 December 2009** commencing on completion of the Resource Management Committee Meeting.

A.R. SCARLETT
CHAIRPERSON

C. INGLE
CHIEF EXECUTIVE OFFICER

<u>AGENDA NUMBER S</u>	<u>PAGE NUMBERS</u>	<u>BUSINESS</u>
1.		APOLOGIES
2.		PUBLIC FORUM
3.		MINUTES
	1 - 3	3.1 Minutes of Council Meeting 9 November 2009
4.		REPORTS
	4 - 5	4.1 Planning and Environmental Manager's Report on Engineering Operations
	6 - 80	4.1.2 Adoption of Minutes from the Annual Rating District Meetings
	81 - 83	4.2 Corporate Services Manager's Report
	84 - 97	4.2.1 Four Month Performance Review
	98 - 125	4.2.2 Audit Report for the Year Ended 30 June 2009
	126 - 127	4.2.3 Cabinet Decisions Regarding Transparency, Accountability and Financial Management (TAFM) of Local Government
5.		CHAIRMAN'S REPORT (VERBAL)
6.0	128 - 140	CHIEF EXECUTIVE'S REPORT
7.		GENERAL BUSINESS

**MINUTES OF THE MEETING OF THE COUNCIL HELD ON 9 NOVEMBER 2009,
AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD,
GREYMOUTH, COMMENCING AT 11.16 A.M.**

PRESENT:

R. Scarlett (Chairman), P. Ewen, A. Robb, T. Archer, D. Davidson, B. Chinn, A. Birchfield

IN ATTENDANCE:

C. Ingle (Chief Executive Officer), R. Mallinson (Corporate Services Manager), C. Dall (Consents and Compliance Manager), S. Moran (Planning and Environmental Manager), T. Jellyman (Minutes Clerk),
The Media

1. APOLOGIES:

There were no apologies.

2. PUBLIC FORUM

There was no presentation.

3. CONFIRMATION OF MINUTES

Moved (Birchfield / Archer) *that the minutes of the Council Meeting dated 13 October 2009, be confirmed as correct.*

Carried

Matters arising

There were no matters arising.

REPORTS:

4.1 PLANNING AND ENVIRONMENTAL MANAGER'S REPORT ON ENGINEERING OPERATIONS

S. Moran took his report as read and offered to answer questions from Councillors. Cr Ewen asked if the design work for the Greymouth Floodwall upgrade has been completed. S. Moran advised that a meeting is scheduled for tomorrow to finalise the design.

Moved (Ewen / Birchfield) *that the report be received.*

Carried

5.1 CORPORATE SERVICE MANAGER'S REPORT

R. Mallinson spoke to his report noting that this the quarterly financial report to the 30th of September. R. Mallinson reported that total expenditure amounted to just over \$1.9M and total revenue amounted to just over \$3M for the reporting period. The surplus is in excess of \$1.1M.

R. Mallinson advised that the investment portfolio has performed well in the September quarter. A copy of the Forsyth Barr Quarterly Report was circulated to Councillors, this has improved in value since the 31st of March by over \$1M. R. Mallinson advised that the loan raising arrangements have been finalised.

Moved (Davidson / Robb) *that this report be received.*

Carried

5.1.1 SCHEDULE OF MEETING DATES FOR 2010

R. Mallinson spoke to this report and took it as read. Cr Birchfield requested that the November meeting be moved to Monday the 8th of November.

Moved (Archer / Chinn) *that Council adopt the Schedule of Meeting Dates for 2010 with the 8th of November being the amended date for the November Meetings.*

Carried

6.0 CHIEF EXECUTIVES REPORT

C. Ingle spoke to his report. He advised that he attended the Local Government New Zealand Zone 5 meeting in Christchurch on Thursday on the Chairman's behalf. C. Ingle advised that this was an interesting meeting as our representative Mr Laurence Yule, Mayor of Hastings District and the Chairman of Local Government New Zealand, had recently met with the new Auditor General, Lyn Provost. Mr Yule advised that Ms Provost, has a different approach to her predecessors, and he has a more positive view of where she might take audits on LTCCP's although the review of the Local Government Act has been a mixed bag with the various changes that have been made. C. Ingle advised one thing they have done is to shorten the name of LTCCP's into LTP's. Benchmarking is also being introduced. C. Ingle advised that Bede O'Malley, Mayor of Ashburton gave a presentation at the Zone 5 meeting on the Canterbury Water Strategy, this new strategy is being led by the mayors of Canterbury. C. Ingle spoke of various other speakers at the Zone 5 meeting including Christchurch Mayor Bob Parker and new ECAN Chair Alec Neill.

C. Ingle advised that some of the costs relating to the Wetlands hearing are already being incurred in terms of getting the Ecologist and the legal advisor up to speed.

C. Ingle clarified Council's position in regard to the wetlands hearing, he advised that Council will defend its position that the relief sought by DoC will make it harder than necessary for West Coasters to provide for their social, economic and cultural wellbeing and that the wetland protection in the current version of the Plan goes far enough. C. Ingle stated that he feels positive that this will come out in our favour.

C. Ingle advised that he has not had time to prepare a submission on the Animal Health Board's Proposed Tb Strategy but he asked if this could be circulated via email among Councillors. He is not expecting anything new in this area. Cr Robb advised that there might be changes relating to the movement of stock with rules being tightened. Cr Robb stated that the West Coast could be disadvantaged with some of the rule changes. Cr Robb advised that currently there is no evidence to say that Tb breakdowns come from moving stock and it is generally related to vector risk. C. Ingle advised that the submission is due at the end of this month.

Moved (Robb / Davidson)

1. *That this report be received.*
2. *That Council confirms it is acceptable to approve the TB Strategy by email.*

Carried

7.0 CHAIRMANS REPORT (VERBAL)

The Chairman reported that he attended the RAC Strategic Review meeting on the 16th and 17th of October, this was held to determine the directions of regional councils. Cr Scarlett stated that a large number of members of the public do not know what regional councils do. There was also an emphasis on how to better engage with government in terms of how to put forward views and how to deal with extreme conservation, how to liaise with government ministers to inform them of the expertise in regional councils rather than them trying reinvent the wheel with other agencies such as DoC and other ministries. Cr Scarlett stated that there is a huge amount of expertise in regional councils particularly in water area.

Cr Scarlett attended the Lake Brunner Field Day on the 29th of October. He advised there were good discussions and a lot of scientists at the field day. Cr Scarlett stated that approximately 80% of farmers in the area in attendance. He stated that Council needs to continue dialogue with these farmers regarding the use of RPR as more work does need to be done in this area so that a better understanding is gained.

Moved (Scarlett / Davidson) *that this report be received.*

3
Carried

GENERAL BUSINESS

There was no general business.

The meeting closed at 11.35 a.m.

.....
Chairman

.....
Date

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 8 December 2009
Prepared by: S. Moran – Planning & Environmental Manager
Date: 1 December 2009

Subject: **PLANNING & ENVIRONMENTAL MANAGER'S MONTHLY
ENGINEERING AND OPERATIONS REPORT**

1. WORKS**Greymouth Rating District – Upgrade**

Engineering design work has been completed by Good Earth Matters Consulting Ltd. Registrations of Interest were received and a shortlist of five potential contractors selected. Tender documents have been forwarded to the short-listed contractors and tenders will close on 14 December 2009.

Waitangitona Rating District – Retard Extension

This work involving 2,700 cubic metres of fill, 1,750 tonnes of rock and 550 tonnes of rubble to extend the bottom retard has been tendered. Five tenders were received and these ranged from \$52,454.00 to \$71,437.50 (G.S.T. Exclusive). The successful tenderer was MBD Contracting Ltd.

Kowhitirangi Rating District

This work involving 250 tonnes of rubble and 500 tonnes of rock to top up existing works has been completed. The successful tenderer was Taylors Contracting Co. Ltd. Final accounts have not been completed to date.

Vine Creek Rating District

This work involving approximately 2,000 tonnes of rubble to top up existing works has been completed. The successful tenderer was Taylors Contracting Co. Ltd. Final accounts have not been completed to date.

Matainui Creek

This minor work involving the placement of 150 tonnes of rubble in the vicinity of the Whataroa Golf Club was completed by Arnold Contracting Ltd. at a cost of \$3,115.00 (G.S.T. Exclusive)

Wanganui Rating District

1. This work involving approximately 836 tonnes of rock to top up existing works and 300 tonnes of stockpile rock has been completed at a cost of \$30,706.40 (G.S.T. Exclusive). The successful tenderer was MBD Contracting Ltd.
2. This minor work involving the cleanout of Levett Road drain over approximately 1,200 metres was completed by Arnold Contracting Ltd. at a cost of \$2,500.00 (G.S.T. Exclusive)

Inchbonnie Rating District

This minor work involving the placing of an additional 366 cubic metres of running course over approximately 610 metres was completed by Rai Valley Transport Ltd. at a cost of \$1,647.00 (G.S.T. Exclusive).

QUARRIES

Quarry Rock Movements For The Period 1 October To 31 October 2009

Quarry	Rock In Quarry 30/09/09	Rock Used	Rock Quarried	Rock In Quarry 31/10/09
Blackball	904	0	0	904
Camelback	0	450	450	0
Inchbonnie	7320	0	0	7320
Kiwi	1138	0	0	1138
Miedema	0	0	0	0
Okuru	560	0	2440	3000
Taramakau	0	0	0	0
Wanganui	2004	1136	1132	2000
Whataroa	2000	1789	3289	3500
Totals	13926	3375	7311	17862

Quarry Work Permitted Since 31 October 2009

Quarry	Contractor	Tonnage Requested	Permit Start	Permit Finish
Whataroa	MBD Contracting	Drill and Blast	02-11-09	13-11-09
Whataroa	Arnold Contracting	T.B.A	2-11-09	06-11-09
Camelback	Henry Adams Contracting	500 to 900 rubble	12-10-09	29-10-09
Whataroa	MBD Contracting	1750 rock & 550 rubble	18-11-09	14-12-09

RECOMMENDATION

That Council receive and adopt the attached Rating District minutes and endorse all resolutions.

Simon Moran
Planning and Environmental Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting
Prepared by: S. Moran – Planning and Environmental Manager
Date: 27 November 2009

Subject: **ADOPTION OF MINUTES FROM THE RATING DISTRICT ANNUAL MEETINGS**

Purpose

To provide Council with the minutes from the recent round of Rating District Annual Meetings for consideration, and endorsement or otherwise of rating district resolutions.

Background

The minutes contain recommendations from the Rating Districts with regard to the works proposals for 2009/10 as well as the level of rating they endorse for 2010/11. The rating recommendations will be included in our 2010/11 Annual Plan and will be formally set as part of that process.

RECOMMENDATION

That Council receive and adopt the attached Rating District minutes and endorse all resolutions.

Simon Moran
Planning and Environmental Manager

**MINUTES OF THE ANNUAL MEETING OF THE
INCHBONNIE RATING DISTRICT
HELD AT WARWICK GAULT'S RESIDENCE
ON 13 OCTOBER 2008, COMMENCING AT 10.25 AM.**

PRESENT

W. Gault, M. Gault, G. Rooney (arrived 10.30), D. Coulter, D. Shaffrey (arrived 10.35), J. Keeney (arrived 10.37),

IN ATTENDANCE

West Coast Regional Council
P. Ewen, (Councillor)
S. Moran, W. Moen, T Jellyman (Staff)

APOLOGIES

Russell Adams, Paul Berry,
Cr Andrew Robb

M. Gault / W. Gault - Carried

BUSINESS

P. Ewen opened the meeting and welcomed those present.
He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual General Meeting held on Monday 17 September 2007, be adopted as a true and correct record of that meeting."*

W. Gault / no seconder - Carried

MATTERS ARISING

Amendment to the general business section of last year's minutes to reflect that it was J. Keeney that requested the stopbank work is progressed not W. Gault.

FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2008. This left the account with a current credit balance of approximately \$63,728.77. W. Moen reported that analysis of the stopbank has been carried out. Survey and design work is required. W. Moen advised that Grey District Council would pay approximately \$26,000 for their share of the maintenance contracting costs. Usually Grey District Council contributes 50% of the costs. S. Moran confirmed that it is up to the Rating District as to how this money is spent. W. Moen advised that Grey District Council have indicated that they will put \$50,000 towards the costs this year and \$50,000 next year. M. Gault suggested that the rating district pay for the surveying and design costs and that Grey District Council put their money into the actual structure.

Moved: *"That the financial report for the 2007 / 2008 year be adopted".*

W. Gault / M. Gault - Carried

There were no matters arising.

WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2007 to 30 June 2008. He outlined the works that had been carried out during the period (\$16,180.00). The costs of surveying and design works is \$11,550.00. Costs of proposed works for this year is \$25,000. \$5,000 is for aerial spraying and an allowance of \$20,000 for unforeseen works.

Discussion ensued regarding proceeding with the surveying and design work. It was agreed that once the design is complete a meeting would be held to discuss the intended works and also to display the design. Cr Ewen asked the meeting if they wanted to proceed with surveying. J. Keeney stated that this land is too valuable to go down the river. It was agreed that a meeting would be arranged once these costs are to hand. The design information will be posted out to the Rating District to ensure all ratepayers are kept informed of progress.

W. Moen confirmed that a resource consent would be required for the gravel extraction needed for the upgrade.

Moved: *"That the Inchbonnie Rating District proceed to full design stage for the upgrading of the stopbank".*

D. Shaffrey / J. Keeney – Carried

RECOMMENDATION

1. *That the Works Report covering the 2007 / 2008 financial year be adopted.*
2. *That the 2008 / 2009 works proposals be approved.*

M. Gault / J. Keeney – Carried

ELECTION OF OFFICERS

Moved: *"That W. Gault be re-elected as the spokesperson for the Inchbonnie Rating District for the 2008/ 2009 financial year."*

J. Keeney / D. Shaffrey – Carried

RATES 2009 / 2010

Discussion ensued regarding the rate strike. W. Moen advised that with proposed works and the previous rate strike of \$40,000, the likely balance at the beginning of the financial year would be approximately \$98,000. The rating district agreed that they would rather have money in the bank and come up with funds as and when required.

Moved: *"That the recommended rate strike for the 2009 / 2010 financial year is \$40,000 GST Excl."*

D. Shaffrey / J. Keeney - Carried

GENERAL BUSINESS

J. Keeney asked who takes out the loan. S. Moran confirmed that West Coast Regional Council takes out the loan on behalf of the rating district, usually at a slightly lower interest rate and that the preferred term is five years. Costs will be discussed further once prices are to hand. Cr Ewen asked if DoC is likely to cause concern when it comes to obtaining gravel from the river.

There being no further business, the meeting closed at 11.03 a.m.

**MINUTES OF THE ANNUAL MEETING OF THE
TARAMAKAU RATING DISTRICT
HELD AT THE TARAMAKAU SETTLEMENT SCHOOL
ON MONDAY 13 OCTOBER 2008, COMMENCING AT 1.08 PM.**

PRESENT

M. Stewart, S. Langridge, P. Stevenson, A. Stewart, D. Groot.

IN ATTENDANCE

West Coast Regional Council
P. Ewen, (Councillor)
S. Moran, W. Moen, T Jellyman (Staff)

APOLOGIES

John Stewart, Cr Andrew Robb

S. Langridge / A. Stewart - Carried

BUSINESS

Cr. Ewen opened the meeting and welcomed those present.
He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual General Meeting held on 17 September 2007, be adopted as a true and correct record of that meeting."*

S. Langridge / M. Stewart - Carried

MATTERS ARISING

M. Stewart spoke of 100 year flood events and queried as to whether a number should be put on it. He asked if a flow rate could be put in a suitable place on the river in order to measure levels from each flood event. S. Moran offered to check with NIWA as to what is already in place by the William Stewart Bridge. S. Moran advised that by identifying a few cross sections, in the event of a flood, the high water level can be recorded and used to assist flood analysis.

FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2008. This left the account with a current credit balance of approximately \$32,408.85. W. Moen drew attention to the quarry fee of \$1,546.67 (GST Excl) which was inadvertently not on charged against the rating district account. This figure will show on next year's report.

Moved: *"That the financial report for the 2007 / 2008 year be adopted".*

M. Stewart / A. Stewart - Carried

MATTERS ARISING

There were no matters arising from the financial minutes.

WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period from 1 July 2007 to 30 June 2008. He outlined the works that had been carried out during the period (\$50,922.50) and outlined a proposed allowance of \$74,985.00 maintenance expenditure for the following 2008 / 2009 year which includes \$20,000 for additional average maintenance. W. Moen advised that he carried out inspections on 28 July 2008 and 26 August 2008.

RECOMMENDATION

1. That the Works Report covering the 2007 / 2008 financial year be adopted.

2. That the 2008 / 2009 works proposals be approved.

S. Langridge / P. Stevenson – Carried

ELECTION OF OFFICERS

It was agreed that all positions would roll over for this year.

Moved: "That the committee will comprise of all current ratepayers."

M. Stewart / A. Stewart - Carried

Moved: "That M. Stewart be re-elected as the spokesperson for the 2008 / 2009 financial year."

S. Langridge / A. Stewart – Carried

Moved: "That S. Langridge be appointed as Deputy Spokesman for the 2008 / 2009 financial year."

M. Stewart / A. Stewart – Carried

RATES 2009 / 2010

W. Moen stated that with the rates coming in for this year and the works for the coming year this would leave approximately \$2,500 in the account.

Cr Ewen stated that Council encourage all rating districts have a positive balance. He advised that if emergency works are required and there is money in the kitty then work can commence straight away.

S. Moran confirmed the importance of setting the rate above the annual maintenance fee and to build up funds to a realistic figure in view of previous costly works in this rating district.

W. Moen advised that if there are funds in the account then delays in seeking funds are avoided and works can be started.

S. Langridge stated that he is in favour of the recommended rate strike for this year in view of the fact that there is only \$2,500 in the account.

RECOMMENDATION

"That the rate strike for the 2009 / 2010 financial Year is \$60,000 (GST Excl)."

M. Stewart / S. Langridge – Carried

GENERAL BUSINESS



Cross Sections: W. Moen advised that there are a couple of low spots on the stop bank by the hook. This area needs to be raised in order for it to be brought up to a 50-year flood level. S. Moran advised that information from the cross sections that were previously done was used as these were considered to be still current. W. Moen stated that survey and designs need to be done. M. Stewart asked if it worth surveying 1.5 kms and how much would this would cost. It was agreed that W. Moen will get a costing from Chris Coll to survey the bank and get a price per kilometre and also for the whole area and report back to the rating district.

Moved: "That W. Moen obtain prices for both the full survey and 1.5kms of the stopbank and report back to the rating district."

S. Langridge / A. Stewart – Carried

W. Moen asked the meeting where to get rock from for future works, the quarry or paddocks. M. Stewart asked if the quarry should be relicensed.

S. Langridge stated that he is not prepared to reopen the quarry if it is not going to be worthwhile, he is waiting for a contractor to inspect the area.

S. Langridge stated that there is plenty of rock in the area.

M. Stewart asked what is happening with the two old railway wagons. It was agreed by all present that they would be offered for sale to members of the rating district. S. Langridge and M. Stewart expressed interest in purchasing on culvert each.

Moved: "That the two old railway wagons be sold to S. Langridge and M. Stewart for \$1000 each."

D. Groot / P. Stevenson – Carried

There being no further rating district business to be discussed, the meeting closed at 2.08 pm.

Action Point

- S. Moran to check with NIWA as to what is already in place by the William Stewart Bridge.
- W. Moen to get price from Chris Coll for survey of stopbank all and 1.5 km and report back to RD.

**MINUTES OF THE ANNUAL MEETING OF THE
REDJACKS CREEK RATING DISTRICT
HELD AT NGAHERE FIRE STATION
ON 12 OCTOBER 2009, COMMENCING AT 4.30 PM.**

PRESENT

R. Norris, P. Donaldson, M. Gibson, R. McLaughlin, J. Matthews.

IN ATTENDANCE

West Coast Regional Council
P. Ewen, (Councillor), A. Birchfield (Councillor)
S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

C. Levy, C. Morris, Cr A. Robb

A. Birchfield / M. Gibson - Carried

BUSINESS

Cr Ewen opened the meeting and welcomed those present.
He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual Meeting held on 13 October 2008, be adopted as a true and correct record of that meeting."*

R. McLaughlin / R. Norris - Carried

MATTERS ARISING

W. Moen raised the matter of the rock weir below the railway bridge as last year Cr Birchfield had offered to remove it. W. Moen advised that if the weir is to be removed sign off is required from the original affected parties first. The four affected parties are WCRC, OnTrack, DoC and Fish and Game. Cr Birchfield offered to remove this if this is what the rating district wants. Discussion ensued about the effect of removing the weir particularly on whether down cutting would migrate upstream destabilising the existing stopbanks. It was agreed to leave the weir in place and review it again next year. Cr Ewen suggested making contact with the affected parties so that if it is decided to remove the weir at a later date then consent is in place for this purpose. Cr Birchfield offered to write to the affected parties regarding the weir if the rating district wishes.

FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2009. He advised that at the start of the financial year there was approximately \$28,000 in the account and as of the end of June this year the current credit balance is approximately \$31,223.06

Moved: *That the financial report for the 2008 / 2009 year be adopted".*

R. McLaughlin / M. Gibson - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2008 to 30 June 2009. He advised that last year \$2,500 worth of works were carried out. W. Moen reported that following an inspection carried out on the 10th of August 2009 with R. Norris \$13,500 worth of works were identified. These works were deemed to be urgent and a contract has been let which came in slightly cheaper than the original estimate. Approximately \$2,000 was saved. W. Moen advised he has allowed \$3,000 for unforeseen maintenance for the coming 12 months through until June 2010. J. Matthews stated that a piece of the creek was missed during the recent clean out. W. Moen advised that the job has not yet been paid for therefore he will get the contractor to come back and finish this.

RECOMMENDATION

1. That the Works Report covering the 2008 / 2009 financial year be adopted.

2. That the 2009 / 2010 works proposals be approved.

R. McLaughlin / R. Norris – Carried

RATES 2009 / 2010

W. Moen advised that there will be close to \$24,000 in the rating district account at the beginning of the 2010/ 2011 financial year. It was agreed to leave the rate strike at \$5,000, which is the same as last year.

RECOMMENDATION

"That the rate strike for the 2010 / 2011 financial Year is \$5,000 (GST Excl)."

R. Norris / M. Gibson – Carried

ELECTION OF OFFICERS

Moved: ***"That R. Norris be re-elected as the spokesperson for the 2009 / 2010 financial year and all present make up the committee of the Rating District for this year".***

R. McLaughlin / M. Gibson – Carried

GENERAL BUSINESS

There was no general business.

There being no further business, the meeting closed at 4.44 pm.

THE WEST COAST REGIONAL COUNCIL

14

**MINUTES OF THE ANNUAL MEETING OF THE
NELSON CREEK RATING DISTRICT
HELD AT THE NGAHERE FIRE STATION
ON 12 OCTOBER 2009, COMMENCING AT 5.00 PM**

PRESENT

G. Hill, T. Hill, C. Fayen, T. Kendrick

IN ATTENDANCE

West Coast Regional Council

A. Birchfield, (Councillor)

P. Ewen (Councillor)

S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

Cr A. Robb

G. Hill / T. Hill - Carried

BUSINESS

Cr Ewen opened the meeting and welcomed those present.

He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual General Meeting held on 13 October 2008, be adopted as a true and correct record of that meeting."*

G. Hill / T. Hill - Carried

MATTERS ARISING

W. Moen advised that survey work and cross section design work was not carried out for Nelson Creek last year, as the cost for this work is approximately \$24,000. W. Moen discussed this with G. Hill at the time, funding was not forthcoming from Transit or OnTrack and the whole cost would need to be funded by the rating district. S. Moran advised that it is important to have accurate information, he gave the example of the Taramakau Settlement when they said to raise the stopbank by x amount but when the levels were put against this figure had they could have protection over for example 2.5 km instead of 1.5km as now one end is built up higher than it needs to be and the other end has nothing on it.

S. Moran advised that there is the opportunity to carry out the surveying and cross section work over two years and to get work done from NIWA and flow information at a later date.

W. Moen recommended that the cross sections are done this year, he advised that half of the cost of this work is paid for by WCRC and the other half by the rating district. W. Moen advised that it is the ongoing analysis that costs. It was agreed that the cross section work would be arranged. S. Moran advised that rather than just cross sections, long sections should also be done. It was agreed to go ahead with both, as it is more costly to do separately.

FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2009. It was noted that the balance at the beginning of the financial year was \$101,632.68 and currently the credit balance is approximately \$108,845.59.

Moved: ***"That the financial report for the 2008 / 2009 year be adopted".***
T. Kendrick / G. Hill - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2008 to 30 June 2009 noting that \$28,164.00 worth of works for this financial year has been completed. This figure includes Land Transport NZ's share, OnTrack's share and the rating districts share.

W. Moen advised that he carried out an inspection on the 11th of August 2009 and as a result of this inspection the proposed works for 2009 / 2010 come to \$32,150.00, this includes \$10,000 for aerial spraying and \$10,000 for unforeseen maintenance. Land Transport NZ's share, OnTrack's share and the rating districts share are included in the \$32,150.00. \$24,000 for the cross sections work including the long section work is to be added to this figure, and included in the 2009 / 2010 works proposals.

RECOMMENDATION

1. ***That the Works Report covering the 2008 / 2009 financial year be adopted.***
2. ***That the 2009 / 2010 works proposals be approved as amended.***

G. Hill / T. Kendrick – Carried

RATES 2010 / 2011

W. Moen advised that the recommended rate strike for 2010 / 2011 financial year is \$17,500 (GST Excl).

RECOMMENDATION

"That the rate strike for the 2010 / 2011 financial Year is \$17,500 (GST Excl)."

G. Hill / T. Kendrick – Carried

ELECTION OF OFFICERS

It was agreed that the status quo would remain for this year.

Moved: ***"That G. Hill be re-elected as the spokesperson for the 2009 / 2010 financial year."***

T. Kendrick / C. Fayen - Carried

GENERAL BUSINESS

T. Kendrick stated that the gravel build up in the creek is coming from Kevin Littlejohn's old place, upstream from the camping ground. W. Moen advised that if the bank was ever to be raised this would be the way to do it and to use it on the bank.

There being no further business, the meeting closed at 5.19 pm.

MINUTES OF THE ANNUAL MEETING OF THE
COAL CREEK RATING DISTRICT
HELD AT THE WEST COAST REGIONAL COUNCIL OFFICES
ON 12 OCTOBER 2009, COMMENCING AT 7.05 PM.

PRESENT

B. Jones, G. Wells, F. Riordan, A. Inman, O. Norton, A. Beck, I. Fitzpatrick.

IN ATTENDANCE

West Coast Regional Council

P. Ewen, (Councillor), A. Robb (Councillor), A. Birchfield (Councillor).

S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

M. Elliott, H. Bradley, M. Riordan, M. Dawson (Development West Coast).

F. Riordan / A. Beck - Carried

BUSINESS

P. Ewen opened the meeting and welcomed those present.

He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual General Meeting held on 13 October 2008, be adopted as a true and correct record of that meeting."*

B. Jones / O. Norton - Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2009. This left the account with a current credit balance of approximately \$111,191.30 with minimal expenditure over the year. W. Moen advised that this year's rate levy of \$7,500 is to be added to this figure.

Moved: *"That the financial report for the 2008 / 2009 year be adopted".*

B. Jones / A. Beck - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period. He advised that he carried out an inspection on the 2nd of September 2009 and no works were identified. W. Moen advised that the area adjacent to the stopbank needs to be aerially sprayed, as it is hard to see what is happening with the rock under the stopbank. W. Moen advised that it would be prudent to allow \$10,000 for unforeseen maintenance and a further \$10,000 for the aerial spraying. W. Moen advised that the area in need of spraying is 20 – 30 metres from the edge of the river. W. Moen stated that spraying with a helicopter makes

a better job and is more cost effective. He stated that the vegetation on top of the stopbank could help in a large flood event. O. Norton asked if this work would be tendered out. W. Moen confirmed that tenders will be called for this work and this job would be combined with other aerial spraying jobs in other rating districts in the Coal Creek area to make it cost effective. S. Moran confirmed that the tender process is a competitive process.

RECOMMENDATION

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.***
- 2. That the 2009 / 2010 works proposals be approved.***

B. Jones / G. Wells – Carried

RATES 2010 / 2011

General discussion ensued on future rate strikes. W. Moen advised that the expected balance in June 2010 is \$103,000 (GST Excl). The recommended rate strike for 2010 / 2011 is \$10,000. F. Riordan stated that she would like to see that rate strike stay as \$7,500 which is the same as last year. A. Inman spoke of the difference in rating districts here on the West Coast to what happens in other areas of New Zealand. He stated that the water that comes down the Grey River comes from areas of national significance and should there be a major event this water can be a burden to adjoining landowners in this area. Cr Ewen stated he understands this and noted that although the vast majority of the watershed is DoC estate and it is very hard to get financial support from government departments. Cr Ewen stated that WCRC is a council that is very conscious of the costs to ratepayers. He advised that Council is guided by the ratepayers and that at the end of the day it is the district rating group that makes their own decisions, Council's role is to provide the best advice as possible to its ratepayers. Cr Ewen stated that the greater problem A. Inman is alluding to is one which central government needs to address. Cr Ewen stated that if it weren't for rating districts the West Coast would not have the level of river protection that it now has. S. Moran stated that council has made considerable efforts to get funding from central government and this is not the only rating district that has this problem. S. Moran stated Punakaiki is an example of where there are only about 20 ratepayers, there is a national park across the road and they are up for a huge amount of money because the sea is coming in. S. Moran advised that the original works for Punakaiki cost over \$600,000. S. Moran advised that rating district schemes are a user pays system. Cr Ewen spoke of the function of the LAPP fund and that the general ratepayer now contributes to the LAPP fund. S. Moran added that the general ratepayer picks up half of the bill for cross sections that are done every three years for this rating district. Ratepayers also fund the aerial photographs that are taken periodically to keep an eye on what is happening with rivers and rating district schemes. W. Moen stated that it is advisable for all rating districts to have a fighting fund in case of major works and to plan for the future. S. Moran spoke of costs of repair work in South Westland when there has been a flood event. F. Riordan stated that it is hard to know much to have in a fund as it depends on how bad a flood is. Examples of events in other rating districts of a similar size were discussed including the mix of urban and rural properties. W. Moen advised that an ideal figure to have in the rating district account is at least \$150,000 and then a reduction in rates can be considered. S. Moran advised that should there be a flood event and a rating district need to raise a loan ratepayers are still rated on the loan repayment and they are also rated for a maintenance rate for the rest of the scheme. B. Jones stated that the repairs cost \$250,000 twenty years ago when the Grey River breached its banks. He asked what would it cost each ratepayer now. W. Moen responded that if a similar event happened now it would cost about the same amount of about \$15,000 each.

F. Riordan stated that some people are not aware that there are rating districts in place in the Greymouth area. W. Moen advised that it is up to real estate agents to pass this information on to potential buyers. Cr Robb stated that this information should be on the LIM report for each property. W. Moen stated LIM reports are produced by district councils therefore this information may not be supplied. S. Moran stated that progress is being made in this area and that potential buyers are welcome to contact WCRC for advice if they are considering purchasing a property in a rating district scheme.

O. Norton asked if there have been any changes in the regulations for the LAPP fund.

S. Moran responded that there are currently issues with the costs of the premiums and what LAPP will actually pay out on. S. Moran spoke of a recent meeting with a risk assessor and is hopeful of progress in this area. S. Moran explained the function of LAPP fund to the meeting advising that it is a disaster insurance fund which was funded by the government. 60% of the cost of reinstatement was funded by the government and the 40% that had to be picked up by the local community was to be covered by the LAPP fund. S. Moran stated that the government has now got tougher with where their 60% threshold is and there would now be very few schemes that would qualify because the threshold is so high.

S. Moran clarified that general ratepayer contributes to the LAPP fund, it can be hard to qualify and that is why councils are looking into this to see if it is still worth the general ratepayer continuing to pay into it. W. Moen advised that LAPP stands for Local Authority Protection Plan. S. Moran advised that LAPP is essentially a co-operative, they are governed by their charter and are a Charitable Trust.

Discussion ensued on the rate strike for the 2010 / 2011 year. O. Norton stated he does not want the rate strike to be more than the \$7,500 that it was last year.

Moved: "That the rate strike for the 2010 / 2011 financial Year is \$7,500 (GST Excl)."

A. Beck / F. Riordan – Carried

ELECTION OF OFFICERS

S. Moran advised that a new spokesperson needs to be appointed as D. Roberts has left the area. A. Beck nominated F. Riordan for the role of spokesperson. Cr Ewen explained the role of spokesperson. S. Moran advised it is a matter of liaising with W. Moen, keeping an eye on the river after a fresh and contacting other members of the rating district if there is an issue.

Moved: "That the present committee carry on for a third term, namely:

O. Norton

F. Riordan

A. Beck

B. Jones

be the committee for the 2009 / 2010 financial year."

A. Beck / A. Inman - Carried

Moved: "That F. Riordan be elected as the spokesperson for the 2009 / 2010 financial year."

A. Beck / A. Inman - Carried

GENERAL BUSINESS

O. Norton asked if the rating district could use the rock at the end of the Cobden Bridge. S. Moran stated this rock has already been spoken for.

I. Fitzpatrick raised the matter of stock grazing on the stopbank, he is concerned that the stock may be damaging the edge of the bank. W. Moen advised that this area is on private land and is not part of the rating district.

A. Beck stated that the willows in Coal Creek are a big tangled mess, she wondered if they were to be cleared would water drain away better. A. Beck noted that this matter was discussed last year. S. Moran advised that although this was discussed last year the same issue remains as to who is going to pay for the removal of the willows. He stated that if the rating district is not prepared to pay for the removal of the willows then there is no funding anywhere else fund this. Cr Ewen stated that willows are not protected therefore owners can clear them themselves. B. Jones stated that Grey District Council would tell the rating district that the clearing of the willows is the rating districts problem. S. Moran advised that it would not be cheap to clear the willows. B. Jones stated that if the willows were sprayed this may be more effective but it would be a continuing process. S. Moran asked the meeting if they wished to have the willows sprayed but resource consent may be required for this depending on what type of spray is used. S. Moran offered to ask DoC what spray they used on the willows at Lake Brunner but he stated that there is no point in looking into what is required this if the rating district is not prepared to pay for it. F. Riordan asked just how much of a problem are the willows. She feels that it would be hard to know where to stop considering the amount of willows in the area. W. Moen advised that if the willows were sprayed this would require ongoing maintenance. A. Inman asked if the flooding problem in this area is getting worse. B. Jones stated that it is not getting any worse. A. Inman stated that the back up in the Coal Creek area does affect his property but he has not walked the creek to view the entire area for himself.

It was agreed that the spraying of the willows would not be carried out.

There being no further business, the meeting closed at 8.05 pm.

Action Point

- S. Moran to talk to Opus about the rock and rubble produced from NZTA works at either end of the Cobden Bridge.

**MINUTES OF THE MEETING OF
THE GREYMOUTH JOINT FLOODWALL COMMITTEE
HELD ON 13 OCTOBER 2009, AT THE OFFICES OF
THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD, GREYMOUTH,
COMMENCING AT 3.02 P.M.**

PRESENT:

P. Ewen (Chairman), D. Truman, A. Robb, A. Birchfield, T. Kokshoorn

IN ATTENDANCE:

P. Pretorius (GDC Chief Executive), C. Ingle (WCRC Chief Executive), W. Moen (WCRC River Engineer), S. Moran (WCRC Planning and Environmental Manager) K. Perrin-Smith (GDC Engineering Officer), M. Sutherland (GDC Assets Manager), T. Jellyman (Minutes Clerk).

APOLOGIES:

M. Osborne

T. Kokshoorn / A. Birchfield - Carried

BUSINESS

P. Ewen welcomed all present to this meeting.

CONFIRMATION OF MINUTES

Moved: *That the minutes of the Joint Floodwall Committee meeting held 14 October 2008, as circulated, be confirmed as correct*

T. Kokshoorn / A. Robb - Carried

MATTERS ARISING:

It was noted that P. Pretorius is not able to second or move motions therefore his name is to be replaced with D. Truman's for seconding of the two motions from the previous minutes.

T. Kokshoorn raised the matter of the recent flood when the floodgates in Cobden had not been closed. W. Moen advised that the opening of the floodgates had been left to GDC contractors to do. It was noted that there was a king tide at the time. A consultant is looking at the Cobden Cut. W. Moen advised that if the floodgates had closed then there would not have been a problem. It was agreed that M. Sutherland would amend the flood action plan to ensure this does not happen again.

PUBLIC FORUM TIME – SPEAKING RIGHTS

There was no request for public speaking rights.

FINANCIAL REPORT

W. Moen presented the financial statement for the financial period 1 July 2008 to 30 June 2009 noting that the current balance is \$1,020,142.10. W. Moen reported that close to \$30,000 was spent on survey work during the reporting period.

Moved: *"That the financial report for the 2008/ 2009 financial year be adopted."*

D. Truman / A. Robb - Carried

WORKS REPORT

W. Moen presented the 2008 / 2009 works report. He reported that \$117,616.23 was spent in total for works during the 2008 / 2009 year. W. Moen advised that the projected works of \$16,000 for the period 1 July 2009 to 20 June 2010 are to be incorporated with the upgrade to the floodwall.

S. Moran advised that the contract for the upgrade of the floodwall will be let by the end of January, if not sooner. Expression of interest for contractors is scheduled for mid November. T. Kokshoorn asked if the duration of the project would be six months. S. Moran responded that this depends on quite a few different factors. C. Ingle stated that he is hopeful of avoiding the whitebait season.

T. Kokshoorn commended W. Moen and S. Moran on the work done on Cobden Island. He stated that the clearance of all the vegetation has made a huge improvement to this area.

C. Ingle asked W. Moen for an update on the cross section report. W. Moen responded that there is a general build up of gravel from the mouth of the Grey River to Fisherman's Lagoon. T. Kokshoorn asked if the build up could be blown out in a decent fresh in the river. W. Moen replied that it could.

RECOMMENDATION

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.*
- 2. That the 2009 / 2010 works proposals be approved.*

T. Kokshoorn / A. Birchfield – Carried

2010 / 2011 RATE STRIKE

There was no discussion on the recommended rate strike.

Moved: *That the recommended rate strike for the 2010 / 2011 financial year be \$275,000 (G.S.T. Excl).*

A. Robb / A. Birchfield - Carried

GENERAL BUSINESS

Signal Box

T. Kokshoorn advised that the Greymouth Heritage Trust want to have the signal box raised. P. Pretorius clarified that the Greymouth Heritage Trust have argued that the cost is the same regardless of whether the signal box is moved or lifted up from its current position. C. Ingle advised that the Greymouth Heritage Trust want councils to fund the lifting up of the signal box. Cr Ewen stated it is easy to spend other peoples money and that the Greymouth Heritage Trust wants ratepayers to fund this project.

S. Moran advised that a substantial retaining wall would be required; Greymouth Heritage Trust has secured \$10,000 worth of funding from the Lotteries Grants Board. Cr Ewen stated that this amount would hardly pay for the paint and if the signal box is to be moved then resource consent maybe required. T. Kokshoorn stated that we should not turn our backs on this project as \$4M is being spent on the floodwall upgrade so a further \$20 – 30,000 for the moving of the signal box is not a big ask.

S. Moran stated that the Historic Places Trust do not recognise the signal box and advised that the signal box would look strange if it were to be lifted up higher. Cr Ewen stated that

the moving of the signal box is outside of the focus of what we are here for and the cost of this project would fall on the floodwall ratepayer. Cr Ewen feels if the Greymouth Heritage Trust wants the signal box moved then they should pay for it.

Cr Robb stated he does not feel comfortable about asking ratepayers to fund this project. Cr Birchfield agrees with Cr Robb. Cr Birchfield stated that it could cost up to \$100,000 and he does not want ratepayers having to come up with this sort of money. Cr Truman stated that signal box comes under the GDC amenity and beautification responsibilities and middle ground needs to be found to sort this matter out. Cr Ewen reminded the meeting of a previous resolution made a number of years ago that nothing further is to be placed on the floodwall. Cr Truman stated that this is Grey District Council's responsibility and not the West Coast Regional Council's responsibility. Cr Birchfield agreed with this comment and advised that the Regional Council role is with the floodwall's function for flood protection.

It was agreed that a letter would be written to the Greymouth Heritage Trust advising them that the matter of the signal box was discussed at today's meeting and there is no funding available to assist with the restoration of the signal box.

Consultants

Geotech are currently carrying out work in between the bridges. A preliminary report has shown that contractors are happy with this work to date. It has been reported that the concrete structures on Mawhera Quay are working well where they are.

It was noted that people affiliated with the stock car track are requesting that a realignment of the existing stopbank around the outside northern edge of the stock car track be investigated. A comparison design for this purpose is being sought.

There being no further business, the meeting closed at 3.40 pm.

.....
Chairman

.....
Date

THE WEST COAST REGIONAL COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE
PUNAKAIKI RATING DISTRICT
HELD AT THE PUNAKAIKI TAVERN
ON 13 OCTOBER 2009, COMMENCING AT 7.05 PM.

PRESENT

M. Keating, F. Keating, S. Griffin (Buller District Council), G. Beynon, I. Ryder, A. Beynon, D. Wilkins, N. Wilkins, A. Palmer, T. Pugno

IN ATTENDANCE

West Coast Regional Council
 S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

Cr T. Archer, S. Casey,

BUSINESS

S. Moran opened the meeting and welcomed those present to the meeting.
 He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual General Meeting held on 14 October 2008, be adopted as a true and correct record of that meeting."*

F. Keating / G. Beynon - Carried

MATTERS ARISING

S. Griffin raised the matter of obtaining a variation of the resource consent for the profiling of the beach. S. Moran responded that he has spoke to C. Dall (Consents and Compliance Manager, WCRC) regarding this matter. C. Dall advised that beach profiles would need to be done for a couple years prior to applying for the variation to the consent to see what is actually happening with the beach. S. Griffin stated that BDC have carried out profiling and he will send through copies of these to WCRC. W. Moen spoke to the recent cross section report. He advised that as part of the resource consent conditions cross sections of the beach profile have to be done every year. This identifies what erosion and build up on the beach is occurring that may affect the seawall.

W. Moen reported that the whole area has built up over the last 12 months. One small area opposite the camping ground, close to the middle of the seawall that has chewed into the bank but this is the only real piece of erosion that has occurred according to the cross sections. W. Moen stated that generally the whole area is pretty stable if not building up. A. Palmer asked how big is the area of change that has built up. W. Moen approximately 0.3 of a metre and the area that has chewed back into the bank is approximately three metres. W. Moen left a copy of the cross section report for the meeting to view.

FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2009. S. Moran drew attention to the expenses and revenue in the maintenance account, he advised that the closing balance in this account as at 30 June 2009 is \$27,571.17.

W. Moen advised that there was a credit balance in the annual loan account as at 30 June 2009 of \$1,295.53

Moved: ***"That the financial report for the 2008 / 2009 year be adopted"***.
I. Ryder / S. Griffin - Carried

Moved: ***"That the financial report for the Loan Account for the 2008 / 2009 year be adopted"***.
G. Beynon / S. Griffin - Carried

MATTERS ARISING

There were no matters arising relating to the financial report.

WORKS REPORT

W. Moen presented the 2008 / 2009 works report. He advised that the cost to carry out cross section surveys and analysis was \$1538.75. W. Moen reported that no physical works were carried out last year. He carried out an of the seawall inspection on the 13th of August 2009 and couple of small holes were identified that would benefit from having some large rock placed. W. Moen has recommended that \$12,000 be allowed for unforeseen maintenance. A. Palmer asked what would the holes be filled with and where would it come from. W. Moen responded that good quality rock is available from Ian Cummings quarry at Rapahoe or rock from the Kiwi Point quarry. A. Palmer stated that he was involved with the new rail bridge and they were not allowed to use rock from Kiwi Point because it was not durable. S. Moran agreed with this as it broke down when tested but stated that the conditions placed on this rock were pretty harsh. S. Moran advised that it is not viable to cart rock from Inchbonnie and the best local source is Ian Cummings rock and an ongoing maintenance cycle will be required. It was noted that MBD Contractors now own Cummings quarry. S. Griffin asked if it is worth flagging with OPUS that if there is good sized rock that can be stockpiled in this area. W. Moen agreed that if the rock were of good quality then this would be worthwhile. S. Griffin will contact OPUS regarding this matter.

RECOMMENDATION

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.***
- 2. That the 2009 / 2010 works proposals be approved.***

F. Keating / D. Wilkins – Carried

RATES 2010 / 2011

S. Moran advised that the recommendation for the rate strike is \$15,000 which is the same amount as last year. M. Keating asked how much should the rating district account be built up to. W. Moen stated it depends on whether the rating district is contemplating extending the seawall, but he advised that should the seawall be extended in the future then money should be being put away now to fund it. S. Moran advised that this comes down to what the rating district feels is a reasonable figure and he stated that around \$50,000 to \$60,000 would be sensible as a maintenance fund but if an extension is planned then more money would be needed. M. Keating moved that the rate strike be lowered to \$10,000 for this year. It was noted that \$12,000 was spent on the seawall last year. M. Keating stated that we are never going to see a major breach in the seawall.

I. Ryder stated he would like to see that rate strike to stay at \$15,000. S. Moran asked for a show of hands. Five people voted in favour of the rate strike staying at \$15,000 and four people voted in favour of a \$10,000 rate strike.

RECOMMENDATION

"That the rate strike for the 2010 / 2011 financial Year is \$15,000 (GST Excl)."

G. Beynon / T. Pugno - Carried

ELECTION OF OFFICERS

I. Ryder recommended that the committee and Chairperson be rolled over for this year.

Moved: ***"That the committee for 2009 / 2010 consist of G. Beynon, M. Wilkins, S. Casey, F. Keating, A. Beynon and I. Ryder.***

G. Beynon be elected as Chairperson for the 2009 / 2010 financial year."

I. Ryder / S. Griffin – Carried

GENERAL BUSINESS

W. Moen advised that he has received correspondence from the Punakaiki Promotions group asking what is happening with the seawall and is it going to be extended. W. Moen advised that this decision is up to the rating district and WCRC would not be actively pushing for this. A. Palmer asked if there is an estimated cost for the extension. W. Moen responded that no time is being spent on getting a costing until it is agreed by the ratepayers to go ahead with an extension. I. Ryder stated that there are a few people in the Punakaiki Promotions group who feel that the wall should have been funded by the whole community as the whole community benefits from the seawall protection. I. Ryder stated that DoC needs to contribute but he has been told that they will only contribute to land that has buildings on it. S. Griffin advised that an approach to central government was to be progressed to see what other funding options are available. S. Moran stated that the outcome from last year's meeting is the right one, as it needs to come from the community, he stated that WCRC discussions with DoC have made no progress whatsoever. S. Moran advised that DoC is basically driven by the Coastal Policy Statement which advises to stay away from hard structures on the coastline and stop putting up seawalls. I. Ryder stated that nobody is prepared to pay any more towards an upgrade of the seawall and the rating district will follow up with DoC now that they have other issues such as sewage and water sorted out.

T. Pugno tabled photographs of beach erosion, comparisons of vegetation were noted prior to the seawall being built. T. Pugno stated he is concerned about land values and the loss of tourist dollars if erosion becomes a big problem. T. Pugno feels that financial help needs to be progressed from the government. S. Moran advised that DoC do not see the dollar value in the land close to the coast. M. Keating asked if WCRC would need to get involved if sewage was affected. S. Moran advised that the district council would have to become involved if the disposal field was affected.

S. Griffin stated that BDC has beaches that are eroding from one end of the district to the other and this beach and camping ground cannot be treated any different from Karamea, Mokihinui, Little Wanganui etc. S. Griffin advised that money generated from the camping ground has been put back into the facilities. S. Griffin stated that the council cannot fund this in isolation. I. Ryder asked S. Griffin if the rating district were to get something underway would BDC advise and help with this. S. Griffin confirmed that they would. I. Ryder stated that the ratepayers are not prepared to pay anymore. F. Keating stated that this issue for Punakaiki really needs to go to another level as it is too big for BDC to deal with and it is part of the whole tourism issue that affects the entire West

Coast. W. Moen stated that if the rating district had not gone ahead with building the seawall the government would not have assisted with it.

S. Moran stated if the rating district is going to lobby central government for funding then they need to show a willingness to part fund an upgrade. I. Ryder stated that TV 1 has approached him with a view to publicising this problem. S. Griffin advised that DoC need to be approached prior to the rating district engaging with the media. I. Ryder stated that DoC are taking land over but not accepting any responsibility for it.

M. Keating stated that a community approach is required as it is not just a rating district problem. T. Pugno stated that it is unaffordable for the rating district to have to keep funding the seawall. S. Moran advised the meeting that a cautious approach towards the media is advisable in order for the issue to be seen in a positive way. S. Griffin stated that during the resource consent hearing process to get the extension of the rock wall covered by the existing consent several submissions were received from DoC. S. Griffin advised that the thrust of their submissions was that they were not interested in having a rock wall in place as they consider the erosion occurring in this area to be a natural event. S. Griffin stated that it would only be if the camping ground and houses close to this started to be affected that people would rally and be prepared to fund further protection. He advised that this is no different to what is happening at Carters Beach. S. Griffin stated that the only way to get the area protected is if the landowners pay for it. He feels that houses in the vicinity would need to be incorporated into the scheme to pay for it or the whole of the rating district is included. S. Griffin stated it needs to be the occupier and not the owner who is approached to assist with funding matters.

S. Moran advised that realistically the chances of getting government funding are not high but there is nothing to be lost by having a crack at getting government funding. T. Pugno asked if WCRC would support this. S. Moran confirmed this.

There being no further business the meeting closed at 7.55 pm.

Action Point:

- W. Moen to follow up with S. Griffin about rock discussions with OPUS

**MINUTES OF THE ANNUAL MEETING OF THE
WANGANUI RATING DISTRICT
HELD AT THE HARI HARI RESTROOMS
ON 14 OCTOBER 2009, COMMENCING AT 9.35 AM.**

PRESENT

B. McGrath, J. Sullivan, A. Campbell, D. Lane, J. Stewart, A. Harris, R. Hodgkinson,
B. Thomson

IN ATTENDANCE

West Coast Regional Council
B. Chinn, (Councillor), D. Davidson (Councillor)
S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

J. Arnold, B. Adamson,

A. Campbell / J. Stewart - Carried

BUSINESS

B. Chinn opened the meeting and welcomed those present.
He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual General Meeting held on
16 October 2008, be adopted as a true and correct record of that
meeting."*

J. Stewart / A. Campbell - Carried

MATTERS ARISING

J. Sullivan queried the \$10,000 cost for staff time. He feels this had a lot to do with Kevin Garland's resource consent. J. Sullivan wonders why the rating district is being charged for this when Mr Garland paid for the resource consent himself.

W. Moen explained that the rating district on the other side of the river from Mr Garland was named as an affected party. W. Moen had to do quite a bit of work for the rating district for this consent and when he is working on behalf of the rating district then the rating district is charged for his time. J. Sullivan stated he would query this again this year as last year the rating district struck a rate of \$50,000 and now over \$10,000 of this has gone on administration costs again this year. S. Moran clarified that each party pays for their own costs and in this case as the rating district is an affected party W. Moen coordinated the rating districts response to Mr Garland's resource consent. S. Moran advised that if the rating district committee had done this work themselves there would have been no cost. W. Moen stated that as this was major works he was not prepared to sign off on it on behalf of the rating district without involvement from the rating district committee. J. Sullivan asked how much time was spent of this consent. W. Moen advised that he spent approximately about 100 hours of his time over 12 days on this consent. He stated that the more the rating district committee could do themselves the more money they can save. S. Moran advised that there are a number of contracts tendered out in this area and these often require site visits and a careful eye is kept on contractors working in the area. J. Sullivan thanked W. Moen for this explanation. W. Moen stated that the Wanganui Rating District is the biggest rating district on the West Coast with the highest expenditure.

B. Thomson asked if the rock that was being placed in the area, which J. Stewart spoke about last year, has been completed. W. Moen advised that MBD Contracting are working on this contract at the moment and they have been advised to re-stack the rock using a digger and J. Stewart is to show them exactly where to place this rock.

A. Harris asked if a decision has been made on Clark's Hook and whether or not it is to be replenished. W. Moen responded that the rating district committee agreed to leave this as there has been no movement and he recommends that it be left in place.

A. Harris asked what is happening with the Wanganui Quarry. S. Moran advised that the quarry permit doesn't run out until 2037, he advised that John Ellis (Quarry Consultant) has advised that there is very little life left in the quarry unless the rating district wants to spend more money on it. Mr Ellis advised that the quarry could be benched down from the top at a significant investment. S. Moran advised that \$100,000 could be spent to get 10 or 15 years out of it and this would be money well spent. S. Moran advised that a decision needs to be made as to whether or not to go ahead and spend money on this quarry. S. Moran stated that in its current state council does have concerns about it and it is the worst quarry council has. S. Moran advised that his recommendation to council would be to restore the quarry to the extent required then get out of it. He advised that if anyone in the rating district wanted to take over the licence then this could be arranged and it would then become a private quarry. S. Moran stated that council has concerns over how much rock is left. A. Campbell stated that the money set aside for restoration could be used to pay the road off. S. Moran advised that this quarry is used solely by the rating district but the rating district is not prepared to pay for the restoration, he advised there is just over \$30,000 set aside for restoration. A. Campbell stated that \$30,000 is owed on the road; this was the cost to build the road and one day the road has to be paid off. B. McGrath said not to worry about paying off the road. The loan for the road is slowly being paid off through the rating district. S. Moran is keen for the \$30,000 to be used for restoration. A. Harris stated that issue is whether to carry on with the quarry or look for a new rock source. Cr Chinn stated that the rating district committee needs to make their own decision on this and decide whether or not to keep the quarry open or to take it over and take it privately by paying their fees and keeping rock there for emergencies or find another rock source. B. Thomson asked about the lower part of the road and the royalty paid to Glenys Black. S. Moran confirmed that \$1 per tonne royalty is paid to go through Mrs Black's property; this agreement runs out in December of this year. Mrs Black has indicated that she is happy to stay with this figure per tonne but the term of the contract is five years and S. Moran advised that Mrs Black might wish to change the term to three years. J. Stewart stated that he wonders why a road isn't put in around the river in the bottom part of the quarry. S. Moran stated the same issues with over height would still be a problem. A. Campbell asked if there is rock available in Whataroa and could this be used in the Harihari area. W. Moen stated that the rock in Whataroa is serving Franz Josef and Waitangitona areas and this area is using a lot of rock at the moment. S. Moran advised that John Ellis is happy to come down and talk to the rating district committee on what the options are for the Wanganui Quarry. Mr Ellis is able to provide a report to the rating district committee at a relatively small cost. Cr Chinn stated that he would leave it to the rating district to make a decision on the future of the quarry.

W. Moen advised that the bridge into the quarry needs to be re-certified very shortly.

J. Stewart requested a plan or aerial photograph of the quarry. B. Thomson stated that the road access, the bridge, the quantity of rock available in Whataroa all need to be weighed up before a decision is made as the quarry itself is only part of the equation.

Cr Davidson stated that he feels S. Moran should be empowered to get a cheap report so that all the facts are to hand with information from an engineer included in the report.

S. Moran estimated that a report could cost approximately \$3,000.

Moved: *"That the \$30,000 S. Moran is holding goes toward the paying off of the road".*

A. Campbell / J. Stewart - Carried

S. Moran advised that this recommendation will go to Council and they will decide whether or not to approve this recommendation. 29

B. Thomson asked for further clarification on this matter. S. Moran advised that the \$30,000 originally came from stockpiled rock. He advised that at a previous meeting it was suggested that the rating district pay off in a lump sum the amount owing on the road as soon as the easement was signed off. S. Moran stated that the issue for Council is that in its current state there is very little rock coming out of the quarry, it is not going to pay off the road and it is not going to have enough money in the kitty at the end for restoration of the quarry. S. Moran advised that while there is money in the kitty he proposes that it is kept there to pay for the restoration and the rating district still has to pay off the money owing on the road. It is ring fenced to spend on the Wanganui quarry.

J. Stewart asked what happened about the spraying of the stopbank that was discussed at last year's meeting. S. Moran advised that Council did not approve this recommendation but the intention is for W. Moen to come up with an amended programme for spraying so that progressive spraying is done throughout the year.

B. Thomson queried why aren't those who do their own spraying reimbursed by Council as he feels that if landowners do that spraying then it is a saving for the rating district.

S. Moran responded that by having a spraying programme in place then it can be better managed to ensure that it is spraying in a cyclical manner and W. Moen is not wasting time on sorting out which areas have been missed out. S. Moran advised that there is no mechanism in place for reimbursing those who do spray and also those that don't spray.

J. Sullivan stated that he needs to leave the meeting now but he wishes to move management's recommendation for the rate strike. It was felt that work that needs to be done should be discussed prior to setting the rate strike.

FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2009. This leaves the account with a current up-to-date credit balance of approximately \$137,715.55. A. Harris voiced his concern that the balance was decreased by over \$100,000 in the year to June 2009 but there is only a rate of \$50,000 for the current year, he feels that the rating district is vulnerable if something happens.

Moved: *"That the financial report for the 2008 / 2009 year be adopted".*
A. Harris / J. Stewart - Carried

MATTERS ARISING

There were no matters arising relating to the financial report.

WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period: 1 July 2008 to 30 June 2009. He stated that it is quite an extensive report this year in view of the capital work that was required came in at approximately \$109,000. The maintenance works totalled \$163,261.03 with the total for all works during the period being \$272,219.78. W. Moen advised that an inspection with members of the rating district committee on 30 July 2009. Works are currently being carried out by MBD Contracting and the grading work required will be done by Fulton Hogan. A proposed allowance of \$44,800.00 for maintenance expenditure for the following 2009 / 2010 year, including \$20,000 for unforeseen maintenance.

J. Stewart advised that there are two spots that need more rock. W. Moen advised this would need to be done while the contractors are still working in this area.

RECOMMENDATION

1. ***That the Works Report covering the 2008 / 2009 financial year be adopted.***
2. ***That the 2009 / 2010 works proposals be approved.***
A. Campbell / J. Stewart – Carried

RATES 2010 / 2011

Discussion ensued regarding the rate strike. J. Sullivan moved this recommendation prior to leaving the meeting and it was agreed that this motion still stands.

RECOMMENDATION

"That the rate strike for the 2010 / 2011 financial Year is \$100,000 (GST Excl)."

J. Sullivan / A. Campbell - Carried

ELECTION OF OFFICERS

Cr Davidson reminded the meeting that this rating district has a rotation policy in place. A. Campbell and J. Stewart are due to stand down from the committee but they offered themselves for re-election. W. Moen asked who would be standing down next year. It was agreed that R. Hodgkinson and G. Robertson would stand down next year. Cr Chinn asked if anyone else wishes to stand. A. Campbell asked if these not present would remain on the committee it was agreed that the current committee would remain the same for this year.

Moved: ***"That the following members, namely:***

J. Arnold

J. Stewart

A. Campbell

R. Hodgkinson

G. Robertson be elected as the committee for the 2009 / 2010 financial year."

A. Harris / B. McGrath - Carried

Moved: ***"That A. Campbell be re- elected as the spokesperson for the 2009 / 2010 financial year."***

J. Stewart / A. Harris - Carried

Moved: ***"That two of the committee members stand down by rotation starting from next year. They will be R. Hodgkinson and G. Robertson".***

A. Campbell / J. Stewart - Carried

GENERAL BUSINESS

D. Lane spoke to the meeting and advised that he has a problem with Harold Creek. He stated last time there was a flood the water came over the road. Someone put a digger into the bottom section and dug the creek out. D. Lane stated that Transit is on one side of the creek and the rating district on the other side of the creek. D. Lane stated that he would like the creek to be cleared out past the tributaries as the tributaries are causing

problems to his property and affecting his septic tanks. D. Lane stated he has four septic tanks and soak pits on his property and for these to be fixed he is looking at over \$20,000. D. Lane stated he has asked the Regional Council and Transit NZ to fix this problem. He is a ratepayer and wants this problem fixed but nobody will take it on. D. Lane stated he would like Transit NZ contract to include both sides of Harold Creek into their contract so that when they do the top and bottom of the creek the sides can be included. D. Lane asked W. Moen where does he stand with getting this work paid for. W. Moen advised that he did approach Transit NZ to clean out the entire Harold Creek area but they are not prepared to clean out the bottom area of Harold Creek. W. Moen advised that the rating district considered cleaning the creek out but they were mindful that if Transit didn't do anything upstream it would compound the problem. D. Lane asked if WCRC could ask Transit NZ to divert Harold Creek back to the Wanganui River, as this is where it used to be. W. Moen stated this would never happen. S. Moran advised that WCRC has tried to get Transit NZ to deal with this problem on a number of occasions without success, he advised that the best thing D. Lane could do is to ring Mark Pinner the Area Manager for Transit NZ. W. Moen clarified that Harold Creek is not part of the rating district scheme and therefore no money goes into it. Cr Chinn stated that Transit NZ will only provide funds once damage is already done. A. Harris stated that the gravel from Harold Creek is going all the way down to La Fontaine Road. He has put in two large culverts to keep the gravel out. A. Harris stated that part of the problem is that people are not taking gravel from the right part of the creek and this is compounding the problem. It was agreed that S. Moran would provide D. Lane with Mark Pinner from Transit NZ contact details.

B. Thomson spoke to the meeting regarding the rating district scheme and the infrastructure that is in place. B. Thomson stated that he is referring mainly to the south bank of the Wanganui River, he feels that in last 15 – 20 years 80-90% of the capital and the maintenance money, which comes from rates, has been spent in a concentrated area of the river. B. Thomson spoke of the old subsidised scheme where major infrastructure was put in place in this area which was needed and is still needed. He stated that this is where a large percentage of rating monies go but up river there is not as much of this infrastructure. In a major flood event the landowners up river would have to put in a large amount of capital expenditure. B. Thomson spoke of the bank that is being put in on the north side and when it is included in the scheme it will require a lot more money to maintain it and this will come from the entire rating district. B. Thomson feels that the upstream past and present farmers rates for the past 15 –20 years have been used to maintain a concentrated area of the bank and there is now nothing left in the pot. He stated that the rules of the scheme don't allow any capital works upstream if needed.

B. Thomson stated he is happy to pay the rates he is paying and he appreciates the fact that the whole community needs the scheme but he is asking if there needs to be a review of the method of rates of the whole scheme to make sure that it still fits right in 2009. He asked if there is another way that the rating method can be worked out. B. Thomson stated that in years to come the rate strike could be \$200,000 - \$300,000 in order to maintain the scheme. W. Moen stated that when a new rating district is set up any new works that the rating district pays for whether maintenance or capital works the collective pays for it. This rating district deliberately decided to maintain what works are there but any new works that are required will be on the onus of the actual landowner affected and it is only after that work has been carried out built and after two years the scheme will take over the maintenance of it. S. Moran stated that W. Moen has advocated that the scheme looks at changing to a capital and maintenance scheme, which is the same as the other rating districts. Discussion ensued. B. Thomson stated that he is concerned about what the new bank over the river is going to do to the whole rating district and those upstream are going to be maintaining something in the bottom end of the scheme. W. Moen stated that he feels two other areas are being neglected, the north bank has not had any money spent on it for years and the La Fontaine drainage scheme is also entitled to be maintained but very little money has been spent on maintaining those drains. Discussion took place on what direction the river is heading.

A. Harris asked if it was thought that this is a case for reapportioning the rates. Cr Chinn asked staff present if it is in the powers of the rating district to change the concept of the scheme. W. Moen confirmed that this is possible. S. Moran advised that if the rating district wanted to have a 50% contribution from the scheme for capital work then that is possible. B. Thomson stated he is not interested in a capital scheme. A. Harris stated that money is spent reactively, when a weak spot is identified then rock is placed in that area. W. Moen offered to send a copy of the plan of the river to B. Thomson. W. Moen stated that the rating district has made the decision not to fund capital works in order to make their dollars go further.

Cr Chinn encouraged the rating district to have a meeting and invite all those who pay into the scheme to discuss problems in the area, including B. Thomson's concerns and D. Lane's problem along with the matter of the La Fontaine drains. Cr Chinn stated that he hopes this meeting would be held before next year.

W. Moen advised that the cross sections were done this year, the results reveal an overall build up. There is a little bit of erosion in the channel; there is a depletion of gravel around Berry's Hook. There is a build up in the riverbed between Nick Berry's Hook and Alastair Kraft's Hook. There is general erosion upstream to the State Highway Bridge. Overall in the last two years there has been an overall build up of 130,000 cubic metres of gravel over the whole riverbed. W. Moen stated this is minor compared to width of the river. B. Thomson asked if it is expected that this will change due to the new bank on the north side. W. Moen responded that gravel might build up in the lower reaches over the next couple of years. B. Thomson asked if the cross sections are taken in the same place each year. W. Moen responded that cross sections are a snapshot in time.

B. Thomson asked if the new bank on the north side of the river is going to stay there, this is the bank that Kevin Garland has built. W. Moen responded that this work has been done to a reasonable standard but the stopbank at the top end is concerning. W. Moen stated he couldn't guarantee that it will withstand a flood. B. Thomson asked when does the two year maintenance period for Mr Garland's bank commence. W. Moen advised that this will be when the structure is up to standard and the regional council is happy with this and the structure is complete. W. Moen advised that Mr Garland has indicated that he does not want the rating district scheme to maintain his structure.

A. Campbell asked if DoC have had a look at the quarry to see what they think. S. Moran responded that he is trying to avoid involving DoC. S. Moran stated that right from day one restoration of the quarry was always going to need to be dealt with.

D. Lane asked if it is cheaper to keep the quarry open and maintained that what it would be to close it and then down the track, have to re-open the quarry. S. Moran stated that at some point a decision has to be made on the quarry or another source of rock needs to be found.

Cr Davidson strongly recommended that the quarry report be progressed. He feels that 12 months down the track the rating district will still be in the same position.

RECOMMENDATION

"That \$2,000 - \$3,0000 be spent on engaging Mr John Ellis to provide an engineering report on the future of the Wanganui Quarry."

A. Harris / B. Thomson - Carried

Cr Chinn thanked the ratepayers for their attendance.

There being no further business, the meeting closed at 11.00 a.m.

Action Points for follow up

W. Moen	Provide J. Stewart with an aerial photo / plan of the quarry.
S. Moran	Get report done by John Ellis on future of Wanganui Quarry.
S. Moran	Provide D. Lane with Mark Piner's (Transit NZ) contact details
W. Moen	Send a copy of river plan to B. Thomson.

**MINUTES OF THE ANNUAL MEETING OF THE
OKURU RATING DISTRICT
HELD AT THE OKURU HALL
ON 14 OCTOBER 2009, COMMENCING AT 3.05 PM**

PRESENT

D. Gordon, A. Gordon, G. Anderson, A. Anderson, C. Goom, R. Snow, H. Rasmusson, I. Rasmussen, S. Johnston (arrived 3.15pm), G. Brown (arrived 3.17pm)

IN ATTENDANCE

West Coast Regional Council
B. Chinn (Councillor), D. Davidson (Councillor)
S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

C. Hahn

R. Snow / A. Gordon - Carried

BUSINESS

Cr D. Davidson opened the meeting and welcomed those present.
He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual General Meeting held on 15 October 2008, be adopted as a true and correct record of that meeting."*

G. Anderson / A. Anderson - Carried

MATTERS ARISING

W. Moen advised that he has checked the conditions on the Infinity Wall resource consent. He advised that Westland District Council have an easement agreement in place which allows for public access to the wall. A. Gordon asked if the Infinity Wall is to be maintained by Westland District Council, W. Moen confirmed this is correct. S. Moran clarified that an engineer's design would have been obtained for resource consent for the building of this wall therefore it is expected that it is built to this design in order for it to comply with the consent conditions. S. Moran advised there is no guarantee that they are going to maintain the wall but in view of the subdividing taking place behind it then he would expect that those involved would be keen to maintain the wall. S. Moran stated that if they are not keen on maintaining the wall then those involved may wish to consider creating a rating district to cover the maintenance of this wall. D. Gordon asked if the two walls are joined together, W. Moen confirmed that this is a continuation of the existing wall except the first half will belong to the rating district and the second part will be privately owned. D. Gordon asked if insurance would be the same, W. Moen advised that it is up to the owners to insure the second part of the wall as it is privately owned. S. Moran advised that as long as the Infinity wall is of a similar design to the rating district wall then there should be no difference between the two as they should both be built to the same standard. S. Moran advised that the original consent for the rating district wall was for another couple of hundred metres to be added upstream but because the walls overlap, Council on behalf of the rating district, had to surrender the extra two hundred metres. This was done on the basis of if the Infinity wall wasn't completed within five years then Council would be able to take over the resource consent so that we have not lost anything if there is still concern with the sea coming in around the wall, then we would still have the ability to build the extension. A. Gordon asked

if S. Moran had any idea when this would happen. S. Moran advised that the resource consent has been granted and they have five years to get on with it.

H. Rasmussen asked if planting could be done on the seawall. W. Moen stated that planting can spread the rock and he does not encourage planting on a seawall.

FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2009. He advised the current credit balance is \$17,815.15.

Moved: ***"That the financial report for the 2008 / 2009 year be adopted".***

R. Snow / C. Goom – Carried

WORKS REPORT

W. Moen presented the 2008 / 2009 works report. He carried out an inspection on 29 July 2009 and advised that no maintenance works were identified. W. Moen advised that it would be prudent to allow \$5,000 for unforeseen maintenance.

W. Moen advised that some concern was voiced that the spraying done by Spiers Contracting Ltd in May was not that successful. W. Moen spoke to the contractor and the contractor has offered to do this spraying again free of charge. G. Anderson stated that the spray used was very slow acting. It was agreed that the repair work done in January for the core replacement was a job well done and there are no longer any leaks.

RECOMMENDATION

1. That the Works Report covering the 2008 / 2009 financial year be adopted.

2. That the 2009 / 2010 works proposals be approved.

A. Gordon / A. Anderson – Carried

RATES 2010 / 2011

W. Moen advised that with the proposed works and the rate of \$15,000 previously struck for the 2009 / 2010 year the balance in the rating district account at the beginning of the 2010 / 2011 year is likely to be \$28,000. W. Moen advised that the recommended rate strike for 2010 / 2011 is \$15,000 (GST Excl). He spoke of the importance of building up a reserve in the rating district account. G. Anderson stated that the wall is holding up well and he feels that the rate strike could be reduced down to \$10,000. Discussion ensued regarding previous rate strikes. D. Gordon asked how many properties contribute to the rating district. T. Jellyman advised that there are 46 ratepayers in the Okuru Rating District.

RECOMMENDATION

"That the rate strike for the 2010 / 2011 financial Year is \$10,000 (GST Excl)."

G. Anderson / G. Brown – Carried

ELECTION OF OFFICERS

T. Jellyman read out the names of the current rating district committee. S. Moran asked if anyone present would like to be on the committee or if anyone would like to come off the committee. It was agreed that the status quo would remain for 2009 / 2010.

Moved: *"That the committee for the 2009 / 2010 financial year now consists of:*

*G. Anderson
A. Anderson
A. Gordon
C. Goom
R. Snow
S. Johnston*

C. Goom / R. Snow – Carried

Moved: *"That G. Anderson be re-elected as the spokesperson with A. Anderson elected as Deputy Spokesperson for the 2009 / 2010 financial year."*

A. Gordon / C. Goom – Carried

GENERAL BUSINESS

C. Goom stated that the Turnbull River is eating into the bank, he asked if this is part of the rating district and if so who would be responsible for works. W. Moen stated that the landowner is responsible for works in this area.

A. Gordon asked what channel needs to be taken in order to get DoC to contribute towards rates as 89% of the land owned on the West Coast is owned by DoC. A. Gordon stated that 11% of ratepayers pay the rest of the amount which keeps things going. Cr Davidson advised that Council had approached the government on this issue and as a result the rates inquiry was progressed. The Government advised Council that there was no way DoC would contribute, as this is Crown Land. Cr Davidson stated this was the previous government's stance. He advised the meeting to approach the district councils on this matter. Cr Chinn stated that it is recognised in government circles that this system cannot carry on.

G. Anderson stated that it is swinging slowly. S. Moran stated that as a result of the Rates Inquiry, Council made strong statements about DoC contributing towards the rates within the region. The Commission picked up this aspect and they did this issue justice in their report to Government but once the issue got to government it was ignored. Cr Davidson stated that because of the amount of money involved the government would not look at this at all.

There being no further business, the meeting closed at 3.35 pm.

THE WEST COAST REGIONAL COUNCIL

37

MINUTES OF THE ANNUAL MEETING OF THE FRANZ JOSEF RATING DISTRICT HELD AT THE FRANZ JOSEF COMMUNITY HALL ON 15 OCTOBER 2009, COMMENCING AT 09.00 AM.

PRESENT

M. Fokkes, G. Gibb, C. Brooks, W. Jones, R. de Graaf, K. Gibson, C. Roy, T. Gibb, I. Hartshorne

IN ATTENDANCE

West Coast Regional Council

B. Chinn, (Councillor), D. Davidson, (Councillor)

S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

A. Miller

K. Gibson / B. Chinn - Carried

BUSINESS

D. Davidson opened the meeting and welcomed those present.

He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual General Meeting held on 16 October 2008, be adopted as a true and correct record of that meeting."*

K. Gibson / B. Chinn - Carried

MATTERS ARISING

W. Moen provided an update on the surveying and engineering design work for the stopbank upgrade. The banks involved are the south side bank, the camping ground bank and two on the right side. W. Moen stated that the cost of the design work is \$3,000 it is ratepayer funded. W. Moen advised that he does not yet have the costings to hand but \$9,000 has been spent to date on surveying work and topping up. This design is to raise the bank back up to the 100-year standard as currently it is to below a 50-year standard. Discussion ensued regarding the current height of the stopbank. W. Moen gave a detailed description of what is required in order to bring the stopbank up to the 100 year standard, he will send a copy of the design to the rating district spokesperson, Mr K. Gibson. W. Moen will report back to the rating district once the design is finalised to ascertain whether or not to proceed with the upgrade as special meeting maybe required.

Moved: *"That the Franz Josef Rating District proceed with the design work for the upgrade of the stopbanks."*

G. Gibb / K. Gibson - Carried

FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2009. The opening balance for the year was \$278,272.83 and the current credit balance is \$263,688.58.

Moved: *"That the financial report for the 2008 / 2009 year be adopted".*

C. Roy / C. Brookes - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2008 to 30 June 2009. \$50,400 worth of works were carried during the reporting period.

As a result of the inspection carried out on 30 July 2009 an estimated \$22,500 worth of works were identified for the 1 July 2009 to 30 June 2010 period. W. Moen advised this work has been tendered out but not yet started as it is arranged to coincide with work scheduled in the Lower Waiho area. W. Moen clarified that the two new spurs to be put in are on the right bank beside the church. These spurs are designed to keep the river out of this corner.

RECOMMENDATION

1. ***That the Works Report covering the 2008 / 2009 financial year be adopted.***
2. ***That the 2009 / 2010 works proposals be approved.***

K. Gibson / M. Fokkes – Carried

RATES 2010 / 2011

W. Moen advised that last year's rate strike was \$35,000 and the recommended rate strike for this year is \$100,000 (GST Excl). This would give a balance of \$270,000 at the beginning of the 2010 / 2011 year. In view of works required for the coming year it is suggested that the rate strike for this year be increased to \$100,000.

M. Fokkes stated that there is a leak in the stopbank near the helipad area and he hopes that the Helicopter Company will pay for the repair of this leak.

R. de Graaf stated that it would be hard for people to come up with \$100,000. He stated this is a lot of money to come up with especially in view of the recession. He stated that this is triple of last year's rate strike. W. Moen stated that the rating district might have to consider taking out a loan. S. Moran advised that either way the rating district would be hit with both a maintenance rate and a loan repayment and if the works are going to be paid out of the maintenance account then the money needs to be put back into the maintenance account. Discussion ensued with the advantages of having money in the account highlighted along with the process followed if a loan is raised. G. Gibb suggested the option of paying half this year and half next year, which means \$50,000 this year and \$50,000 next year for the rate strike.

Moved: ***"That the recommended rate strike for the 2010 / 2011 financial Year be \$50,000 GST Excl"***

G. Gibb / C. Roy – Carried

ELECTION OF OFFICERS

T. Jellyman read out the names of the current members of the rating district committee. Tim Gibb and Ian Hartshorne were nominated onto the committee and Alex Miller was removed from the committee.

Moved: ***"That the present committee, namely:***

Chris Brooks

Kevin Gibson

Chris Roy

Grant Gibbs

Tim Gibb

Ian Hartshorne

be appointed as the committee for the 2009 / 2010 financial year."

K. Gibson / M. Fokkes - Carried

39

Moved: *"That K. Gibson be re-elected as the spokesperson for the 2009 / 2010 financial year."*

C. Roy / G. Gibb - Carried

GENERAL BUSINESS

There was no general business.

There being no further business, the meeting closed at 9.28 am.

Action Points:

- W. Moen to send design to rating district spokesperson (K. Gibson)

THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE ANNUAL MEETING OF THE
LOWER WAIHO RATING DISTRICT
HELD AT THE FRANZ JOSEF COMMUNITY HALL
ON THURSDAY 15 OCTOBER 2009, COMMENCING AT 9.35 AM.**

PRESENT

C. Brooks, G. Berry, T. Bruning, R. Richard, N. Frendrup.

IN ATTENDANCE

West Coast Regional Council
B. Chinn, (Councillor), D. Davidson (Councillor)
S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

R. Quaife, L. Richards, P. Halford

R. Richards / T. Bruning - Carried

BUSINESS

D. Davidson opened the meeting and welcomed those present.
He introduced himself and the Council staff.

Moved: ***"That the minutes of the previous Annual General Meeting held on 16 October 2008, be adopted as a true and correct record of that meeting."***

T. Bruning / C. Brooks - Carried

MATTERS ARISING

W. Moen advised that the reclassification of the rating district is 90% complete. The two rating districts that meet are Lower Waiho and Canavans Knob. It was noted that the Tripe's property should be included in the Lower Waiho rating district. R. Richards stated that Tripe's should be contributing as user pays. W. Moen displayed the classification map to the meeting. He stated he is looking into redefining the boundary to include properties that should be paying into this rating district. W. Moen stated this inclusion would not make a big difference to the price of other people's rates.

W. Moen advised that the quote for the survey work between the Rubbish Dump Stopbank through to Rata Knoll is \$16,000 approximately. R. Richards is concerned about where the river is now and the build up of gravel is the big problem. He is concerned that work needs to be done in this area and he feels the cost of the survey work could go towards the actual works.

Moved: ***"It was agreed not to progress the survey work this year but defer it until next year."***

T. Bruning / R. Richards - Carried

FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2009. He advised that the financial year started off with a \$139,145.74 deficit. The account has a current debit balance of \$44,956.32.

Moved: ***"That the financial report for the 2008 / 2009 year be adopted".***

T. Bruning / R. Richards - Carried

MATTERS ARISING

41

There were no matters arising.

WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2008 to 30 June 2009. He reported that \$29,260.00 worth of works was carried out during the reporting period.

W. Moen carried out an inspection with R. Richards on the 29th of July and identified projected works to be carried out from 1 July 2009 to 30 June 2010. W. Moen advised that the works identified are reasonably urgent and if the works aren't done then the integrity of the main stopbank is in jeopardy. W. Moen advised that in view of the urgency the contract has been let to GH Foster Contracting from Greymouth. Discussion took place on how a contract is let out as W. Moen explained that work on this contract would not start until the works are discussed at today's meeting. S. Moran clarified the contract process.

The cost of the proposed works was \$35,800.00 but it was agreed that the survey and design work of stopbanks Canavans Knob to Rata Knoll would now be excluded from next year's proposed works. The proposed works is now estimated to be approximately \$21,800.

R. Richards stated that there is a lot of money invested in the stopbanks. T. Bruning stated that the rating district should be saving money, doing things properly instead of little bits here and there. W. Moen stated that this rating district is going to be up for a lot of money if they are considering raising the stopbank at the rubbish dump. This could cost hundreds of thousands of dollars. He feels that the rating district is not rating effectively, there are no funds in reserve and if a big job is required there needs to be money available to do it. Cr Davidson asked where are we at now with this contract. W. Moen stated it is in limbo at the moment, the tender has been let but work is yet to start, it is combined with a job in the Franz Josef rating district. T. Bruning stated he is not happy about rock being carted from Whataroa. N. Frendrup has rock that he is able to sell to the rating district which would be a cheaper option and it is already in this area.

T. Bruning stated that he is paying 25% of the rates for this rating district and his farm has no direct benefit from the money he spends. T. Bruning feels that he is paying more and more money in each year and getting no direct benefit. W. Moen advised that meeting that they couldn't afford not to do maintenance work. Cr Davidson advised it is the rating district needs to make a decision on whether or not to go ahead with the recommended works but he warned the meeting that if a decision is not made then the matter will go to a special meeting and Council will make the decision for the rating district. R. Richards stated that if there was a major flood the LAPP Fund would probably not pay out. S. Moran explained the function of the LAPP fund but advised that LAPP would probably only pay out if the whole town were affected.

RECOMMENDATION

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.***
- 2. That the 2009 / 2010 amended works proposals be approved minus the \$14,000 worth of survey and design work.***

T. Bruning / R. Richards – Carried

RATES 2010 / 2011

W. Moen reported that the fact that this rating district is in deficit, the proposed works and the rate of \$100,000 previously struck for the 2009 / 2010 year the balance in the rating district account at the beginning of 2010 / 2011 is likely to be \$20,000 (GST Excl). The recommended rate strike for this year is \$100,000. T. Bruning clarified that by taking out of the \$14,000 for design and survey work the rating district account should have close to \$35,000 in the account. N. Frendrup asked if the rate strike needs to be this high. S. Moran advised that that main issue is that that rating district account is currently in deficit, a loan was raised, and Council does not like rating districts to be in deficit. S. Moran stated that if \$100,000 is struck then this would get

the account out of deficit. Discussion ensued. T. Bruning stated that it would be prudent to get the rating district account back into credit and to avoid paying interest. S. Moran explained how much money the rating district account would build up over the next two years and providing there are no substantial works, outside of what is proposed, then there should be \$35,000 in the account. S. Moran advised that money in the rating district account is not Council's but the rating district's therefore interest built up in this account belongs to the rating district.

RECOMMENDATION

Moved: ***"That the rate strike for the 2010 / 2011 financial Year is \$100,000 (GST Excl)."***

T. Bruning / R. Richards – Carried

W. Moen asked the meeting if they wished to get survey and design work done on the rubbish dump bank in order to get it back up to the required standard. T. Bruning stated he feels that only the minimum should be done until the rating district account has built up again. Cr Davidson advised the rating district to keep a careful eye on the rubbish dump bank in the meantime.

ELECTION OF OFFICERS

T. Jellyman read out the names of the present committee. Cr Davidson called for nominations. S. Moran explained the function of the rating district committee and the committee spokesperson, he advised that they keep an eye on the river, should work be required then contact is made with W. Moen. S. Moran advised that the rating district committee can save the rating district a huge amount of money by carrying out this function and also by keeping an eye on contractors carrying out works on behalf of the rating district.

Moved: ***"That the present committee be all those present namely:***

Lorraine Richards

Robin Richards

Chris Brooks

Richard Molloy

Todd Bruning for the 2009 / 2010 financial year."

T. Bruning / C. Brook – Carried

Moved: ***"That Todd Bruning be elected as the spokesperson for the 2009 / 2010 financial year."***

R. Richards / C. Brook - Carried

GENERAL BUSINESS

Keys to the rubbish dump area were discussed. W. Moen is to get hold of a key from the Contractor, Henry Adams. The rating district committee will follow up security of this area.

There being no further business, the meeting closed at 10.20 am

THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE ANNUAL MEETING OF THE
CANAVANS KNOB RATING DISTRICT
HELD AT THE FRANZ JOSEF COMMUNITY HALL
ON THURSDAY 15 OCTOBER 2009, COMMENCING AT 10.25 A.M.**

PRESENT

C. Ashton, A. Kremer, C. Brooks, S. Tinirau, L. Ewins, H. Tinirau, G. Berry, R. Richards

IN ATTENDANCE

West Coast Regional Council

B. Chinn, (Councillor), D. Davidson (Councillor)

S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

A. Miller, G. Tripe, L. Richards

G. Berry / R. Richards - Carried

BUSINESS

D. Davidson opened the meeting and welcomed those present.

He introduced himself and the Council staff.

Moved: ***"That the minutes of the previous Annual General Meeting held on Wednesday 16 October 2008, be adopted as a true and correct record of that meeting."***

G. Berry / R. Richards - Carried

MATTERS ARISING

W. Moen advised that the rating district is requiring more detail for the proposed stopbank extension before they will consider a possible financial contribution. W. Moen advised that he would contact the Spokesperson for the rating district once costs are to hand from NZTA.

FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2009. He reported that the opening balance as at 1 July 2008 was \$15,913.51 and the closing balance as at 30 June 2009 is approximately \$20,410.29. W. Moen stated that there was very minimal expense incurred during the reporting period. W. Moen commented that this is only a small reserve in the rating district account.

Moved: ***"That the financial report for the 2008 / 2009 year be adopted"***.

R. Richards / A. Kremer - Carried

MATTERS ARISING

Discussion took place on the amount of rock required for works including the proposed stopbank extension. S. Moran asked the meeting if they would be happy to contribute the rock for this purpose and any rock that is used be replaced straight away in case emergency works are required. Cr Davidson suggested that the rating district discuss this matter following today's meeting and inform W. Moen of their decision. W. Moen stated there has been a lack of communication from NZTA regarding this matter and the possibility of a financial contribution from NZTA for this extension.

WORKS REPORT

W. Moen presented the detailed works report for 2008 / 2009. He advised that no works have been carried out during the reporting period. W. Moen carried out an inspection on 29 July 2009 and no immediate works were identified but he advised that it would be prudent to allow \$7,500 for unforeseen maintenance.

RECOMMENDATION

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.***
- 2. That the 2009 / 2010 works proposals be approved.***

R. Richards / C. Brooks – Carried

MATTERS ARISING

There were no matters arising from the works report.

RATES 2009 / 2010

W. Moen advised the recommended rate strike is \$4,500 (GST Excl) and the balance in the rating district account at the beginning of the 2010 / 2011 financial year is likely to be \$17,500 (GST Excl). Further discussion took place regarding the proposed stopbank extension. A. Kremer stated that she feels the rating district should not have to pay for this as tourist use the stopbank as well. S. Moran suggested that in view of the proposed stopbank extension the rate strike might need to be higher especially if NZTA doesn't make a contribution. He stated that a slightly higher rate strike would be better than having a loan to fund the extension as if the extension doesn't go ahead then the rating district would have more funds in their account. C. Brooks stated that he has canvassed the rating district on the matter of increasing the rate strike and most people are feeling the pinch and not in favour of an increase. A. Kremer suggesting increasing the rate strike to \$7,500. G. Berry stated that he would rather increase the rate strike and have some money in reserve.

RECOMMENDATION

That the recommended rate strike for the 2010 / 2011 financial year is \$7,500.00 (GST Excl).

G. Berry / A. Kremer - Carried

ELECTION OF OFFICERS

T. Jellyman read out the names of the current committee. Cr Davidson asked if all those on the committee are still in the area and if those present wish to remain on the rating district committee. It was noted that Jason Carson is no longer a resident in this area.

Moved: ***"That the present committee, namely:***

Chris Brooks

Michael Nolan

Richard Molloy

Sue Thomas

Lorraine Richards

Anje Kremer

Robin Richards

Alex Miller

George Tripe

Graeme Berry

be retained as the committee for the 2009 / 2010 financial year."

R. Richards / A. Kremer - Carried

Moved: *"That Chris Brooks be elected as the spokesperson for the 2009 / 2010 financial year."*

45

G. Berry / A. Kremer - Carried

GENERAL BUSINESS

There was no general business.

There being no further business, the meeting closed at 10.55 a.m.

**MINUTES OF THE ANNUAL MEETING OF THE
MATAINUI CREEK RATING DISTRICT
HELD AT THE WHATAROA COMMUNITY HALL
ON 16 OCTOBER 2009, COMMENCING AT 1.02 P.M.**

PRESENT

W. Nolan, M. Nolan, I. Kelly, V. Northcroft, M. Komen, P. Dennehy

IN ATTENDANCE

West Coast Regional Council
B. Chinn, (Councilor), D. Davidson (Councillor)
S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

M. Nolan, M. Kennedy.

W. Nolan / V. Northcroft – Carried

BUSINESS

B. Chinn opened the meeting and welcomed those present. He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual General Meeting held on 16 October 2008, be adopted as a true and correct record of that meeting."*

W. Nolan / D. Davidson – Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2009. This left the account with a current credit balance of approximately \$12,777.49

Moved: *"That the financial report for the 2008 / 2009 year be adopted".*

W. Nolan / M. Nolan - Carried

MATTERS ARISING

W. Nolan asked what were the contractor's costs incurred for. W. Moen stated that this was for the creek cleanout, which was done by Jimmy Arnold in the area by the Golf Club.

WORKS REPORT

W. Moen presented the 2008 / 2009 works report. He advised that the total cost of works carried out to 30 June 2009 was \$1,465.00. An inspection was carried out on the 30th of July. W. Moen advised that he was talking to Jimmy Arnold, and there may be a variation to these works as 200 tonne of rubble down below the bridge is not

required and he will pick up the rock that has fallen. W. Nolan advised that this is just a transfer of rock from one side to the other. W. Moen advised that 15 hours have been allowed for work around the Golf Club area. W. Nolan advised that the rock below the bridge needs to be pulled out as it has slumped down and the willows are pushing against the rock. This will be repacked and the gravel that has accumulated further down will be cleared. It is estimated that this is about four hours work. W. Nolan advised that upstream the creek is cutting in and rock needs to be pushed in, and pack the rock in on the other side of the bridge. W. Nolan estimated that less than 200 tonne of rock would be required. The buildup of gravel below the bridge will take a couple of hours to clear but all of the work should take about two days. W. Moen advised that he has allowed \$3,000 if further work is required in the creek over the coming year. W. Moen confirmed that these works would be a part of the proposed works through until June next year and includes the 200 tonne of rock which is moved from the State Highway Bridge area to the Golf Club area and allowing two days excavator work. W. Moen stated that the figures for the works haven't changed just the location of the work.

RECOMMENDATION

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.***
- 2. That the 2009 / 2010 works proposals be approved including the variations.***

W. Nolan / V. Northcroft – Carried

RATES 2010/ 2011

W. Moen suggested a rate strike of \$7,500 this is in view of the works required to be done. He advised that with \$5,000 previously struck for the 2009 / 2010 year there is likely to be a balance of approximately \$10,500 at the beginning of the 2010 / 2011 financial year. W. Nolan asked what is the current rate strike; W. Moen advised that it is \$5,000. W. Moen reminded that meeting that they need to allow for a gradual cleanout of the whole creek as at the moment only the worst build up is being dealt with. W. Moen is suggesting that a little bit of money be put away each year so that in five years time there is enough money in the rating district account to do the whole creek.

M. Komen voiced his concern that a decision is being made on the rate strike when only a small percentage of the rating district is present at today's meeting. Cr Chinn advised M. Komen that the meeting papers were mailed out to 53 ratepayers so they either couldn't get to the meeting or they are happy with how things are. S. Moran advised that on the bottom of the letter sent to ratepayers it invites them to contact the rating district spokesperson or to ring W. Moen if they can't make the meeting and wish to have a matter raised at the meeting.

V. Northcroft asked if it is better to increase the rate strike a little bit and allow the account to build up rather than have a big increase later. W. Moen confirmed this is correct and that he encourages all rating districts to take this approach.

M. Komen stated that he has been hearing about gravel build up in the Matainui Creek for years and that it is always something that will need to be done in a couple of years time. M. Komen feels that nothing is being done about the gravel build up and no indication has been given as to how much gravel is building up. W. Moen advised that survey cross sections are done on rivers in some of the other rating districts. This work shows how much gravel is building up. W. Moen stated that this is done at the cost to the rating district, in three years time the cross sections are done again and this information will reveal how much gravel is building up. W. Moen offered to have

this work done for this rating district but he stated that in his experience most people would rather have the actual work done than spend money on scientific information. M. Komen wishes the rate strike to remain at \$5,000.

RECOMMENDATION

Moved: *"That the rate strike for the 2010 / 2011 financial Year is \$5,000 (GST Excl)."*

M. Komen / W. Nolan – Carried

ELECTION OF OFFICERS

It was noted that last year only W. Nolan and M. Kennedy were present at the meeting therefore a committee was not elected. B. Chinn suggested electing a committee then out of that committee a spokesperson could be elected. It was agreed that a committee would not be elected, only a contact person. W. Nolan advised that he is representing the Catholic Church.

Moved: *"That W. Nolan be elected as the contact person for the 2009 / 2010 financial year."*

V. Northcroft / I. Kelly - Carried

GENERAL BUSINESS

M. Komen stated that it at the last year’s annual meeting it was clarified that the cut off point for the boundary of the rating district was the main road bridge. He feels that a boundary needs to be created so that there is a stopping point somewhere.

W. Moen advised that the reason the rock work was put in by the bridge last year was because it was felt that the affect of the channelisation under the bridge as a result of the scheme was causing problems. W. Moen stated that those present at last year’s meeting felt that even though this area is not in the scheme they are being affected and therefore it was agreed that the problem be rectified. S. Moran advised that this was an exception, the works were requested by the rating district at the rating district meeting and the rating district agreed to pay for the works. W. Moen advised that the money in the rating district account is the ratepayer’s money and if the ratepayers wish to have extra work done outside of the boundary then that is their decision. It was noted that those requesting the work are paying into the rating district scheme. It was agreed that W. Moen would investigate the boundaries of the rating district.

There being no further business, the meeting closed at 1.27 p.m.

Action Point:

- W. Moen to check boundary of rating district.

THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE ANNUAL MEETING OF THE
WAITANGITAONA RATING DISTRICT
HELD AT THE WHATAROA COMMUNITY HALL
ON 15 OCTOBER 2009, COMMENCING AT 1.30 PM**

PRESENT

V. Northcroft, P. Dennehy, P. Northcroft, W. Nolan, G. Purcell, D. Straight.

IN ATTENDANCE

West Coast Regional Council

B. Chinn, (Councillor), D. Davidson (Councillor)

S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

D. Nolan, D. Bowater, K. Straight

P. Northcroft / P. Dennehy - Carried

BUSINESS

B. Chinn opened the meeting and welcomed those present.

He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual General Meeting held on 16 October 2008, be adopted as a true and correct record of that meeting."*

W. Nolan / D. Davidson - Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2009. He advised that the current credit balance is approximately \$187,177.76.

Moved: *"That the financial report for the 2008 / 2009 year be adopted".*

W. Nolan / P. Northcroft - Carried

MATTERS ARISING

P. Dennehy asked if the \$580.00 survey fee was for cross sections. W. Moen thinks this is for a cross reference from last year's survey figure which was low and he would check this out.

WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2008 to 30 June 2009. W. Moen advised that he carried out an inspection on 30 July 2009 as a result of this inspection \$27,100.00 worth of works were identified. Included in this figure is \$12,000 which has been allowed for unforeseen maintenance work. W. Moen advised that the contract for the works is underway now but is yet to be completed.

W. Nolan stated that the aerial spraying went well and cleared the groynes nicely. He advised that some spot spraying this year would be helpful.

W. Moen advised that four tenders were submitted for the current work and the successful tender came in at \$15,250.00. W. Moen confirmed that rock is being charged at \$20.00 per tonne, \$11.00 per tonne out of Whataroa quarry and the rock is being carted for \$9.00 per tonne. Rubble is charged at \$15.00 per tonne, there is a \$2.00 per tonne royalty and it is being carted for \$13.00 per tonne.

W. Nolan advised that he wasn't happy with the state that the road was left in following previous works but it has since been graded and he is now pleased with it.

W. Nolan expressed his concern following a big flood last year which missed the last bank that rock had been put on but headed around a corner and into the lagoon area, a bow wave was pushed into the bank. W. Nolan is concerned about how much pressure this bank could take as usually in a flood event the water hits the last bank and goes into the lake.

W. Nolan suggested that extra 100 metres be put in as he feels this would provide a security blanket over the whole lagoon. He doesn't think the river would go further out to come around this. W. Moen has provided an estimate of approximately \$418,000 to do the whole job including rock and geo fabric. W. Nolan stated that he and P. Northcroft are considering just doing the second half of the bank with rock, geo fabric and rubble to halfway across, they estimate this would cost \$267,000. W. Nolan stated that the lagoon is building up and creating a bigger lake in this area. He feels that by putting the wall up at the end of the bank and putting a culvert into the creek to drain any water coming off will take the pressure off this area. W. Moen advised that if the existing last retard is to be extended by 100 metres he suggests that it be fully rocked and not just rubble used as this area could take quite a hammering. W. Nolan gave a rough estimate of \$70,000 for this work. W. Moen advised he would need to visit the area prior to putting out a contract for this additional work.

RECOMMENDATION

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.***
- 2. That the 2009 / 2010 works proposals be approved with the 100 metre extension to the last retard subject to costs being confirmed and agreed to by the Rating District Committee.***

W. Nolan / D. Straight - Carried

RATES 2010 / 2011

W. Moen advised that with the proposed works and the rate of \$20,000 struck for the 2009 / 2010 year the balance in the rating district account is likely to be \$190,000. W. Moen stated that the recommended rate strike for 2010 / 2011 is \$15,000 but that it would be wise to put extra money aside for the additional works. W. Moen feels that in view of the unknown subsurface he feels that a fabric base is required for the stopbank to sit on, he stated this job could be done cheaper but this could be risky. W. Moen clarified that the rate strike for this current year was \$20,000.

W. Nolan stated that the bank is in good condition. He stated that rockwork might be necessary in the Richardson Road area and with the extra works required this year, he feels that rate strike might need to be a little bit higher this year. W. Moen advised that in view of the extension to the bank and the extra work required this could leave \$160,000 in the

account. W. Moen feels that the rating district needs to consider building this account up now and a rate strike of around \$50,000 needs to be considered. S. Moran advised that it would be prudent to put money aside now; he explained the process on raising a loan for the rating district. S. Moran advised that the interest rate maybe around 6%. Cr Davidson advised that meeting that a rate strike of \$35,000 should be considered. W. Moen stated that if the full extension of the bank is to be contemplated within the next 2 – 3 years then some large contributions are going to be required one way or another, whether it is a loan or a special rate. P. Northcroft stated he would rather put away money for this now and is in favour of a rate strike of \$30,000.

G. Purcell spoke of the effect the river could have on the road. Discussion took place on when the works should start and also the advantages of increasing the rate strike for the coming year.

RECOMMENDATION

"That the rate strike for the 2010 / 2011 financial Year is \$30,000 (GST Excl)."

P. Northcroft / W. Nolan – Carried

ELECTION OF OFFICERS

B. Chinn read out the names of the current committee. He asked for any additions or changes to the committee. W. Nolan suggested that the status quo remain for the committee.

Moved: ***"That the present committee, namely:***

P. Northcroft

W. Nolan

G. Purcell

D. Bowater

D. Straight

be retained as the committee for the 2009 / 2010 financial year."

W. Nolan / P. Northcroft - Carried

Moved: ***"That W. Nolan be re-elected as the spokesperson for the 2009 / 2010 financial year."***

G. Purcell / D. Straight - Carried

B. Chinn complimented W. Nolan on the effective job he does as rating district spokesperson and thanked him for his work. W. Moen concurred with this and also passed on his thanks.

GENERAL BUSINESS

D. Straight requested that the stockpile of rocks at the site where his son Keegan died be left in place as a mark of remembrance to Keegan. W. Moen confirmed that he is aware of this request and he has made sure that contractors are also aware.

D. Straight raised the matter of the riverbed lease, he stated that since the willows have been sprayed there is a lot less grazing area and he is not getting the same amount of value for money out of this lease. S. Moran advised D. Straight to get a valuation on this land and to get back to W. Moen on this matter. W. Nolan agreed that a huge amount of grazing has been lost. S. Moran advised that if this is a grazing lease then the valuation of this lease is affected. It was agreed that S. Moran would follow this matter up with R. Mallinson. Discussion took place regarding the loss of a fence during a recent flood as to who replaces it. It was agreed that the rating district committee would follow up on this matter.

W. Moen advised that a gateway under the bridge was severely damaged by contractors. He asked the meeting what would they would like to be done about this. W. Nolan advised that he has repaired the gate himself.

W. Nolan asked if the rating district can dictate where gravel is taken from. W. Moen stated that contractors should be getting resource consents for the taking of gravel from riverbeds. S. Moran advised that to some extent WCRC can tell contractors where to get gravel from. W. Moen advised the meeting to contact him if they have any concerns so that he can follow up on this.

There being no further business, the meeting closed at 2.18 p.m.

Action Points:

- W. Moen to check survey figure of \$580.00 and advise W. Nolan of result.
- S. Moran to follow up D. Straight's lease of riverbed land.
- S. Moran follow up on gravel takes by contractors.

THE WEST COAST REGIONAL COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE
KONGAHU RATING DISTRICT
HELD AT THE LITTLE WANGANUI HOTEL
ON 16 OCTOBER 2009, COMMENCING AT 11.05 AM

RATEPAYERS PRESENT

B. Jones, R. Hedgman, B. Meek, L. Kees, G. Volckman, F& B. Bjerring (arrived 11.28)

NON-RATEPAYERS PRESENT

M. Watt, G. Johnstone

IN ATTENDANCE

West Coast Regional Council

T. Archer (Councillor)

C. Ingle, (CEO) (arrived 11.15am)

W. Moen (Staff)

T. Jellyman (Staff)

G. Smart (NIWA) (arrived 11.15am)

APOLOGIES

Cr Scarlett, C. Hellier, K. Gavigan

G. Volckman / B. Jones - Carried

BUSINESS

T. Archer opened the meeting and welcomed those present. He advised that Cr Scarlett is in Wellington today on Council business

He introduced himself and the Council staff. T. Archer advised the meeting that this is a public meeting; anyone can attend but not necessarily speak or comment. T. Archer asked for confirmation that all present are actual ratepayers to the Kongahu Rating District. G. Johnstone and M. Watt confirmed that they are residents of Granite Creek but not ratepayers into the Kongahu Rating District but they are affected by Granite Creek. M. Watt stated that Granite Creek itself is not covered by any particular rating district but he would like to see Granite Creek included in the Karamea Rating District. T. Archer advised that G. Johnstone and M. Watt can speak in either the public forum or general business, they cannot move or second motions.

PUBLIC FORUM

G. Johnstone stated that he is concerned with the way the mouth of Granite Creek is raising, it is causing flooding all the way up the creek including his farm. He feels this problem was started by willows growing across the creek and in the creek which has allowed the gravel to drop and has now built up and is blocking the mouth. He advised that willows have been taken out of the front of creek. W. Moen displayed a map of the area which shows the drainage channels, Blackwater Creek and the Contour Channel which drains into Granite Creek. W. Moen advised that Blackwater Creek drains directly out into the Otumahana Lagoon and a resource consent allows digging into the estuary to drain the Blackwater. Contour Channel drains into Granite Creek. He stated in hindsight it has been realised that the original scheme consents should have included the ability to clean out the outlets. There is now a consent in place for Blackwater Creek and digging a channel out into the estuary, but there is not a consent in place to clear the mouth of Granite Creek.

MINUTES OF PREVIOUS ANNUAL GENERAL MEETING

Moved: *"That the minutes of the previous Annual General Meeting held on 17 October 2008, be adopted as a true and correct record of that meeting."*
G. Volckman / W. Moen - Carried

MATTERS ARISING

T. Archer advised that grazing of stock on stopbanks and fencing will be discussed during general business. G. Volckman stated he would like the levels taken by M. Watt in Granite Creek, drainage plans that were sent out, C. Ingle's report on Torpedo Gel and consent matters to be discussed in general business so that non members of the rating district can be included in these discussions.

FINANCIAL REPORT 2008 / 2009

W. Moen presented the financial statements for the financial period ending 30 June 2009. He reported that on the 1st of July 2008 there was an opening balance of \$51,282.54 and the closing balance on the 30th of June 2009 was a closing balance of approximately \$49,481.01.

Moved: *"That the financial report for the 2008 / 2009 year be adopted".*
G. Volckman / L. Kees - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2008 to 30 June 2009 and projected works July 2009 – June 2010. W. Moen reported that after discussion with the Chairperson no additional works have been identified. He advised that letters were sent to all ratepayers seeking drain clearing requirements. W. Moen recommended that \$8,500 be allowed for maintenance of existing works which includes spraying. G. Volckman advised that the spraying went well.

RECOMMENDATION

1. *That the Works Report covering the 2008 / 2009 financial year be adopted.*
2. *That the 2009 / 2010 works proposals be approved.*

G. Volckman / B. Meek – Carried

2010 / 2011 RATE STRIKE

W. Moen advised that with the rate of \$7,600 previously struck and balance in the rating district account at the beginning of the 2009 / 2010 financial year would be approximately \$51,000.

W. Moen recommends that the status quo remains therefore the rate strike would be \$7,600 for 2010 / 2011 period. B. Jones stated that unless anything drastic or unplanned occurs then this figure is acceptable.

"That the rate strike for the 2010 / 2011 financial Year is \$7,600.00 (GST Excl)."

B. Jones / R. Hedgman – Carried

ELECTION OF COMMITTEE AND SPOKESPERSON

T. Archer noted that all ratepayers in the rating district are members of the rating district committee. G. Volckman feels that should there need to be a meeting to discuss what needs to be done in the rating district then all ratepayers need to be present. He stated that everyone should be included in any decision making.

L. Kees stated that there are names on the list of members of the rating district that may not necessarily be a part of the Kongahu scheme. W. Moen offered to have the list checked and revised. G. Volckman asked if everyone that pays rates in the Kongahu area actually pays to maintain the drainage system. W. Moen advised that WCRC does not have any control over whose name appears on the list, the information is supplied by Quotable Value NZ and the Buller District Council.

Moved: ***"That G. Volckman be re-elected as the spokesperson and that the committee comprise of all ratepayers for the 2009 / 2010 financial year."***

B. Meek / R. Hedgman - Carried

GENERAL BUSINESS

T. Archer invited the meeting to discuss the following items of general business.

Stock grazing on stopbanks:

L. Kees stated that he originally understood that the stopbanks were put in place to protect the overflow of water from going out over land. He advised that over time some of the stopbanks have been levelled out, some have been grazed off. L. Kees stated he has no problem with grazing on stopbanks as long as drains aren't interfered with.

T. Archer advised that the matters raised last year regarding stopbanks were the keeping of stock off the stopbanks, overstocking of stopbanks, whether or not stock on stopbanks are being kept out of waterways, the effect of erosion on stopbanks and fencing of drains

B. Bjerring advised that they had fenced areas off the stopbanks and removed their stock from this area but then neighbours cattle from other areas were coming onto the Bjerring's property. B. Bjerring stated that she wonders what the ruling is on this matter as she had received phone calls from Gavigan's advising that their cattle was on neighbours property but it turned out that these cattle did not belong to the Bjerring's. It was noted that the Gavigan section is not fenced. T. Archer asked if this issue still causing a problem. B. Bjerring stated she does not mind grazing on stopbanks to keep the grass down but feels that hard grazing should not be allowed. B. Bjerring advised that they do not allow their own cattle into these areas. G. Volckman asked if a letter should be written to ratepayers outlining the purpose of the stopbank. B. Bjerring stated she feels it should be monitored to ensure it is not overstocked. B. Jones stated that years ago a document was sent to all farmers in the scheme outlining best practice guidelines. He stated that this document would date back to the 80's. B. Jones stated a code of practice should be drawn up if the old version cannot be tracked down. T. Archer suggested that this be progressed to ensure the correct procedures are followed to protect the stopbanks. R. Hedgman stated that at one stage stock were actually being stood off on the stopbanks, this was causing problems but she feels that this is no longer happening. R. Hedgman stated that in the event of a flood the stopbanks are a safe area for stock and landowners should not be penalised in these circumstances.

"That the rating district revises the guidelines for the grazing of stock on stopbanks."

B. Jones / B. Bjerring – Carried

Survey Levels in Granite Creek

W. Moen advised that the survey levels have been completed. The survey has revealed that there is a large blockage in the outlet of Granite Creek. W. Moen advised he has met with DoC on site to discuss the option of putting a channel out into the Otumahana Lagoon to drain and clean out Granite Creek up as far as where the Contour Channel meets it. DoC were happy with this but they wanted to check with their ecology people in Hokitika. DoC staff in Hokitika has indicated that a full ecological report would need to be done in order to substantiate a resource consent application. W. Moen has not yet pursued the resource consent, as there may be considerable costs involved that the rating district will need to be aware of. W. Moen advised that Buller District Council has indicated to him that they may consider financial assistance due to their concerns with the road flooding in this area. C. Ingle confirmed that there is a resource consent in place for Blackwater Creek which DoC agreed to, he asked why is DoC not in agreement for a consent for Granite Creek. (Note that, after the meeting staff followed up with DoC, who now indicate they would approve a consent application). T. Archer suggested applying for an extension to the original consent. W. Moen advised that the Blackwater Creek consent expires in 2014.

B. Jones stated cockle beds and whitebait reserves have been ruined in this area. G. Johnstone stating that the blocking at the bridge is affecting everyone up the creek from that point. He advised that the mouth of the Otumahana has moved north. R. Hedgman spoke of the recent flood in Granite Creek, she stated this is the first time in 42 years that it has flooded like this, it is due to the high level of silt in the creek. R. Hedgman stated that the bed under the bridge is very high as she used to be able to walk under the bridge. W. Moen advised that the three affected parties are the Kongahu Rating District, Buller District Council and Transit. He advised that a resource consent would be required to do work in this area. B. Jones queried whether it should be administered by the Karamea Rating District. T. Archer suggested that this proposal would need to be put to all members of both rating districts and then for the regional council to support this. W. Moen asked if the cleaning out of Granite Creek up to the Contour Channel was primarily the Kongahu Rating District's concern. B. Jones agreed with this. G. Volckman asked how much fall is there in Granite Creek, W. Moen advised that there is fall in Granite Creek. L. Kees stated that this is going to be an ongoing problem, as soon as there is another flood there will be build up again. G. Volckman stated this is capital works and he feels the Karamea scheme will not help to fund this. He feels that DoC should be assisting and they need to assist as the build up in Granite Creek will end up in the lagoon and this will certainly affect the ecology in the Otumahana Lagoon. G. Volckman stated that common sense is required with this problem. C. Ingle offered to meet with Mike Slater from DoC to discuss how the consent could be worked, as this is the biggest barrier. C. Ingle advised that DoC have people who could do the ecological assessment for free and this could be their contribution.

C. Ingle asked if there was a use for the gravel once it comes out of the creek. It was agreed that farmers in the area would use this gravel. C. Ingle feels that DoC would not assist with the actual clearing. G. Volckman feels getting the consent would be a good start. T. Archer advised that C. Ingle's suggestion is a positive first step to starting this process. G. Volckman stated that this matter needs to be progressed urgently and not left until next year's meeting. He suggested C. Ingle could provide feedback to the rating district on how this is progressing.

RECOMMENDATION

"That the Chief Executive of WCRC consults with DoC staff as soon as possible to progress the clean out of Granite Creek by having an ecological assessment carried out."

G. Volckman / B. Bjerring – Carried

G. Volckman stated that if C. Ingle's talks with DoC are positive then a resource consent should be applied for so that this is progressed.

RECOMMENDATION

"That if the positive feedback from the Chief Executive's talks with DoC then the rating district proceeds forthwith to apply for a Resource Consent to clean out Granite Creek."

G. Volckman / B. Bjerring – Carried

W. Moen asked the meeting how far up the creek they would like cleaned out. B. Jones confirmed as far as the Contour Channel.

M. Watt advised that he carried out the original survey, he stated he would like to do another survey at an appropriate time. The survey was done on the 30th of March and on the 27th of April there was a huge flood. M. Watt stated he would have liked to have done a further survey following this event to ascertain the effect on the estuary. M. Watt tabled the survey, he stated there is nothing to compare the results of the survey on. M. Watt advised that the bed level at the Granite Creek Bridge is 2.62 metres. There is a profile going downstream and one going upstream. The creek bed level at Blackwater Contour drain is 3.6 metres so there is exactly one metre fall. The level down to the contours of Blackwater Creek are 1.41 metres. M. Watt stated that he feels another survey should be done. W. Moen advised that there is two metres of fall from the outlet of the Contour Drain to the estuary area which it meets Blackwater Creek. It was agreed that a further survey would be done.

RECOMMENDATION

"That a further survey of Granite Creek would be carried out"

L. Kees / B. Meek – Carried

Drainage Map Plans

W. Moen reported that maps were sent out to each ratepayer asking them to indicate what work or cleaning of drains on their property is required and instructing each landowner to pass them on to G. Volckman. L. Kees stated that this worked very well. G. Volckman advised that the main feedback was that the creek is the main problem. Gavigan's wanted the creek cleaned out along their boundary. F. Bjerring had indicated an area which he didn't want sprayed, it was sprayed and as a result he lost quite a lot of grass. M. Watt expressed his concern with the flooding of Granite Creek, he feels that water is now running backwards in this area. G. Volckman read out a letter from the Gavigan's regarding what they want cleaned out in their area. The Gavigan's do not want digger work done on their western boundary, they also do not want spraying done.

B. Jones feels that by not doing this work it may affect other property owners. T. Archer clarified that if the drain isn't mechanically cleaned out it could compromise the whole scheme. It was agreed that the Gavigan's wish not to have the drain on their property sprayed can be accommodated but mechanically clearing the drain is necessary. G. Volckman will address this matter directly with the Gavigan's. L. Kees has a section of drain (drain 10) that he would like to be cleared out. G. Volckman feels that this area is draining well enough. L. Kees stated the area has slumped a little. G. Volckman feels it doesn't need doing at the moment but it would take 2 – 3 days on a digger to do this work. It was agreed that B. Jones and G. Volckman would inspect this area together and if it needs to be cleared out then it will be.

B. Jones feels that the kowhai's near R. Hedgman's property need to be cleared a little bit. G. Volckman stated this area used to be cleared out annually and hasn't been for a while. B. Jones will tidy this area with a digger after the whitebaiting season.

Torpedo Gel

C. Ingle advised that he was asked to look into the possibility of using Torpedo Gel in the drains. He advised that Torpedo Gel is an aquatic herbicide but it is only effective in clear water as it loses its effectiveness when exposed to sediment. C. Ingle suggested the rating district try Torpedo Gel in a couple of places. He advised that a resource consent isn't required as it can be used under the permitted activity rule, provided the operator has GROWSAFE qualifications.

Aerial Spraying

G. Volckman stated that the aerial spraying went well this year. He stated that March is a good time of year to do this. G. Volckman requested that W. Moen arrange this again for March.

Granite Creek Clean out

G. Volckman stated that he agrees with L. Kees regarding the clean out of Granite Creek. He stated he is prepared to give it one shot at cleaning out the creek but he believes that in 2-3 weeks it will have filled up again. B. Jones stated that there needs to be some kind of structure placed in Granite Creek to stop the shingle coming down. L. Kees is feels that the rating district might not have the right to do this.

G. Smart addressed the meeting, he asked if the gravel is moving everyday or only in a flood. G. Volckman stated that it is like sugar and moving all the time. B. Meek stated it is a maintenance issue and is a quick job if it is cleared regularly.

C. Ingle advised that the costs of a clean out every six months need to be considered by the rating district. Discussion ensued on what to do with the gravel when the creek is cleaned out. W. Moen advised that for the Blackwater Creek a narrow two metre wide channel is made, the gravel is scooped into small piles and the next couple of tides flatten it. W. Moen advised that if the gravel were carted away it would prove very costly therefore he recommends that it is thrown up onto both sides of the creek.

C. Ingle advised that he will work on the consent process with DoC and W. Moen will work on the pricing of what it will cost to clear out the creek. C. Ingle stated this will give the rating district a good idea of what it will cost each year to maintain. W. Moen is to give M. Watt a design channel so that he can work out the quantities involved.

T. Archer thanked the meeting for their attendance.

There being no further business, the meeting closed at 12.40 p.m.

Action Points for follow up

Contact	Task	Completed
W. Moen	Give M. Watt a design channel for Granite Creek so that he can calculate quantities.	
T. Jellyman	Check names of those included in Kongahu Scheme	
W. Moen	Check if best practice guideline document for management of grazing on stopbanks and drain banks is on file.	
C. Ingle	Liaise with DoC in Hokitika to progress resource consent process and to seek an ecological report on the effect of Granite Creek on the Otumahana Lagoon.	
W. Moen	Liaise with Anderson Helicopters for aerial spraying for March again next year.	

THE WEST COAST REGIONAL COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE
KARAMEA RATING DISTRICT
HELD AT THE KARAMEA FIRE STATION
ON 16 OCTOBER 2009, COMMENCING AT 1.03 PM.

PRESENT

H. Macbeth, B. Neil, R. Barton, M. Macbeth, B. Langford, P. Sampson D. Simkin,
 S. Robinson, R. Lucas, J. Colville, W. Alber, G. Johnston, M. Watt, B. Jones, G. Volckman,
 P. Moynihan

IN ATTENDANCE

West Coast Regional Council
 T. Archer (Councillor)
 C.Ingle (CEO)
 Graeme Smart (NIWA)
 W. Moen, T. Jellyman (Staff)

APOLOGIES

Cr R. Scarlett, P. Langford, S. Lowe, R. Sampson

H. Macbeth / P. Sampson - Carried

BUSINESS

T. Archer opened the meeting and welcomed those present. He introduced himself and the Council staff. T. Archer advised that this is a public meeting but only members of the rating district can speak. He asked if there are people present who are not ratepayers into the Karamea Rating District, they cannot speak, pass motions or second any motion. It was confirmed that all present are members of the Karamea Rating District.

Moved: ***"That the minutes of the previous Annual General Meeting held on 17 October 2008, be adopted as a true and correct record of that meeting."***

M. Macbeth / R. Barton - Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL REPORT

W. Moen presented the financial statements for the financial period ending 30 June 2009. The opening balance was \$156,039.94 and the balance to 30 June this year is \$112,644.07. W. Moen stated that the drop in the account balance reflects the amount of works done over the last 12 months.

Moved: ***"That the financial report for the 2008 / 2009 year be adopted".***

H. Macbeth / M. Macbeth - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

60

W. Moen presented the works report for 2008 / 2009. He advised that a total of \$62,095.00 was spent during the reporting period this included cross section survey work. W. Moen advised that an inspection was carried out on 13 August 2009 with B. Langford and other members of the rating district committee. He advised that at that stage there were no maintenance works identified but he advised it would be prudent to allow \$20,000 for unforeseen maintenance.

RECOMMENDATION

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.**
- 2. That the 2009 / 2010 works proposals be approved.**

G. Volckman / D. Simkin – Carried

MATTERS ARISING

There were no matters arising.

T. Archer read a letter from Quentin Jamieson and Angela Daish to the meeting. They own a property north of the Granite Creek Bridge. The letter outlines their concerns regarding the level of the bed of the creek which is rising. The letter writers have support from their neighbours in requesting the clearing of Granite Creek. They have asked that the Regional Council prioritise this matter. W. Moen advised the meeting that Granite Creek matter was discussed at the Kongahu Rating District meeting earlier today. W. Moen advised that the build up in the lower part of Granite Creek is causing problems in the Kongahu drainage scheme. W. Moen advised the meeting that he has met on site with DoC staff with a view to clearing out Granite Creek into the estuary. W. Moen advised that locally DoC is happy for the clean out to progress but head office of DoC in Hokitika has issues with heavy machinery going out into the estuary area. W. Moen advised that as a result of the Kongahu meeting C. Ingle is to liaise with DoC to progress the resource consent to clear Granite Creek. W. Moen advised that he has spoken with Buller District Council and he is hopeful that they will contribute financially to this project. C. Ingle clarified that the Kongahu Rating District agreed that C. Ingle would facilitate the gaining of a resource consent but they are yet to agree on how they are going to pay for the actual creek clearing work. He stated that if the community decides to clear Granite Creek this would likely be an ongoing expense and not a one off. B. Jones stated that the area below the bridge is regarded as a coastal marine area. T. Archer advised that DoC generally do not voluntarily offer to contribute towards the removal of sediment from slips that have occurred upstream on their land as they often consider this to be a natural event. W. Moen advised that Granite Creek bed levels were surveyed earlier this year and it will be re-surveyed again to see the effect of the recent flood event. W. Moen confirmed that the area to be surveyed would be from where the contour channel comes at the top bridge down to the mouth of the river, he advised there is two metres fall in Granite Creek.

P. Sampson asked how does the problem with Granite Creek relate to the constitution of the Karamea Rating District. He stated that the rating district finances the maintenance of existing works and new works (counted as capital works) were to be charged in a different manner. He asked if this is correct. B. Jones stated that Granite Creek is a separate issue as neither of the rating districts has ever done works in Granite Creek.

H. Macbeth stated that in the past works have been done in the Oparara, Karamea and Little Wanganui Rivers as part of this rating district but what B. Jones is saying is that maybe Granite Creek now needs to be included, but what P. Sampson is saying is that if there wasn't any existing works relating to Granite Creek then the local community would need to buy into this as if the project were new capital works. B. Jones stated that the

Granite Creek Bridge and road need to be considered, everyone uses the road and bridge and lots of people whitebait in this creek.

W. Moen advised that it is up to the rating district to decide whether or not they want to spend money on digging the bed of the creek. H. Macbeth stated he would like to see a model done so that if there was to be a lot of money spent then it needs to be worthwhile for a number of years afterwards. W. Moen advised that the only way to do this would be to have ongoing surveying done of the creek at regular intervals to ascertain how much gravel is coming down and this would be costly. R. Barton stated that this is a small community with limited resources. P. Sampson stated that the rating district has been in existence for over 20 years and in its current form it has served Karamea very well. He feels to change the constitution and move away from the current form will be fraught with danger. T. Archer suggested that this is a opportune time to resurrect the original agreement and circulate to everybody so that there is a clear understanding of what the rating district is set up to do. He stated that if there were any changes then that would be a matter for the community as a whole. H. Macbeth feels that this meeting cannot make a decision but this time next year there maybe more information regarding the consent process and who is going to pay for what. T. Archer stated that the letter tabled today is asking the Regional Council to prioritise the work to lower the stream of Granite Creek. He advised that nobody present would deny that the bed hasn't risen significantly over the years. T. Archer asked the meeting how they would like to deal with this letter. B. Jones stated that he would be happy with a declaration of support to the people in the area to support ongoing maintenance. B. Jones does not expect the rating district to fund these works. P. Moynihan stated that Granite Creek should be put in the too hard, too expensive basket. He feels the problem will be ongoing. T. Archer stated that the problems with Granite Creek might become financially unachievable.

H. Macbeth suggested that the Regional Council be asked to investigate options for the deepening of Granite Creek riverbed and to assist with resource consent issues along with advice on how to pay for this. H. Macbeth would like the community to be informed of progress in six months time. Discussion took place on who would be able to pay for this work. C. Ingle advised that the Kongahu Rating District has agreed to do another survey and to apply for a consent.

C. Ingle advised that sometimes he has applied for an Envirolink grant, if this is successful then G. Smart from NIWA may be able to assist with the investigation. C. Ingle asked G. Smart if he thought \$5,000 - \$10,000 was an accurate figure for this research. G. Smart agreed with this figure. C. Ingle advised that he and G. Smart would visit Granite Creek at the conclusion of today's meeting. (G. Smart has since advised hat he is fully committed and cannot take on any new work at this time).

P. Sampson gave a history of the mouth of the Karamea River, he stated that the mouth moves both north and south at different times. Discussion took place on the history of the mouths of rivers in the area. B. Jones stated that it might be better just to wait and see what happens with Granite Creek. C. Ingle confirmed that this approach has been taken for the last two years and that Granite Creek is not a new issue.

G. Volckman stated that the constitution of the rating district needs to be explained in the letter to Mr Jamieson and Ms Daish and to explain the work that the Kongahu rating district is doing to progress this matter.

Moved: *"That a letter of explanation be sent to Quentin Jamieson and Angela Daish advising them of the constitution of the rating district and informing them of progress from today's meeting".*

G. Volckman / P. Sampson - Carried

RATES 2010 / 2011

W. Moen advised that with the rate of \$25,000 previously struck for the 2009 / 2010 year, the recommended rate strike for 2010 / 2011 is \$25,000 therefore the balance in the

rating district account at the beginning of the 2010 / 2011 financial year will be approximately \$123,000. W. Moen advised that the reserves in the rating district account are dropping and the account needs to be maintained. H. Macbeth stated that he feels the rate strike needs to be slightly higher, he asked W. Moen what should the rating district account have in reserve. W. Moen responded that \$250,000 would be a good reserve. The risk of the stopbank overflowing was discussed. Various speakers spoke of the history of floods in the area. P. Sampson stated that the stopbank has never overflowed in 70 years. Discussion took place on the advantages of building up the kitty. W. Moen stated that it is wise to have a good reserve in place in view of the fact that the whole valley is included in the rating district. It was agreed that the rate strike would be increased to \$30,000.

RECOMMENDATION

"That the rate strike for the 2010 / 2011 financial Year is \$30,000 (GST Excl)."

P. Sampson / M. Macbeth – Carried

P. Moynihan and D. Simkin are against the increase in the rate strike.

ELECTION OF OFFICERS

T. Archer read out the names of the current committee, he asked if there was anyone who has moved out of the area or wishes to stand down. H. Macbeth suggested that the current committee be re-elected.

Moved: ***"That the present committee, namely:***
Darryl Simkin
Brian Jones
Margaret Macbeth
Roger Barton
Bevan Langford
be retained as the committee for the 2009 / 2010 financial year."

H. Macbeth / P. Moynihan - Carried

G. Volckman stated that there is no representation from the Little Wanganui or the Oparara areas. He feels that this might need to be considered as it was in the original constitution. W. Moen explained to the meeting the rotation policy for the rating district committee that the Wanganui Rating District has in place.

Moved: ***"That B. Langford be elected as the spokesperson for the 2009 / 2010 financial year."***

R. Barton / D. Simkin - Carried

GENERAL BUSINESS

Cross Section Report

W. Moen spoke to this report. He advised that there is a general build up at the area opposite the Karamea township, a section of depletion of gravel around the Last Resort, Karamea School and Camping Ground and a general build up of gravel upstream to the

overflow channel. This equates to an overall build up of 80,058 cubic metres of gravel over the last three year period. W. Moen advised that this is not a major concern.

H. Macbeth suggested that the regional council makes it easier to extract gravel. C. Ingle advised that the Land and Riverbed Plan process tied to do this but was appealed by DoC and we had to compromise. Landowners adjacent to the Karamea River can take 1000 m³ per annum. Any person can take up to 300 m³ per annum from the Karamea River, Oparara River, Granite Creek, Little Wanganui or Tidal Creek.

Rates Classification

P. Sampson raised the matter of rates classification. He would like a review of his rates, he has built a new house and is concerned that the classification might not be correct and therefore he would like the boundaries to be clarified. P. Sampson wrote to W. Moen about this matter. W. Moen read P. Sampson's letter to the meeting. T. Archer asked how were the boundaries of the rating district established, W. Moen stated that he thinks this was done by general resolution and based on the contours and flow paths in the Karamea area. T. Archer asked how best to resolve this issue. C. Ingle stated that this matter is for Council to determine. W. Moen stated that the property was in one title originally and has now been divided into four lots and this is what has caused the problem.

T. Archer thanked the meeting for their attendance.

There being no further business, the meeting closed at 2.24 p.m.

G. Smart from NIWA addressed the meeting. He requested that those locals who were in Karamea during the flood event of 19 October 1998 demonstrate where the flood peaked. Mr Smart displayed a large map showing the valley at the peak of the flood, as predicted by the computer model he has been working on. Various members of the community passed on their knowledge of the flood event to Mr Smart.

Action Point

- G. Volckman requested that the constitution is circulated to the rating district prior to the next annual meeting.
- W. Moen to report back to the rating district in six months time on progress to date with Granite Creek.
- Respond to letter from Quentin Jamieson and Angela Daish.

THE WEST COAST REGIONAL COUNCIL
MINUTES OF THE INAUGURAL MEETING OF
THE MOKIHINUI RATING DISTRICT
HELD AT THE MOKIHINUI COMMUNITY HALL
ON 16 OCTOBER 2009, COMMENCING AT 4.40 PM

PRESENT

J. Climo, K. Carmine, R. Austin, B. Morgan, B. Mumm, B. Climo, R. Gardiner, S. Gardiner, M. Jary, B. Jary, M. Smith, S. Olliver, M. Hawes, B. Hawes, G. Coleman, C. Hawes, I. Thompson, P. Batchelor, C. Batchelor.

IN ATTENDANCE

West Coast Regional Council
 T. Archer (Councillor)
 W. Moen (Staff)
 T. Jellyman (Staff)

APOLOGIES

R. Scarlett, D. Berkett, Mr & Mrs Gormon, B. Simmiss, A. Hawes

J. Climo / B. Morgan - Carried

BUSINESS

T. Archer opened the meeting and welcomed those present. He introduced himself and the Council staff. T. Archer advised that this is a public meeting but only those ratepayers who pay into the rating district can speak at this meeting or move motions or second any motion. T. Archer asked if there is anyone present who does not fit into this category.

It was confirmed that all present are members of the Mokihinui Rating District. It was noted that there are no previous minutes as this is the inaugural meeting of the Mokihinui Rating District.

WORKS REPORT

W. Moen advised that meeting that he administers 23 rating districts around the West Coast. He stated that he was not involved in the setting up of this rating district but stated he is aware that each ratepayer has agreed to pay a \$300 (GST Incl) levy on each property to get the rating district up and running. W. Moen stated he is aware of the bund along the beach and the protection works along the river. W. Moen advised that any time he spends on works in the area or rating district administration, the rating district pays for.

W. Moen presented the works report. He reported that he carried out an inspection on 13 August 2009 and viewed the works in this area. W. Moen stated that following this inspection no maintenance works were identified. However, he advised that it would be prudent to allow \$2,000 for unforeseen maintenance on the coastal bund and river stopbank for the 2009 / 2010 period.

T. Archer asked the meeting if they had any questions regarding the works report. A gentleman stated that he feels the seawall might need to be rebuilt at some stage. He is concerned that \$3,000 would not cover this, W. Moen agreed. T. Archer explained the function of a rating district to the meeting. He stated that it is your rating district and you make the decisions about what you wish to do or not to do, recognising that the rating district pays for whatever they collectively decide to do. T. Archer advised that Council is a facilitator for this process. It was

noted that work in the past has cost \$3,000. It was noted that there is a resource consent in place for the seawall for 30 years. T. Archer advised that the rating district would pay for surveying work and remediation works. It was clarified that Buller District Council maintains and pays for the culvert.

T. Archer asked the meeting if they understood the boundary area for the rating district. It was agreed that the boundary area is correct.

RECOMMENDATION

1. ***That the Works Report covering the 2008 / 2009 financial year be adopted.***
2. ***That the 2009 / 2010 works proposals be approved.***

B. Morgan / C. Batchelor – Carried

W. Moen advised that all figures in the reports are GST exclusive.

RATES 2010 / 2011

W. Moen advised that the current rate is based on a \$300.00 (GST Incl) fixed charge on 43 rateable units. This was the figure agreed to when the rating district was set up. W. Moen explained that should a significant amount of money need to be spent on the seawall then the rating district would need to raise this money in the next coming year. W. Moen advised that the rating district should consider building a nest egg in case a significant amount of money is required for works in this area should there be a major event. This would ensure that a fighting fund or reserve is in place. W. Moen advised that in the longterm \$300 might not be enough.

A ratepayer spoke of the agreement in place with Meridian Energy. Should the power scheme go ahead then Meridian will do all works required in the rating district and Meridian will pay for the works. W. Moen advised that with some potential works and the rate of \$12,000 (GST incl) previously struck for the 2009 / 2010 year the balance in the rating district account is likely to be \$11,000 at the beginning of the 2010 / 2011 financial year. W. Moen clarified that the rate strike will stay at \$300.00 for this year and the rate strike he is proposing is for next year, also of \$300 each.

Discussion ensued on rate strikes. T. Archer explained that each year is a separate rating year and it may be that each year the rating district comes back to this meeting to reconfirm the rate strike is \$300. T. Archer explained that it could be that a nest egg is built up and only \$250 might be required in the future, or \$350 if extra works are needed. The rate strike is the rating district's decision and there is the opportunity to readdress this matter every year.

RECOMMENDATION

"That the rate strike for the 2010 / 2011 financial Year is \$12,900 (GST Incl) as per the agreed uniform charge (i.e. 43 units @ \$300.00 GST Incl)."

S. Gardiner / M. Smith – Carried

ELECTION OF OFFICERS

T. Archer advised the meeting that they need to appoint a committee and / or a spokesperson. A ratepayer advised that this rating district already has a committee in place. W. Moen explained the role of the rating district committee and spokesperson. He stated that in his role as River Engineer it is important that there is someone who he can get hold of or that the rating district committee can contact him if any work needs doing that the rating district go through their spokesman. W. Moen explained that the spokesperson saves the rating district money by liaising with him and that should there be a large issue then the decision is made whether or not a meeting or visit is required. The rating district advised that Brian Morgan is the Chairman,

Joan Climo is the Secretary and the committee consists of Brian Mumm, Michelle and Alan Hawes, Mick Hawes and Basil Climo.

Moved: *"That Brian Morgan be elected as the spokesperson and that the committee comprise of Joan Climo (Secretary), Michelle and Alan Hawes, Mick Hawes and Basil Climo for the 2009 / 2010 financial year."*

M. Hawes / S. Olliver - Carried

Moved: *"That all correspondence relating to the Mokihinui Rating District goes through the Secretary, Joan Climo."*

J. Climo / B. Morgan - Carried

T. Archer explained to the meeting that some of the other rating districts have a rotation policy in place for their committee. Each year two members stand down but it is up to each committee as to whether a new committee is elected, or retain the same committee or use a rotation basis. T. Archer explained that the idea of a rotation basis is to ensure that the rating district does not get an entirely new committee who might not understand what has been going on in the past. It also gives the opportunity to inject new life and new ideas. It was agreed that the current committee structure would stay in place. A speaker from the floor stated that the main reason for this that the current committee is made up from permanent residents who are on site all of the time.

GENERAL BUSINESS

T. Archer invited that meeting to have their say on matters relating to the rating district. Mr Ivan Thompson stated that he was involved with the Tara Valley Harbour redevelopment. He stated that \$0.5M was spent before a stone was shifted, he stated that the Council spent a huge amount of money and he has concerns about this happening here. Mr Thompson feels there are enough practical people in this area who are able to look and see what needs doing and they can tell the surveyor or engineer what actually needs doing in order to save doing unnecessary work. T. Archer explained that the purpose of the rating district is to make their own decisions on what to spend money on by way of resolution at its meetings. T. Archer stated that the role of the rating district committee is to keep Council informed as to how they wish their money to be spent. W. Moen explained the process followed when a contract is required in any rating district. W. Moen obtains competitive quotes and then liaises with the rating district committee to ensure they are happy with pricing and that the process is transparent. W. Moen stated that he needs to know what is going on in the area prior to an account being paid on behalf of the rating district. T. Archer advised the meeting that they must keep W. Moen informed as he is paying accounts on their behalf.

W. Moen advised that every rating district needs to have an Asset Management Plan in place. This summarises all the works to be covered in the rating district. W. Moen advised that the Mokihinui Rating District does not yet have an Asset Management Plan and he is required to do an inventory of all the works that are to be covered by this rating district. W. Moen advised that the cost of him drawing up an Asset Management Plan would be approximately \$1,000. Kerry Carmine offered to draw up the Asset Management Plan, W. Moen agreed to provide Mr Carmine with an example for him to follow. W. Moen advised that this plan is required to be audited by Audit New Zealand and it is usually a 20 page document.

T. Archer explained the function of the Regional Council and where rates go to and how it is administered. T. Archer explained the areas that general rates cover and the legislative responsibilities imposed on Councils by the Local Government Act and the Resource Management Act which outline what councils must do. This includes producing an Annual Plan every year, which goes out for public consultation and everyone has the opportunity to make a submission on the Annual Plan to help decide where money is spent. T. Archer stated that there are many council functions that are of benefit to the regional as a whole rather than a specific area. Examples are Civil Defence, which is operated and maintained by the Regional Council for

the entire region. Pest control, hydrology and flood control functions are also carried out by the Regional Council. Discussion took place on the annual plan submission process and how to go about getting a specific service or equipment in the community. W. Moen offered to assist the rating district should they ever wish to submit on the Annual Plan process or require assistance with any matters relating to the rating district.

T. Archer advised that meeting that all of the Council's functions and activities are listed on the regional council website which is www.wcrc.govt.nz.

There being no further business, the meeting closed at 5.23 p.m.

Action Points for follow up

- W. Moen to provide Kerry Carmine with an example of an Asset Management Plan

**MINUTES OF THE ANNUAL MEETING OF THE
KANIERE RATING DISTRICT
HELD AT THE St JOHNS ROOMS, STAFFORD STREET, HOKITIKA
ON 19 OCTOBER 2009, COMMENCING AT 6.33 PM.**

PRESENT

M. Orchard, G. Provis, G. Linklater, J. Jones, M. Ward

IN ATTENDANCE

West Coast Regional Council

D. Davidson, (Councillor)

B. Chinn, (Councillor)

C. Ingle, T. Jellyman, W. Moen (Staff)

APOLOGIES

P. McLaughlin, J. Collett

M. Orchard / M. Ward - Carried

BUSINESS

D. Davidson opened the meeting and welcomed those present.

He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual General Meeting held on 20 October 2008, be adopted as a true and correct record of that meeting."*

M. Orchard / G. Provis - Carried

MATTERS ARISING

The meeting venue was discussed, it was noted that the meeting was to have been held at the Kaniere Hotel. Last year the venue was locked and the meeting was held on the side of the road. It was agreed to hold both the Kaniere and the Southside rating district meetings at the same location, which is convenient for Council staff and elected members.

W. Moen advised that at last year's meeting Harry Collett had asked that contractors extracting gravel in the area be kept an eye on as he would like them to take gravel from the point on the south side upstream of the scheme. W. Moen advised that he spoke to Alastair Cameron to see if he is able to get access to his land but the land in question isn't his anymore and now belongs to John Gardiner and this is the only access to the south side. There are four contractors who have consent to take gravel in this area. They have all been advised to ensure that they stay well clear of the bank. G. Linklater spoke of the gravel build up in the river. B. Chinn noted that the build up is only on the south side of the river. W. Moen advised that he is keeping a careful eye on this area and Council's Compliance staff are directing contractors to the correct part of the river.

FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2009. He advised that at the start of the reporting period there was \$42,490.65 in the account and the closing balance as at 30 June this year is \$47,072.14. W. Moen stated there was very little expenditure during the reporting period.

Moved: ***"That the financial report for the 2008 / 2009 year be adopted".***

M. Orchard / G. Provis - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2008 to 30 June 2009. An inspection was carried out with G. Linklater on the 18th of August 2009 and no works were identified. W. Moen advised that there is increased erosion upstream from the existing works, but at this stage no urgent remedial works are required. He advised that it would be prudent to allow \$3,000 for future maintenance.

RECOMMENDATION

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.***
- 2. That the 2009 / 2010 works proposals be approved.***

M. Orchard / M. Ward – Carried

RATES 2010 / 2011

General discussion ensued on future rate strikes. W. Moen stated that by the end of June 2010 there will be approximately \$50,000 in the rating district account. W. Moen advised that in view of the increased erosion upstream from the existing works which is looking worse than it has in previous years, he feels that the rate strike should be increase to \$10,000 for contingency purposes as at this stage no remedial work is required but this could change in the foreseeable future. Therefore he feels it would be prudent to allow \$3,000 for future maintenance. M. Orchard stated that ratepayers have just been sent their rates bill, they are quite a bit higher than last year as valuations have increased. W. Moen agreed that this is a 25% increase. M. Orchard requested W. Moen send out the proportions for the A, B, and C contributions to the rating scheme. M. Orchard stated that money is better in the bank so that interest can be gained. W. Moen advised that it is prudent to have a nest egg in the rating district account so that should emergency works be required then the money can be accessed. G. Linklater spoke of the importance of having emergency access to the groyne area. He asked if the landowners in this area have signed the access agreements. W. Moen advised that he wrote to these landowners, they will are happy to access to be taken through their properties but they are not prepared to sign the access agreements. D. Davidson asked W. Moen how long is it until protection works will need to be carried out in this area. W. Moen responded that work may be required within the next five years but it could be tomorrow should there be a flood. W. Moen advised that the recommended rate strike is \$10,000. M. Orchard moved an amendment to the motion.

RECOMMENDATION

"That the rate strike for 2010 / 2011 be held at the current year level of \$4,000 (GST Excl)."

*M. Orchard / M. Ward
G. Linklater against
Carried*

G. Linklater is against the lowering of the rate strike as he feels there will not be enough money in the rating district account. G. Linklater advised that he is selling his property next year and he will be informing the real estate agents that his property is included in the Kaniere Rating District. He stated that it is important that potential landowners are aware of the rating district and he will advise them of how important it is that a good balance is retained in the rating district account in the event of remedial works being required. M. Ward stated that if G. Linklater does sell his property then he does not get the money back that he has paid into the rating district account.

Discussion took place regarding the outlet pipes for the Kaniere township water supply. It was felt that Westland District Council should contribute to the rating district fund as the outlet pipes are coming into this rating district scheme. M. Orchard asked if the easement that Westland District Council has in this area is rateable. W. Moen stated that he did not think this area is rateable. W. Moen stated that he does not see how this impacts on the protection works in the area. W. Moen agreed to check the outlet pipes and drains which are situated between G. Linklater's property and the Westland District Council easement area to ensure that they are not affecting the protection works in this area. W. Moen confirmed that the existing resource consent only covers the three rock spurs that are already in place but he will check this.

ELECTION OF OFFICERS

Moved: *"That G. Linklater be elected as the spokesperson for the 2009 / 2010 financial year."*

M. Orchard / G. Provis - Carried

Moved: *"That all members present plus J. Collett be on the Committee, the current Committee now consists of J. Collett, G. Linklater, G. Provis, J. Jones, M. Ward and M. Orchard."*

M. Orchard / G. Provis - Carried

GENERAL BUSINESS

G. Linklater requested further information on the LAPP insurance fund, he asked how much are they likely to contribute should there be a major flood event. C. Ingle advised that LAPP stands for Local Authority Protection Programme, it is an insurance scheme that was put in place when local authorities realised that some of their functions are not insured via the private sector. LAPP only applies in a major disaster, C. Ingle stated that the question council staff have is how sure are we that LAPP will pay in a disaster, as they only pay out if the whole community were affected. C. Ingle advised that the Kaniere scheme is one scheme where LAPP should pay out, as there is a community of people who would be affected. W. Moen advised that the LAPP fund only covers damage to existing works.

There being no further business, the meeting closed at 7.22 pm.

Action Points

- M. Orchard requested W. Moen send out the proportions for the A, B, and C contributions to the rating scheme.
- W. Moen to check outlet pipes and drains belonging to Westland District Council.

THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE ANNUAL MEETING OF THE
SOUTHSIDE HOKITIKA RATING DISTRICT
HELD AT THE ST JOHNS ROOMS, STAFFORD STREET, HOKITIKA
ON 19 OCTOBER 2009, COMMENCING AT 7.35 PM.**

PRESENT

D. Bostwick, S. Gordon, F & A. Phelps, N. Gallop, S. McCallum, P. Oliver, M. Montagu

IN ATTENDANCE

West Coast Regional Council
D. Davidson (Councillor).
B. Chinn (Councillor)
C. Ingle, W. Moen, T. Jellyman (Staff)

APOLOGIES

W. Montagu, R. Montagu, V. Bruce

S. Gordon / P. Oliver - Carried

BUSINESS

Cr Davidson opened the meeting and welcomed those present.
He introduced himself and the Council staff.

Moved: ***"That the minutes of the previous Annual General Meeting held on 20 October 2008, be adopted as a true and correct record of that meeting."***

M. Montagu / S. Gordon - Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2009. He reported that the opening balance as of 1 July 2008 was \$622.54. This left the account with a current credit balance of approximately \$6,924.38.

Moved: ***"That the financial report for the 2008/ 2009 year be adopted".***

S. McCallum / D. Bostwick - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen reported that there were no works carried out between 1 July 2008 and 30 June 2009. He advised that following the inspection carried out with the rating district committee on the 18th of August 2009 \$12,250,000 worth of works were identified. This work has since been carried out and was done by MBD Contracting. W. Moen reported that the final price for this work was \$11,700. W. Moen stated that he has been advised

that the rating district is happy with this work. It was noted that Transit contribute a 50% share for these works. W. Moen stated that this is the first time the spurs have been topped up since they were built.

Mrs Bostwick advised that rocks have been taken on the other side of her groyne and put into the river. Mrs Bostwick is concerned that if there is a flood gravel underneath where the rocks were might move. W. Moen agreed to check on this prior to paying for the works in this area.

RECOMMENDATION

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.**
- 2. That the 2009 / 2010 works proposals be approved.**

N. Gallop / S. Gordon – Carried

RATES 2010 / 2011

W. Moen reported that with the proposed works and the previous nil rate strike for the 2009 / 2010 year the balance in the rating district account at the beginning of the 2010 / 2011 year will be approximately \$1,000. He is concerned that should there be further works required in the next 12 months the rating district account could go into deficit. P. Oliver stated that if something does happen then there is nothing in the account. W. Moen advised that in view of this he is recommending that the rate strike for 2010 / 2011 be increased to \$5,000. W. Moen advised that 150 tonne of rock that was stored has been used and there is still around 200 tonne left. N. Gallop agreed that there needs to be some funds available in the rating district account should there be an emergency.

RECOMMENDATION

"That the rate strike for the 2010 / 2011 financial Year is \$5,000 (GST Excl).

S. Gordon / N. Gallop – Carried

ELECTION OF OFFICERS

Moved: *"That H. Hamilton, in his absence, be re-elected as the spokesperson for the 2009/ 2010 financial year and that all members of the Rating District be members of the Committee."*

S. Gordon / P. Oliver - Carried

GENERAL BUSINESS

Cr Davidson expressed Council's condolences to Mrs D. Bostwick following the passing of Mr B. Bostwick. Cr Davidson passed on Council's thanks to Mrs Bostwick for the work that her late husband did for the Southside Rating District from its inception until Mr Bostwick's passing.

There being no further business, the meeting closed at 7.46pm.

Action Point

- W. Moen to check rock spur by Mrs Bostwick's property.

THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE ANNUAL MEETING OF THE
RAFT CREEK RATING DISTRICT
HELD AT THE KOWHITIRANGI HALL
ON 19 OCTOBER 2009, COMMENCING AT 10.05 AM.**

PRESENT

S. Wright (Landcorp), H. Ryder, S. Hyde, C. Provis, W. O'Reilly

IN ATTENDANCE

West Coast Regional Council
D. Davidson, B. Chinn (Councillors)
C. Ingle, T. Jellyman, W. Moen (Staff)

APOLOGIES

P. Routhan

W. O'Reilly / S. Wright - Carried

BUSINESS

B. Chinn opened the meeting and welcomed those present.
He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual General Meeting held on 20 October 2008, be adopted as a true and correct record of that meeting."*

S. Wright / S. Hyde - Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2009. He reported that the opening balance at 1 July 2008 was \$19,512.83. There was an \$8,000 rate strike for the 2008 / 2009 year. This left the account with a current credit balance of \$23,476.00.

Moved: *"That the financial report for the 2008 / 2009 year be adopted".*

S. Wright / W. O'Reilly - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the works report for the 2008 / 2009 year. He reported that \$4,890 worth of works were carried out until 30 June 2009, this included contracting work and helicopter hire for aerial spraying. W. Moen advised that he and S. Wright carried out an inspection on 12 August 2009 and \$20,000 worth of works were identified. W. Moen reported that he has received verbal quotes from Henry Adams Contracting Ltd for rubble

cartage and it has been decided that this quote will be accepted. W. Moen suggested that an additional 50 hours excavator hire is allowed for to carry out annual maintenance.

RECOMMENDATION

- 1. That the Works Report covering the 2008 / 2009 financial year be adopted.**
- 2. That the 2009 / 2010 works proposals be approved.**

W. O'Reilly / S. Hyde – Carried

RATES 2010 / 2011

W. Moen advised that with the proposed works and the rate of \$8,000 previously struck for the 2009 / 2010 year, the balance in the rating district account at the beginning of the 2010/ 2011 financial year will be approximately \$12,000. W. Moen advised that the recommended rate strike is \$10,000, he suggests building up the rating district account in view of the proposed expenditure. W. Moen confirmed that the additional 50 hours of excavator hire is in case any extra works crops up but it may not be required. S. Wright stated that in view of the current economic climate and that \$6,500 has been allowed for the additional digger work he would like the rate strike to stay at \$8,000.

RECOMMENDATION

"That the rate strike for the 2010 / 2011 financial Year is \$8,000 (GST Excl)."

W. O'Reilly / S. Wright – Carried

ELECTION OF OFFICERS

It was noted that traditionally this rating district has only ever had a spokesperson and not a committee as well. It was agreed that the status quo would remain.

Moved: "That S. Wright be re-elected as Spokesman for the 2009 / 2010 financial year."

W. O'Reilly / S. Hyde - Carried

GENERAL BUSINESS

S. Wright stated that he feels there needs to be some digger work done further up in Whites Creek as rock is slumping further up the creek. S. Wright would like some rubble put into this area. S. Wright stated that there are trees on M. Moynihan's property which could become problematic. It was noted that M. Moynihan is not part of this scheme but he is affected by it. W. Moen agreed to contact M. Moynihan regarding these trees.

S. Hyde stated that the drain is silted up but is not causing any problems at the moment. It was agreed that he will liaise with S. Wright should there be any problems in the future.

There being no further business, the meeting closed at 10.25 am.

Action Point

- W. Moen to contact M. Moynihan regarding the trees on his property that are affecting the Raft Creek Rating District.

THE WEST COAST REGIONAL COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE KOWHITIRANGI RATING DISTRICT HELD AT THE KOWHITIRANGI HALL ON 19 OCTOBER 2009, COMMENCING AT 10.30 AM.

PRESENT

K. Nolan, M. Hyde, S. Keenan, B. Godfrey, G. Monk, R. Burdon, A. Godfrey, J. Michell, T. Burdon, N. Monk, P. Cook

IN ATTENDANCE

West Coast Regional Council
B. Chinn, D. Davidson (Councillors)
C. Ingle, W. Moen, T. Jellyman (Staff)

APOLOGIES

B. Paterson, R. Williams & T. Little, T. Taft

G. Monk / A. Godfrey - Carried

BUSINESS

Cr. Chinn opened the meeting and welcomed those present.
He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual General Meeting held on 20 October 2008, be adopted as a true and correct record of that meeting."*

A. Godfrey / S. Keenan - Carried

MATTERS ARISING

There were no matters arising.

FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2009. He reported that the opening balance at 1 July 2008 was \$75,815.16. The rate strike during the reporting period was \$10,000 and total expenses were \$5,551.01. This left the account with a current credit balance of \$83,765.18. W. Moen reported that the \$3,372.52 charged for staff time includes his time for the updating of the Asset Management Plan for the Kowhitirangi Rating District. This is done every three years, it is a summary of what is included in the rating district and involves around three or four days work.

Moved: *"That the financial report for the 2008 / 2009 year be adopted".*

T. Burdon / J. Michell - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the works report, which covered the 12-month period; 1 July 2008 to 30 June 2009. He reported that \$2,178.50 worth of work was carried out up until 30 June 2009. W. Moen advised that he and S. Keenan carried out an inspection on the 12th of August 2009 and \$19,000 worth of works were identified. This includes the topping up required on the hook groyne and \$10,000 of this amount is for unforeseen maintenance.

W. Moen advised that tenders have been advertised for the required works, the estimated costs of the work are \$9,000. W. Moen advised that Taylors Contracting Ltd have put in a price of \$4,400 which is half price, they are currently carrying out work in the quarry. It is expected that this work will commence either later this week or early next week.

It was noted that there is a spur near where the comes into the river which is cutting in and needs rock placing in. It was suggested that the contractors could place the spare rock that is out in the river on the spur while they are working in this area.

W. Moen agreed to look at this tomorrow morning with A. Godfrey and S. Keenan.

RECOMMENDATION

1. That the Works Report covering the 2008 / 2009 financial year be adopted.

2. That the 2009 / 2010 works proposals be approved.

G. Monk / N. Monk – Carried

RATES 2010 / 2011

W. Moen advised that the rate strike was \$10,000 last year and therefore the balance in the rating district account at the beginning of 2010 / 2011 is likely to be approximately \$78,500. W. Moen recommends that \$10,000 be the rate strike for the coming year also.

RECOMMENDATION

"That the rate strike for the 2010 / 2011 financial Year is \$10,000 (GST Excl)."

S. Keenan / G. Monk – Carried

ELECTION OF OFFICERS

T. Jellyman read out the names of the current committee.

Moved: "That the committee consist of the following: -

S. Keenan

R. Burdon

P. Cook

T. Taft

K. Nolan

A. Godfrey

be re-elected as the committee for the 2009 / 2010 financial year."

S. Keenan / G. Monk - Carried

Moved: "That S. Keenan be re-elected as the spokesperson for the 2009 / 2010 financial year."

G. Monk / P. Cook - Carried

GENERAL BUSINESS

S. Keenan spoke of the item on water quality and dairy effluent, which featured on the front page of the recent West Coast Regional Council circular. S. Keenan stated that he lives downstream from Mr Tom Taft and he feels that the fine imposed on Mr Taft of \$50,000 for effluent discharge was extreme and not fitting for the offence. S. Keenan feels that farmers in particular dairy farmers are being penalised too severely by the Environment Court. S. Keenan stated that he is not a dairy farmer but he is annoyed that a farmer could receive such a high fine when Pike River Coal and OceanaGold are not treated the same way. Cr Chinn asked the Chief Executive to respond. C. Ingle responded that he was also surprised at the level of the fine imposed but stated that levels of fines are not imposed by the Regional Council they are decided by the Judge in the Environment Court. He also said that taking matters to court was a full Council decision, not the Chief Executive's decision and that it was not taken lightly and was used as a last resort only.

Cr Chinn invited S. Keenan to make a presentation to the next full council meeting to discuss his concerns further, as they are not matters this rating district has authority over.

There being no further business, the meeting closed at 10.59 a.m

**MINUTES OF THE ANNUAL MEETING OF THE
VINE CREEK RATING DISTRICT
HELD AT THE KOWHITIRANGI HALL
ON 19 OCTOBER 2009, COMMENCING AT 11.03 AM**

PRESENT

J. Michell, N. Monk, G. Monk, P. Cook, T. Burden, A. Godfrey, B. Godfrey

IN ATTENDANCE

West Coast Regional Council
D. Davidson, B. Chinn (Councillors)
C. Ingle, W. Moen, T. Jellyman (Staff)

APOLOGIES

R. Williams & T. Little, B. Paterson

G. Monk / T. Burdon - Carried

BUSINESS

B. Chinn opened the meeting and welcomed those present.
He introduced himself and the Council staff.

Moved: *"That the minutes of the previous Annual General Meeting held on 20 October 2008, be adopted as a true and correct record of that meeting."*

G. Monk / J. Michell - Carried

MATTERS ARISING

W. Moen reported that the culverts have been replaced and letters were sent out regarding rubbish being dumped on the stopbanks.

Discussion took place on the spraying of gorse in the rating district. W. Moen stated that his preference is that all gorse spraying is done as part of the rating district scheme and that way it is controlled and completed.

FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2009. He reported that the opening balance as at the 1st of July 2008 was \$94,953.21 and the closing balance as at 30 June 2009 was \$119,123.42.

Moved: *"That the financial report for the 2008 / 2009 year be adopted".*

G. Monk / P. Cook - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the works report for the 2008 / 2009 period. He advised that close to \$25,000 was spent during the reporting period. W. Moen reported that he carried out an

inspection on 12 August 2009 with the rating district committee. A total estimate of \$42,600 worth of works was identified, however this figure does not allow for any ongoing cleanouts. W. Moen advised that the estimated cost for rubble is approximately \$22,000 but he has a price to do this work of \$7,000. This price has come from Taylors Contracting Ltd, and W. Moen advised that the price is too good to refuse. W. Moen advised that he is meeting with the contractors tomorrow and is hopeful that a good job will be done. W. Moen stated that included in works proposal is the figure of \$10,000 to complete the spraying of both banks.

RECOMMENDATION

1. ***That the Works Report covering the 2008 / 2009 financial year be adopted.***
2. ***That the 2009 / 2010 works proposals be approved.***

N. Monk / J. Michell – Carried

RATES 2010 / 2011

W. Moen advised that the recommended rate strike be \$45,000 which is the same as last year. He advised that in view of the major cleanouts required in the coming years a reasonable amount needs to be retained in the rating district account. W. Moen advised that the balance in the account by the end of June would be approximately \$128,000 (GST Excl).

RECOMMENDATION

"That the rate strike for the 2010 / 2011 financial Year is \$45,000 (GST Excl)."

T. Burdon / A. Godfrey – Carried

ELECTION OF OFFICERS

T. Jellyman read out the names of the current committee.

Moved: ***"That the present committee, namely:***

J. Michell

G. Monk

B. Godfrey

T. Burden

N. Monk

be re-elected as the committee for the 2009 / 2010 financial year."

T. Burdon / A. Godfrey - Carried

Moved: ***"That J. Michell be re-elected as the spokesperson for the 2009 / 2010 financial year."***

A. Godfrey / P. Cook - Carried

GENERAL BUSINESS

J. Michell stated that he would like the inspection of the rating district to be done at the end of July as this year he did not get a chance to ring around everybody.

W. Moen raised the matter of grazing leases. He said that there are two leases in the rating district, one is the Aden Ltd and the other is P&E Ltd. P&E Ltd's lease expired on 1 December 2008 and they have not renewed this lease. W. Moen stated that this farm may have changed hands and it needs to be opened up for other landowners to have the opportunity to lease it. G. Monk stated that this land is of no value to him and he is not interested in the grazing lease.

W. Moen stated that he wants the stopbank to be sprayed completely this year as a good kill was obtained last year and he wants the whole scheme to be sprayed. W. Moen asked for direction for the rating district as in the past some access issues relating to spraying operations have been encountered in areas of private land. W. Moen agreed to approach W. Diedrichs once again regarding this matter. W. Moen is to check the boundary to see how far up W. Diedrichs land goes to in order to resolve this matter.

J. Michell advised that B. Paterson contacted him asking what does he have to do should he ever decide to put in a bridge across Vine Creek for his cows to cross. W. Moen advised that he would need to check the bridge plan to ensure that any rock protection within the rating district scheme is not affected. C. Ingle advised that generally a resource consent for this purpose can be progressed reasonably quickly.

There being no further business, the meeting closed at 11.22 a.m.

Action Points

- W. Moen to carry out the inspection of the rating district at the end of July, prior to the commencement of calving.

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting
 Prepared by: Robert Mallinson – Corporate Services Manager
 Date: 27 November 2009

1. Financial Report

FOR THE FOUR MONTHS ENDED 31 OCTOBER 2009	ACTUAL	YEAR TO DATE BUDGET	ACTUAL % ANNUAL BUDGET	ANNUAL BUDGET
REVENUES				
General Rates	642,348	637,667	34%	1,913,000
Rates Penalties	27,326	25,000	36%	75,000
Investment Income	646,185	258,333	83%	775,000
Regulatory	384,294	365,197	39%	976,191
Planning Processes	34,018	56,450	20%	169,350
Environmental Monitoring	0	0	0%	0
Emergency Management	13,563	13,333	27%	50,000
River, Drainage, Coastal Protection	356,619	364,206	33%	1,092,618
Regional % Share Controls	191,579	191,667	33%	575,000
VCS Business Unit	1,277,399	1,245,933	34%	3,737,800
	3,573,331	3,157,786	38%	9,363,959
EXPENDITURE				
Representation	128,113	128,001	33%	384,003
Regulatory Activities	696,072	588,779	41%	1,686,568
Planning Processes	186,821	196,651	32%	589,954
Environmental Monitoring	217,563	245,721	30%	737,163
Emergency Management	45,046	43,871	34%	131,612
River, Drainage, Coastal Protection	674,753	1,717,811	13%	5,153,434
Regional % Share Controls	219,124	251,621	29%	754,862
VCS Business Unit	457,502	1,108,479	14%	3,325,436
Portfolio Management	28,304	0		0
	2,653,298	4,280,934	21%	12,763,032
SURPLUS / (DEFICIT)	920,033	-1,123,148		-3,399,073

BREAKDOWN OF SURPLUS (-DEFICIT)	Variance Actual V Budgeted YTD	ACTUAL	BUDGET Year to date	ANNUAL BUDGET
Rating Districts	1,041,951	-223,104	-1,265,055	-3,795,164
Quarries	-42,959	-48,081	-5,122	-15,366
Regional % Share of AHB Programmes	32,409	-27,545	-59,954	-179,862
Investment Income	359,548	617,881	258,333	775,000
VCS Business Unit	682,442	819,897	137,455	412,364
Other	0	0	0	0
General Rates Funded Activities	-30,210	-219,015	-188,805	-596,045
TOTAL	2,043,181	920,033	-1,123,148	-3,399,073

Net Contributors to General Rates Funded Surplus (-Deficit)	Actual	Budget ytd	Annual Plan
<u>Net Variance</u>			
<u>Actual V YTD</u>			
Rates	4,681	642,348	1,913,000
Rates Penalties	2,326	27,326	75,000
Representation	-112	-128,113	-384,003
Regulatory Activities	-88,196	-311,778	-710,377
Planning Activities	-12,602	-152,803	-420,604
River, Drainage, Coastal Protection (excl.	36,480	-46,949	-250,286
Environmental Monitoring	28,158	-217,563	-737,163
Emergency Management	-946	-31,483	-81,612
	-30,210	-219,015	-596,045

STATEMENT OF FINANCIAL POSITION @ 31 OCTOBER 2009

	@ 31/10/2009	@ 30/06/2009
CURRENT ASSETS		
Cash	363,928	66,831
Short term Deposit - Westpac	1,504,884	1,303,942
Accounts Receivable - Rates	7,945	209,243
Accounts Receivable - General Debtors	201,271	728,118
Prepayments	164,812	103,062
Sundry Receivables	105,418	145,750
Stock - explosives	0	0
Stock - VCS	22,500	32,437
Stock - Rock	65,829	49,603
Stock - Office Supplies	14,624	14,624
Accrued Rates Revenue	0	0
Unbilled Revenue	249,633	227,560
	<u>2,700,844</u>	<u>2,881,170</u>
Non Current Assets		
Investments	11,153,882	10,513,944
Fixed Assets	3,869,603	3,780,748
Infrastructural Assets	39,403,646	39,403,646
	<u>54,427,131</u>	<u>53,698,338</u>
TOTAL ASSETS	<u>57,127,975</u>	<u>56,579,508</u>
CURRENT LIABILITIES		
Bank OD	0	0
Accounts Payable	446,762	1,131,602
GST	197,706	83,965
Deposits and Bonds	428,359	403,400
Sundry Payables	114,231	388,778
Accrued Annual Leave, Payroll	215,754	234,902
Other Revenue in Advance	15,000	15,000
Rates Revenue in Advance	561,896	0
	<u>1,979,708</u>	<u>2,257,647</u>
NON CURRENT LIABILITIES		
Future Quarry restoration	85,800	85,800
Punakaiki Loan	271,929	283,435
Lower Waiho Loan	32,809	45,295
Office Equipment Leases	85,529	103,877
	<u>476,067</u>	<u>518,407</u>
TOTAL LIABILITIES	<u>2,455,775</u>	<u>2,776,054</u>
EQUITY		
Ratepayers Equity	20,479,822 }	20,479,822
Prior Year Adjustment	-51,287 }	
Surplus Tsfrd.	920,033 }	
Rating District Equity Mvmts	105,077 }	
Rating Districts Equity	2,302,790	2,407,867
Tb Special Rate Balance	-36,374	-36,374
Revaluation	22,714,725	22,714,725
Quarry Account	152,414	152,414
Investment Growth Reserve	8,085,000	8,085,000
TOTAL EQUITY	<u>54,672,200</u>	<u>53,803,454</u>
LIABILITIES & EQUITY	<u>57,127,975</u>	<u>56,579,508</u>

2. Investment Portfolio

PORTFOLIO @ 31 October 2009 Summary & Reconciliation		Cash	Bonds	Australasian Equities	International Equities	Property Equities	Alternative Asset Classes	Total
Portfolio Value @ Start	01 July 2009	2707972	3898343	1128754	1243964	583366	930570	10492968
Net Contributions		218765	-516000	508985	-78097	-1341	-132311	0
Realised Gains/(Losses)		-29551	1680	9178	78260	1701	119597	180866
adj.		37						37
Unrealised Gains/(Losses)		12188	188	206318	4101	73922	-22759	273958
Mgmt Fee					-163			-163
Income		62223	54647	30223	6583	11122	7575	172374
Accrued Interest		7976	23493					31468
Current Hedges @ 31.10.09				-12853	-2274	-1772	7838	-9061
Portfolio Value @ End Period	31 October 2009	2979610	3462351	1870605	1252374	666999	910509	11142449

649480

Portfolio return year to date of → **6.28%**

Asset Allocation %'s @ 31 October 2009	Benchmarks	Tactical asset allocation range	
Cash	27%	25%	10% - 50%
Bonds	31%	25%	10% - 50%
Australasian Equities	17%	15%	0% - 20%
International Equities	11%	15%	0% - 20%
Property Equities	6%	5%	0% - 10%
Alternative Asset Classes	8%	15%	0% - 20%
	100%	100%	

3. General Comment

Total operating expenditure for the two month period to 31 October was \$2.653 million.
Total operating revenues for the same period amounted to \$3.573 million.

The operating surplus for the period amounted to \$920,000

Investment returns tailed off somewhat during the flat October month but still generated positive returns for the month. The Investment portfolio showed a \$649,000 increase in value since 30 June 2009. This is a 6.28% return for the four months to 31 October.

In the general rate funded area, there were net negative budget variances amounting to \$30,210 for the four month period.

Costs (legal, expert + staff costs) relating to the wetlands variation are now starting to impact.

RECOMMENDATION

That this report be received.

Robert Mallinson
Corporate Services Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 8 December 2009
Prepared by: Robert Mallinson – Corporate Services Manager
Date: 20 November 2009

Subject: **FOUR MONTH REVIEW - 1 JULY 2009 – 31 OCTOBER 2009**

Attached is the Four Month Review of the 2009 /2010 Long Term Council Community Plan.

This report shows Achievements/Progress measured against the performance targets.

RECOMMENDATION

That this report be received.

Robert Mallinson

Governance (Corporate Services Manager)

Performance Measure	Performance Targets	Achieved / Progress																								
Number of public meetings held and individual Councillor attendance	Conduct eleven monthly meetings of Council and the Resource Management Committee, plus other scheduled meetings and scheduled workshops during the year with 80% attendance by all Councillors.	<table border="1"> <thead> <tr> <th data-bbox="359 728 391 840"><u>Councillor</u></th> <th data-bbox="359 459 391 660"><u>Number attended</u></th> <th data-bbox="359 392 391 436"><u>%</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="414 750 438 840">Scarlett</td> <td data-bbox="414 515 438 638">4 out of 4</td> <td data-bbox="414 369 438 436">100%</td> </tr> <tr> <td data-bbox="438 750 462 840">Ewen</td> <td data-bbox="438 515 462 638">4 out of 4</td> <td data-bbox="438 369 462 436">100%</td> </tr> <tr> <td data-bbox="462 750 486 840">Davidson</td> <td data-bbox="462 515 486 638">4 out of 4</td> <td data-bbox="462 369 486 436">100%</td> </tr> <tr> <td data-bbox="486 750 510 840">Chinn</td> <td data-bbox="486 515 510 638">4 out of 4</td> <td data-bbox="486 369 510 436">100%</td> </tr> <tr> <td data-bbox="510 750 534 840">Robb</td> <td data-bbox="510 515 534 638">4 out of 4</td> <td data-bbox="510 369 534 436">100%</td> </tr> <tr> <td data-bbox="534 750 558 840">Birchfield</td> <td data-bbox="534 515 558 638">4 out of 4</td> <td data-bbox="534 369 558 436">100%</td> </tr> <tr> <td data-bbox="558 750 582 840">Archer</td> <td data-bbox="558 515 582 638">4 out of 4</td> <td data-bbox="558 369 582 436">100%</td> </tr> </tbody> </table>	<u>Councillor</u>	<u>Number attended</u>	<u>%</u>	Scarlett	4 out of 4	100%	Ewen	4 out of 4	100%	Davidson	4 out of 4	100%	Chinn	4 out of 4	100%	Robb	4 out of 4	100%	Birchfield	4 out of 4	100%	Archer	4 out of 4	100%
<u>Councillor</u>	<u>Number attended</u>	<u>%</u>																								
Scarlett	4 out of 4	100%																								
Ewen	4 out of 4	100%																								
Davidson	4 out of 4	100%																								
Chinn	4 out of 4	100%																								
Robb	4 out of 4	100%																								
Birchfield	4 out of 4	100%																								
Archer	4 out of 4	100%																								
Compliance with statutory timeframes	Prepare and notify the Council's Annual Plan or LTCCP by 31 May each year in accordance with the procedures outlined in the Local Government Act 2002.	Achieved. The 2009 / 2010 audited LTCCP Statement of Proposal was adopted by Council on 22 April 2009 and following the public consultation process the final LTCCP was adopted by Council on 23 June 2009.																								
Compliance with statutory timeframes	Prepare and notify the Council's Annual Report by 31 October each year in accordance with the procedures outlined in the Local Government Act 2002.	Achieved. The audited 2009 Annual Report was adopted by Council on 13 October 2009.																								
Timing and number of newsletters	Publish an informative Council newsletter twice a year to be circulated to all ratepayers, with their rate demand, in March and September.	Achieved. A newsletter was issued with the first rate instalment sent out in September 2009.																								
Website is kept up to date	Maintain the Council website up-to-date at all times, as the Council's primary information transfer point and an information resource for the community.	Achieved.																								

<p>Compliance with statutory timeframes</p>	<p>Prepare, with the region's District Councils, a three yearly report measuring progress with achieving community outcomes; and review community outcomes 6 yearly as required by legislation.</p>	<p>Achieved. A three yearly report prepared jointly by the four Councils was completed on 30 June 2009 and formally adopted by all four Councils.</p>
<p>Attendance of Iwi appointees at Resource Management Committee meetings</p>	<p>Continue to invite attendance of Makawhio and Ngati Waewae representatives as appointees to the Council's resource management committee, to enable Maori participation in resource management decision-making.</p>	<p>Achieved.</p>

Resource Consent Processing (Consents and Compliance Manager)

Performance Measure	Performance Targets	Achieved / Progress
Percentage of total consents processed within statutory timeframes (92.4% of consents in the 07/08 year)	Process at least 95% of non-notified resource consent applications within the statutory timeframes	Achieved. 99.2% (124/125) of the non-notified consents granted were processed within 20 working days.
Number of section 92 additional information requests per year (25 requests were made in the 07/08 year)	Work with consent applicants to seek to reduce the need for formal requests for further information under Section 92 of the RMA	Achieved. 5 section 92 requests were made in relation to the consent applications being processed in the reporting period.
Timing of report preparation for notified consents	Complete staff reports for all notified consent applications within 10 working days of receipt of all required information	Achieved. 2 consents were notified during the reporting period (RC09028 and RC09032). RC09032 is currently on hold and so the staff report on the consent application has not been prepared yet. RC09028 received no submissions and did not require a hearing. The staff report was prepared within 10 working days of all the required information being received.
Timing of responses to enquiries	Respond to enquiries on resource consent processes and requirements within 10 working days	Achieved. A new system for recording written enquiries was implemented on 1 September. 58 written enquiries were received from 1 September to 31 October. 36 (62%) were responded to on the same day, 11 (19%) following day, 10 (17%) between 2 to 5 days, 1 (2%) greater than 5 days due to file checking.

Compliance Monitoring (Consents and Compliance Manager)

Performance Measure	Performance Targets	Achieved / Progress
Percentage of mining work programmes processed within a set timeframe (over 90% achieved in the 2007/2008 year)	Process at least 95% of mining work programmes ¹ within 20 working days of receipt	Achieved: 17 of the 18 work programmes were processed within 20 days. The remaining work programme requires the lodgement of a bond, so therefore could not be accepted within 20 days.
Percentage of bond releases processed within a set timeframe (100% achieved in the 2007/2008 year).	Release 100% of bonds within four months of the surrender, forfeiture or expiry of the corresponding mining licence or permit, provided that rehabilitation requirements have been met	Achieved: 4 bonds were released in the reporting period, all within the four month target.
Meeting 2011 deadline set for bond reviews.	Review bond levels for all large-scale mines ² by 2011 and set new bond levels to better reflect the environmental effects/risks of those mines.	The reviews of the bonds for Solid Energy's mine sites commenced, but had not been completed by the end of the reporting period.
Number (proportion) of mine site inspections (over 200 mine site visits occurred in the 07/08 year)	Inspect every consent and/or mining licence for operating mining activities at least once annually, and where problems are identified follow up to ensure compliance is achieved and/or environmental effects are reduced.	32 mine inspections were undertaken during the reporting period.
Number (proportion) of site inspections	Inspect all new consents that involve major ³ construction works after completion of those works, and follow up to ensure compliance is achieved.	The Mangatini Sump at Stockton Coal Mine, was completed during the reporting period. It was inspected during its construction and will be inspected again before the end of the next reporting period.
Number (proportion) of site inspections	Inspect all consents for whitebait stands at least once every two years to check consent compliance and ensure that any environmental effects are no more than minor.	Whitebait stands were inspected in the Little Wanganui, Mokihinui, Orowaiti, Taramakau, Hokitika, Wanganui, Jacobs, Paringa, Haast, Okuru and Turnbull Rivers.

¹ This target assumes the work programme is submitted with all necessary information provided.

² Large Scale in this case means with a current bond exceeding \$100,000.

³ Major, in this situation, means the project costs more than approx. \$200,000.

Performance Measure	Performance Targets	Achieved / Progress
Number (proportion) of site inspections (over 150 dairy shed visits occurred in the 07/08 year out of a total of approximately 400)	Inspect every dairy shed effluent discharge at least once every three years, depending on compliance, and work with farmers so that consent compliance is achieved and environmental effects are managed.	87 dairy shed inspections were undertaken during the reporting period.
Regularity and number of site inspections	Assess farm compliance in the Lake Brunner catchment annually, in recognition of the need for stricter environmental management in this sensitive lake catchment, and follow up to ensure compliance is achieved.	Inspections were undertaken in the catchment, and a field day on effluent and nutrient management held.
Number of complaints reported to Council (154 incident complaints were received in the 2007/2008 year)	Operate a 24-hour complaints service, responding to all complaints and report all complaints to the monthly Resource Management Committee.	78 complaints were received and responded to during the reporting period.
Number of notices issued (31 abatement notices and 13 infringement notices were issued in the 2007/2008 year)	Respond to breaches of the RMA, regional plan rules or resource consents by taking enforcement action through abatement notices, infringement notices or recommend prosecution in accordance with Council Enforcement Policy.	11 abatement and 15 infringement notices were issued during the reporting period.

Hazardous Substance Spill Response (Consents and Compliance Manager)

Performance Measure	Performance Targets	Achieved / Progress
Number of trained staff	Maintain a team of at least 25 Maritime NZ trained personnel at all times to deal with marine oil spills and terrestrial hazardous substance spills (There were 26 trained staff in 2008).	Currently there are 30 trained personnel, and 2 Regional On Scene Commanders.
Timing of responses	Respond within 4 hours to all terrestrial hazardous substance spills, and where necessary use Council or MNZ spill equipment to manage containment and clean up to minimise adverse environmental impacts.	Achieved: The most significant spill during the reporting period was the 4,000 litre spill of CCA at IPL.
Regularity of spill equipment maintenance	Ensure response equipment is maintained quarterly to a level ready to respond to a Tier 2 marine oil spill response.	Achieved: The equipment was inspected during the reporting period.
Timing of Plan reviews	Contribute to four yearly reviews of the Tier 2 Marine Oil Spill Response Plan within statutory timeframes in 2009/10, and 2014/15, or as agreed with MNZ.	Achieved: The Tier 2 Plan is current.
Timing of Plan reviews	Review the Contingency and Procedure Plan for terrestrial hazardous substance spill responses in 2009/10 and 2014/15.	Review yet to be commenced.

Planning Processes (Planning and Environmental Manager)

Performance Measure	Performance Targets	Achieved / Progress
Timing of consultation commencing and notification of Variation	Commence landowner consultation on a second Variation to the Land & Riverbed Management Plan relating to Significant Wetlands and notify the Variation by December 2009. Commence consultation on the Variation merging of the Land and Riverbed, Water, and Discharge to Land Plans by December 2009 and notify by December 2010.	Achieved. Variation 2 was notified in June 2009. Ongoing - Consultation on the proposed Lake Brunner changes commenced in July 2009. Several meetings have been held with stakeholders in the catchment regarding the proposed changes.
Timing of commencing review	Commence a full review of the Regional Policy Statement by February 2010	Review of Energy Chapter has commenced.
Release of best practice information	Prepare and disseminate information for resource users on rules, and best practice, as detailed in the annual communications programme.	Two coastal hazard information pamphlets have been prepared.
Number of submissions made to other agencies	Investigate and respond where appropriate to central government policies or plans that may impact on West Coast interests, within required timeframes, and provide ongoing policy advice to Council as and when needed.	Responded to the Review of Air Quality National Environmental Standard. Attended the Board of Inquiry on the National Policy Statement on Freshwater Management. Assessed the National Policy Statement on Electricity Transmission. Reported back on the Summary of the Select Committee's Report on the Resource Management (Simplifying and Streamlining) Amendment Bill 2009. Policy advice provided on the proposed plan merge of the Discharge to Land, Land and Riverbed Management, and Water Management Plans and also Variation 2.

Regional Transport Planning (Planning and Environmental Manager)

Performance Measure	Performance Targets	Achieved / Progress
Number of public meetings held	Facilitate at least two public Regional Transport Committee meetings per year and arrange working group meetings as requested by the Committee.	The Regional Transport Committee met on 17 November 2009. The next meeting of the Committee has been scheduled for March 2010. The RTAG met on 28 August.
Timing of Strategy review (the current RLTS was approved in 2006).	Complete a review of the RLTS within the timeframe set under Transport legislation, to a standard acceptable to the Regional Transport Committee	The review of the RLTS has commenced in line with timeframes set within the legislation. The RTC has extended the review timeline by 3 months. Expected completion time is now October 2010.
Number of road safety meetings hosted and description of projects delivered	Participate, with the three district councils, NZ Police, and others in the West Coast Road Safety Co-ordinating Committee.	The Road Safety Committee met on 27 August for the Annual General Meeting and normal meeting. The next meeting is scheduled for the 2 nd of December. No Regional Programmes have been delivered at this time.
User satisfaction (100% of users rated the overall service as good, very good or excellent in the 2007/2008 year).	Implement the total mobility programme where taxi services exist, ensuring at least 90% of users rate the overall service and value for money as good, very good or excellent	User satisfaction is assessed at the end of the financial year.

Emergency Management (Planning and Environmental Manager)

Performance Measure	Performance Targets	Achieved / Progress
Timing of Plan review (current plan commenced in 2005)	Review the current CDEM Plan by April 2010, including input from the district councils and other agencies.	The review of the CDEM Plan has commenced in line with legislated requirements. Consultation is scheduled for March 2010 with the Plan ready for adoption by the CDEM Group in June 2010.
Number of public information activities	Prepare and organise the distribution of public information linked to the development and release of the national public information programme.	The main public education initiative has been Exercise Shakeout, run in conjunction with Exercise Ru Whenua in September 2009. This was not linked to the national programme.
Headquarters is properly equipped	Maintain a ready-to-operate headquarters in preparation for potential emergencies, in accordance with the Group Plan and Group Controllers Guide.	Achieved. The Emergency Operations Centre continues to remain ready for activation as required. Exercise Ru Whenua tested the arrangements for responding to events.
Number of trained staff (currently over 30 staff are properly trained)	Train at least 30 Council staff as EOC personnel so that we have three shifts of EOC staff trained and exercised in case of a regional emergency.	Achieved. Exercise Ru Whenua assisted with further training staff in the roles required to respond in an event. 35 staff participated in the exercise (includes 3 AHB seconded staff).

Environmental Monitoring (Planning and Environmental Manager)

Performance Measure	Performance Targets	Achieved / Progress
Completion of sampling and timing of publishing reports (the current surface water quality report was published in 2008)	Complete all regular water sampling programmes and prepare State of the Environment reports for surface water quality by June 2011, June 2014 and June 2017; plus an annual Lake Brunner summary report every December, for Council's web site.	SoE monitoring is up to date. Contact recreation sampling with begin in November. Brunner SoE monitoring reviewed.
Timing of publishing reports (The latest groundwater report was published in 2005).	Complete all regular water sampling programmes and prepare reports on groundwater quality and quantity in 2009, 2012, 2015, and 2018 for Council's web site.	The Groundwater Report was presented to Council in June 2009. Winter sampling round completed in July. Spring sampling round completed in October.
Regular reporting to Council	Report monthly summer contact recreation results to Council, and to media, and complete any follow-up investigations required by Council as they arise.	Contact recreation sampling will begin in November with reporting to Council commencing in December.
Regular reporting to Council	Continue wintertime ambient air quality monitoring in Reefton and provide monthly summary reports to Council during winter months.	Achieved for the 2009 winter months. There were 17 exceedences over the winter monitoring period and results were reported to Council meeting in July, August and September.
Number of funding applications	Maintain the 'Sites Associated with Hazardous Substances' (SAHS) database, ensure District Councils and land buyers have access to up to date information and assist landowners to securing external funding to investigate or remediate high priority SAHS sites, where landowners are interested and funding is available.	The database is maintained with all SAHS classifications updated according to latest MfE guidelines. No assistance with funding applications has been sought.
Availability of information about high flow events and the staff response to those.	Provide a continuous flood monitoring service for the five rivers monitored and respond in accordance with the flood-warning manual and ensure real time data on river levels is available on the Council website and Info line (data is updated 12 hourly, and during floods 3 hourly at least).	Achieved. Monitoring of all five rivers has been continuous. Data has been available on web and Infoline.
Timing of flood manual review	Review the flood-warning manual annually and liaise with work groups as required.	Review process in progress, will be finished by January 2010.

Quarry Administration (Planning and Environmental Manager)

Performance Measure	Performance Targets	Achieved / Progress
Delivery of each plan's action points, and timing of plan review	Oversee implementation of the quarry management plans, and review those plans by 2011.	Action points are being completed as demand for rock allows.
Number of site inspections to monitor contractor health and safety performance	Monitor and review quarry contracts and permits and visit sites to ensure Health and Safety and other legal requirements are met.	Ongoing – Health and Safety plans updated annually and completed. Three site visits have been undertaken.
Timing of acting upon requests.	Obtain rock from quarries to facilitate river protection works within two weeks of any request, and at a cost in line with the relative operating cost of each quarry without subsidy from general rates.	Achieved. Stockpiles are maintained in most quarries to meet this target.

Rating District Administration (Planning and Environmental Manager)

Performance Measure	Performance Targets	Achieved / Progress
Meeting timeframes for plan review	Review Rating District Asset Management Plans in 2009/10, 2012/13, and 2015/16 – or earlier where information indicates a significant change from what is stated in the asset management plan or where communities support an early review of the service levels of existing infrastructure.	Ongoing. Asset Management Plans to be completed by March 2010.
Completion of rating district works and annual meetings, and proportion of schemes performing to their agreed service level.	Organise and oversee maintenance of all rating district infrastructural assets to the service level consistent with the Asset Management Plan of each Rating District, or whatever level the community and the Council decide on as an acceptable risk.	Ongoing. Inspections carried out, discussed with the rating districts, including works to be carried out. Some works yet to be completed. All rating districts are maintained in line with the service levels stated in the LTCCP.
Completion of rating district works and annual meeting, and meeting the floodwall upgrade timeframe	Participate in the Greymouth Floodwall Committee, undertake annual maintenance works, and complete the upgrade of the floodwall by December 2010.	Ongoing. Meeting completed in October 2009. Design to be completed by November 2009 and tenders called for. Upgrade to begin in January 2010,
Number of loans secured and promptness of loan money availability	Assist with organising and securing infrastructure loans for major capital works as and when required.	Achieved. Loan arrangements secured for Inchbonnie and Greymouth Rating Districts.
Number of advice items provided compared to number of requests for advice	Provide civil engineering advice on Council's behalf for consent applications and compliance matters within statutory timeframes.	These have not been recorded to date but will from now on.

Vector Control Business Unit (Vector Control Business Unit Manager)

Performance Measure	Performance Targets	Achieved / Progress
Achievement of budgeted financial return	Tender for, and win, sufficient contracts to provide or exceed the annual budgeted return to Council.	Achieved. On track to meet this target.
Number of blocks passed or failed	Meet the performance objectives and contractual obligations set by the Animal Health Board for ground and aerial pest control contracts.	100% pass rate on all completed contracts.
Number of recorded complaints and responses to assist the review of the Strategy	Keep sufficient pest plant work records to assist the review of the Pest Plant Management Strategy.	Achieved
Availability of trained staff	Have staff available as a response unit for marine and terrestrial pollution spill events as per the MOU between the Council's Compliance section, Maritime New Zealand and Vector Control Services dated 11 November 2005.	Achieved. Eight staff trained to meet this target.
Compliance with Tier 2 oil spill response plan requirements	Maintain oil spill response equipment to the level required in the West Coast Tier 2 Oil Spill Response Plan.	Achieved. Quarterly inspections and maintenance programme carried out.
Number of new business areas	Develop new business areas as appropriate, complementary to existing roles.	Achieved. Continuing to Develop a relationship with Land care Research to provide research assistance. Advertising in Rates newsletter to wider community offering agricultural spraying services and minor pest control assistance.

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting
Prepared by: Robert Mallinson – Corporate Services Manager
Date: 27 November 2009
Subject: REPORT ON THE AUDIT OF THE WEST COAST REGIONAL COUNCIL FOR THE YEAR ENDED 30 JUNE 2009

I attach the Audit NZ report following the completion of the audit for the year to 30 June 2009.

Management comment is included in the report.

I specifically draw your attention to the following matters:

Item 2.1 Performance Framework.

I am aware of two Hydrology performance measure on page 51 of the Annual Report which were unable to be measured. (#6 was not capable of measurement and #10 was not measured).

The Executive team will be considering this matter and will review performance measures contained in the LTCCP to ensure that we are able to adequately report against all performance targets in the LTCCP performance framework.

Item 2.2 Audit Committees and Risk Management

Councillors have previously confirmed that they were happy with the existing approach to Risk Management.

Nothing has really changed since the matter was last considered and I do not recommend that the Audit NZ recommendation should be adopted.

Our Audit Director from Audit NZ John Mackey will be present at the meeting and John will also be available for a private session with Councillors following the completion of the meeting. This private meeting is in accordance with Council's Risk Management approach.

RECOMMENDATION

That the Audit NZ management report for the year ended 30 June 2009 be received.

Robert Mallinson
Corporate Services Manager

Report to Management and Council on the audit of
West Coast Regional Council
for the year ended 30 June 2009

Audit New Zealand has performed this audit on behalf of the Controller and Auditor-General.

We are responsible for expressing an independent opinion on the financial statements and reporting that opinion to you. This responsibility arises from section 15 of the Public Audit Act 2001.

Our audit has been carried out in accordance with generally accepted audit standards. The audit cannot and should not be relied upon to detect every instance of misstatement, fraud, irregularity or inefficiency that is not material in terms of your financial statements.

The implementation and maintenance of your systems of controls for the detection of these matters remains the responsibility of the Council and management.

Executive Summary

for the financial audit for the year ended 30 June 2009

Audit opinion

A unqualified audit opinion was issued on the Regional Council's financial statements.

Compliance with legislation

There were no breaches of significant legislation.

Issues for your attention

- **Performance framework:** Council should ensure that it has appropriate systems in place to record results against all performance targets set out in the 2009/19 LTCCP.
- **Risk management:** Council could enhance its risk management framework.
- **Quarry aftercare estimate:** We suggest that Council completes further analysis to improve the accuracy of its quarry aftercare liability calculation.
- **Travel policy:** We recommend that Council consider adopting a formal travel policy.

Report to Management and Council

for the financial audit for the year ended 30 June 2009.

Audit New Zealand has completed the audit of the West Coast Regional Council (the Council) for the year ended 30 June 2009. This report summarises our findings from the financial audit and draws attention to areas where your organisation is doing well or could improve.

Contents

1	Audit opinion	6	Status of issues raised in previous management reports	16
2	Significant matters arising from the audit	6		
3	Compliance with legislative requirements	15		
4	Our areas of interest across all Local Authorities	15		
5	Details of reviews on behalf of the Auditor-General	16		

7	Unadjusted misstatements	16
8	Statement of auditor independence	17
	Appendix 1: Our areas of interest across all Local Authorities	18
	Appendix 2: Details of reviews on behalf of the Auditor-General	20
	Appendix 3: Status of issues reported after the 2007/08 audit	21
	Appendix 4: Unadjusted misstatements	27

1 Audit opinion

We issued an unqualified opinion on the Council's financial statements on 13 October.

2 Significant matters arising from the audit

The following significant matters are raised for your attention:

2.1 Performance framework

Recommendation

Ensure systems are in place to fully report against all the performance measures included in the 2009/10 LTCCP.

Findings

In reviewing the Council's performance framework, we found that the Council did not have systems in place to adequately report against all the performance targets set out in

the 2008/09 annual plan. The 2009/10 year will be the first year that Council will be reporting against the performance targets set out in the 2009/19 LTCCP. It is important that Council ensures it has systems in place to report against these measures in the 2009/10 annual report as this will be taken into account in the assessment of the adequacy of the Council's performance management framework. This will be the first year that we will be required to undertake the audit in accordance with the Auditor-General's revised standard on service performance reporting.

Next year our audit report will include our opinion on whether Council's reporting fairly reflects the levels of service provision for the year. Up until now, our audit opinion has only commented on whether Council's reporting fairly reflects the levels of service provision as measured against the intended levels of service provision adopted. In other words, our audit

opinion will not be limited to whether Council has fairly reported against the targets it set in the LTCCP or annual plan.

If Council is unable to adequately report against some targets, as was the case this year, then this may have an impact on the audit opinion. In our management report on the LTCCP audit, we highlighted that the quality of the reporting will be an important element of how we form our opinion on the adequacy of Council's performance reporting. We want to remind Council of the importance of having good systems in place to measure, record, manage and report its service performance.

Management comment

Your comments are noted. The executive team will be considering this matter.

2.2 Audit committee and risk management

Recommendation

The Council formalises its approach to risk management.

Findings

We recommended last year that Council consider assigning responsibility for risk management to a Council committee such as an audit and risk committee. Council considered that the enhanced risk management processes adopted following the report by the Corporate Services Manager at its June 2008 meeting was appropriate for the Council.

We commend Council for reviewing its risk management processes. However, we believe that the enhanced risk management processes are not fully integrated and there is the risk that not all significant risks will be addressed on a systematic, integrated basis. We suggest that

Council formalises its risk management processes so that key risks are consolidated at an organisation wide level.

Management comment

Both management and Council believe the existing risk management framework to be adequate for this Council.

2.3 Quarry aftercare liability

Recommendation

Make an informed judgement about when cash outflows for quarry restoration are likely to occur and then apply the relevant inflation and discount rates to estimate the quarry aftercare liability.

Findings

Council includes as a liability in its accounts, an estimate of the costs that it is likely to incur in restoring its quarry sites. The estimated costs

for each quarry were prepared by an external quarry consultant.

We found limitations in the Council approach to estimating the liability:

- no allowance was made for inflation in the calculation; and
- management were unsure when the cash outflows for the restoration would occur meaning that the costs estimated by the quarry consultant could not be appropriately inflated and discounted back.

The future cost estimates are in current dollars and should be adjusted to take account of inflation between now and when the payments will occur. They also need to be discounted back to determine the present value of the liability.

Management comment

We will be carrying out more work to identify how close to being fully worked out the various Quarries are. This will have an impact on the calculated liability using the NPV/DCF approach to the measurement of the liability.

application form which requires the following information:

- the reason for the travel;
- flight/car rental requirements;
- accommodation requirements;
- cost code to charge the expense to; and
- all travel must be approved by a manager before the flights are booked.

We reviewed a sample of travel expenditure during the year and identified three issues.

Firstly, the reason for the travel was not always included on the form. It is important that a reason for the travel is included so that the manager approving the travel can make an informed decision over the relevance of the travel for Council purposes.

2.4 Travel policy

Recommendation

Adopt a formal travel policy detailing the procedures to follow when requesting travel for Council purposes. This policy should cover approval for senior management travel on a one-up basis. The policy should also be clearly communicated to all staff and enforced.

Findings

We reviewed the policies and processes that Council has in place for travel by Council staff. We found that Council does not have a formal travel policy in place. Instead it has a travel

We also found that management's application forms were not independently reviewed, although the application form states that a manager must approve the travel. We recommend that a formal travel policy be adopted which requires travel authorisation to be on a one-up basis (as is the case for the credit card policy).

Finally, we noted that a travel application form was not always completed for all travel. We discussed this with Council staff who noted that sometimes requests are made via email.

Management comment

We will undertake a review of the existing policy.

2.5 Changes to NZ IAS 1: Presentation of Financial Statements

Recommendation

Council ensures that it compiles the information necessary to facilitate compliance with NZ IAS 1.

Findings

In last year's management report we noted that accounting standard NZ IAS 1, *Presentation of Financial Statements*, has been revised meaning that Council needs to change the presentation of its statement of financial performance. The changes apply from the 2009/10 financial year, and require disclosure of comparatives for the 2008/09 year.

Council may need to compile additional information to meet these requirements. For example, if Council classifies any financial assets as available for sale, it will need to track the realised and unrealised movements in value

for these investments. Where gains or losses are realised, any movements previously recognised in Comprehensive Income need to be reversed and recognised as part of the Net Surplus.

Management comments

Agreed.

3 IT control environment

We reviewed Council's IT control environment. The key findings from our review are summarised below:

3.1 End user security policy

Recommendation

Ensure that all new employees, and preferably also contractors and others with access to Council's premises or IT systems, sign off a declaration that they will comply with Council's security policy.

Findings

Council's end user information security policy states that all employees should sign a declaration on compliance with the policy. We tested a sample of eight new users during the year. In five cases we were unable to locate this declaration.

Management comments

Agreed.

3.2 User password controls

Recommendation

Strengthen network password controls.

Findings

Currently, network passwords expire every 90 days. The system does not utilise or enforce complexity rules. It only keeps a password

history of one previous password and the minimum length of a password is 6 characters.

We do not consider that this level of control is adequate, especially given the heavy reliance placed upon the network logon controls. Weak network, application and operating system security controls could result in unauthorised access to data and systems or a loss of IT services.

We recommend that network password controls be strengthened and consideration be given to:

- strengthening the minimum password length requirements, we consider 6 characters the basic standard, and for a single sign-on system, 8 characters is more appropriate;
- setting the password history setting (which restricts the reuse of passwords) to at least 5 if passwords are changed monthly;

- setting the minimum password age to at least seven days;
- enabling password complexity requirements;
- setting the threshold for locking accounts to three failed logon attempts; and
- setting the account lockout duration to require the administrator to unlock the account.

We suggest that any changes be implemented on an incremental basis so as to manage helpdesk activity and not alienate users. Given the potential impact on IT resources, of having the administrator unlock accounts we suggest that this should be monitored over a period of time to assess the risks, costs and benefits.

Management comment

Network security has been modified to match the recommendation with the exception that the account lockout has been left to automatically unlock after 30 minutes. At times there is not an administrator available to unlock an account and this could cause problems.

then it would be appropriate to revoke this access.

Management comment

Your recommendation is theoretically sound but we have a concern at its practicality for a small organisation such as ours.

3.3 Access to the finance system

Recommendation

Review the access rights of all users of the finance system.

Findings

The IT Manager has access to the finance system. We were advised by the IT Manager that he has administrator access to the finance system but never uses it. If there is no good reason for him to have access to the system

We will be discussing with the suppliers of our Accent Software to investigate whether a log file or audit trail report of all FMIS Administrator actions can be produced on a regular basis for review by the Cororate Services Manager.

3.4 Storage of back-up tapes

Recommendation

Review, and improve the storage of backup tapes, supporting documents and software. These changes should take into account protection against unauthorised access, modification or loss of data.

Findings

Backups are currently being stored at an employee's home. While all backups should be stored off-site, these files should be kept at a secure location to ensure that the privacy and security of business information is maintained.

In addition, the contents of the tapes are not encrypted. Encryption would reduce the risk of unauthorised access to information, even if someone gained physical access to the backup tapes.

Management comments

We will be investigating options to improve physical security of off-site tapes etc. We will also be starting to encrypt tapes.

3.5 Retention periods for data

Recommendation

Ensure that retention times for backup tapes are specified and applied.

Findings

Retention periods and storage terms are not defined. This applies to documents, data, programs, reports and messages (both incoming and outgoing). The Document Management System could manage this but the appropriate functionality has not been set up.

Management comment

We feel that your recommendation is confusing as it deals with two quite separate matters under the one heading, ie tape retention and also the wider issue of document management.

We acknowledge that the existing Dataworks records management software has its

limitations and we are actively evaluating possible future solutions, including Microsoft Sharepoint under the IRIS software group (soon to be a CCO).

of its senior managers to comply with legislative requirements.

Council could consider implementing a formal system for monitoring compliance with key legislative requirements to enhance its risk management framework.

4 Compliance with legislative requirements

4.1 Legislative compliance systems

We reviewed the system and procedures you use to identify and comply with legislative requirements.

Council does not have a formal system in place to identify and monitor compliance with legislative requirements. We could not find any mechanisms that would actively identify any breach of legislative requirements. We understand that, while Council has access to the SOLGM legal compliance modules, it does not utilise them other than as a reference point. Council relies on the knowledge and experience

4.2 Breaches of significant legislation

During the audit, our primary focus was on the Council's reporting obligations. However, we also maintained a watching brief for other matters coming to our attention. We did not identify any matters that need to be brought to your attention.

5 Our areas of interest across all Local Authorities

We have completed the reviews on our areas of interest across all local authorities. Our findings are set out in detail in Appendix 1.

6 Details of reviews on behalf of the Auditor-General

We completed the reviews required by the Auditor-General, as set out in our audit arrangements letter, and cleared them with appropriate members of your management team. Appendix 2 sets out the results of the reviews.

7 Status of issues raised in previous management reports

Appendix 3 details the current status of each item that was outstanding at the end of the 2007/08 audit. Table A details the outcome of items now cleared. Table B details the current status of issues that have not yet been fully addressed.

8 Unadjusted misstatements

The financial statements are free from material misstatements, including omissions.

However, during the course of the audit, we detected:

- certain immaterial misstatements that are individually and collectively not material to the financial statements and the statement of service performance; and
- certain immaterial disclosures, required by generally accepted accounting practice, that have been omitted from the financial statements.

We have discussed these items with management who are of the view that they do not need to be adjusted.

We have detailed these items in Appendix 4, together with management's rationale for not making adjustments to the Annual Report.

We are satisfied that these are individually and collectively immaterial.

9 Statement of auditor independence

We confirm that, for the audit of the financial statements of the Council for the year ended 30 June 2009, we have maintained our independence in accordance with the requirements of the Auditor-General, which incorporate the independence requirements of the New Zealand Institute of Chartered Accountants.

Other than the audit, we have not provided any engagements for the Council during the year ended 30 June 2009. In addition, we have no relationships with, or interests in, the Council.

9.1.1 Unresolved disagreements

We have no unresolved disagreements with management about matters that individually or in aggregate could be significant to the financial statements. Management has not sought to influence our views on matters relevant to our audit opinion.

9.1.2 Other relationships

We are not aware of any situations where a spouse or close relative of a staff member involved in the audit occupies a position with the Council that is significant to the audit.

We are not aware of any situations where a staff member of Audit New Zealand has accepted a position of employment with the Council during or since the end of the financial year.

Appendix 1: Our areas of interest across all Local Authorities

Matter	Status/Findings
Performance framework	During the audit we primarily focussed on the Council's reporting against the levels of service as set out in the 2006/16 LTCCP [Schedule 10 clause 15(e)(1)]. Our key findings are discussed under section 2.1 above
Asset Management Plans	Asset Management Plans (AMPs) play an integral part in the maintenance of the Council's river, drainage and coastal protection assets. We discussed the updating of AMPs with Council staff who indicated that they are due to be updated in the 2009/10 year.
Employee severance payments	There were no severance payments made during the year.
Audit committees	Council does not have an audit committee. Council has considered this and decided not to set up an audit committee. We have discussed audit committees and Council's approach to risk management in section 2.2 above.

Matter	Status/Findings
Funding arrangements and procurement	<p>The Auditor-General published the following reports in June 2008 that are relevant to the Council's operations:</p> <ul style="list-style-type: none"> • <i>Public sector purchases, grants and gifts: Managing funding arrangements with external parties; and</i> • <i>Procurement guidance for public entities.</i> <p>We recommend that management compare the Council's policies and procedures in these areas against the published reports and make any appropriate changes. There is likely to be an area of increased focus in the future.</p>
Managing conflicts of interest	<p>During the course of the audit we remained alert for any potential conflicts of interest. We did not identify any areas of concern.</p>
LTCCP amendments	<p>There were no LTCCP amendments during the year.</p>
2009/19 LTCCP	<p>We audited the 2009/19 LTCCP statement of proposal and the final LTCCP and signed unqualified audit reports on 22 April 2009 and 23 June 2009 respectively.</p>

Appendix 2: Details of reviews on behalf of the Auditor-General

Issue	Status/findings
Local Authority Exemptions for Council Controlled Organisations (CCOs)	We have been asked to advise the OAG on Council's use of Section 7 of the Local Government Act 2002. Under section 7 of the LGA 2002, a local authority may exempt a "small" CCO from the accountability regime that applies to CCOs under that Act. Council has not exempted any CCOs.
Annual Report Adoption and Public Release Dates	We have been asked to note the dates that the Council adopts its annual report, and makes the full and summary annual reports available to the public. This information will be forwarded to the Office of the Auditor-General.

Appendix 3: Status of issues reported after the 2007/08

Table A: Issues cleared

Issue	Recommendation	Current status
Fraud Policy		
The Council's fraud policy listed the external auditors as having primary responsibility for conducting fraud investigations.	We suggested that the Council revise the fraud investigation section of Council's fraud policy to assign primary responsibility to Council for conducting any investigation into a suspected fraud.	The fraud policy has been updated.
Statement of service performance (SSP) supporting documentation		
In auditing selected performance measure achievements reported in the annual report, we found that in some instances, supporting documentation for the reported result was not retained.	Retain supporting documentation for all achievements reported in the Statement of Service Performance.	Adequate supporting documentation was provided for most measures selected this year. However, as noted in section 2.1, results were not recorded for all measures.

Issue	Recommendation	Current status
Payroll masterfile changes		
We noted that that the payroll masterfile change report was not independently reviewed for all pay periods.	The payroll masterfile report is independently reviewed.	The masterfile change report was independently reviewed throughout the period.
Review of Journals		
Not all journals were independently reviewed on a timely basis.	Journal entries be independently reviewed on a timely basis.	Journal entries are now independently reviewed on a timely basis.
Server room security		
The server room was locked with a key but the key was stored in a place that was easy to guess and accessible to non-IT personnel.	Consideration be given to improving access security for the server room.	The IT Manager now has the key to the server room.

Table B: Outstanding issues

Issue	Recommendation	Current status
<p>Creditors masterfile changes</p> <p>The creditors masterfile contains the basic data on suppliers that Council has dealt with in the past. Information within the creditors masterfile provides the basis for payments to creditors. We noted that when changes are entered into the system, these changes are not regularly reviewed.</p>	<p>Perform an independent review of creditor masterfile changes in a timely manner.</p>	<p>Council introduced a creditor masterfile change review during the year. However, this report was not always prepared and independently reviewed.</p>

Issue	Recommendation	Current status
Credit card expenditure		
<p>We found that credit card purchases are not always supported by appropriate tax invoices. We also noted that credit card purchases were not always approved at a one-level-up basis as set out in the Council's credit card policy.</p>	<p>We recommend that tax invoices be obtained for all credit card transactions to enable the Council to recover the GST inputs portion of the charge.</p>	<p>During our review of credit card expenditure, we noted that the expenditure is being authorised in accordance with the Council's credit card policy. However, there were two instances where the tax invoices were not obtained (eftpos dockets were attached instead). The tax invoices are needed so the Council can recover the GST inputs portion of the charge.</p> <p>The credit cards we reviewed were appropriately authorised at a one-level-up basis.</p>
Audit committee and risk management framework		
<p>We noted that Council did not have a formal risk management framework in place.</p>	<p>Council give consideration to developing and implementing a risk management framework.</p>	<p>This is discussed in section 2.2 above.</p>

Issue	Recommendation	Current status
User password controls		
<p>We did not consider the level of network password controls was adequate for the organisation, especially given the heavy reliance placed upon the network logon controls. Weak network, application and operating system security controls could result in unauthorised access to data and systems or a loss of IT services.</p>	<p>Network password controls be strengthened.</p>	<p>This is discussed in section 3.2 above</p>
Service level agreement with service providers		
<p>There is no formal service level agreement in place with the vendors of the ACS and IMS systems. We are also not aware of Council having any vendor management policy or a requirement to have a formal support contract with the vendors.</p>	<p>Formal service level agreements (SLAs) be put in place between the system vendors (ACS and IMS) and Council. In some circumstances a Memorandum of Understanding (MOU) may be more appropriate than a contract.</p>	<p>There has been no change.</p>

Issue	Recommendation	Current status
Storage of back up tapes		
Backups were stored at an employee's home. In addition, the contents of the tapes were not encrypted.	Store all computer back-up tapes in a secure off-site location. Consider introducing encryption of the data that is copied to the backup tapes.	This is discussed in section 3.4 above.

Appendix 4: Unadjusted misstatements

Current year misstatements (Including explanation why not corrected)	Assets		Liabilities		Equity		Income Statement	
	Dr (Cr)		Dr (Cr)		Dr (Cr)		Dr (Cr)	
The LTCCP audit fees were not expensed in the 2008/09 year. The \$40,000 paid by year end was incorrectly treated as a prepayment.	(40,000)		(7,000)				47,000	
No inflation included in quarry aftercare liability estimate			(22,200)				22,200	
Total known misstatements	(40,000)		(29,200)				69,200	

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting
 Prepared by: Robert Mallinson – Corporate Services Manager
 Date: 27 November 2009
 Subject: **Cabinet decisions Regarding Transparency, Accountability, and Financial Management (TAFM) of Local Government.**

In late October Cabinet considered various proposals by the Minister for Local Government.

The decisions of relevance to this Council can be summarised as follows:

1. Simplification of the LTCCP process.

- The community outcome process will be merged with the LTCCP process and the definition of community outcomes will be changed to those that a Council can directly contribute to.
- LTCCP's will include an explicit financial strategy, e.g. quantified limits for rate increases and debt, objectives for holding of Investments etc.
- Non financial performance reporting will be streamlined to focus on major issues, changes to service levels, costs, benchmarks and major performance measures.
- The requirement for LTCCP auditing has NOT been removed.
- The Investment policy, Borrowing policy, Rates remissions and postponements policy (incl. Maori freehold land) are removed from the LTCCP.

2. "Plain English" Financial Reporting.

- At present LGA 2002 requires Councils to prepare a Funding Impact Statement (FIS) which shows the amount of funding to be produced for each funding mechanism used by the Council. This will be expanded to show both the source and application of funds (including reserves and loans) at the group of activities level.
- The Minister will be able to prescribe the form and definition of accounting disclosures to be made in Council financial statements.
- Flood protection will be required to be disclosed as a separate group of activities. (Others groups of activities listed are not relevant to this Council).
- LGA 2002 will include a standard measurement system for local authority services. Standards NZ will be tasked with preparing these measurement standards,
- There will be mandatory development of accredited performance measurement systems for various Council activities, including flood protection.

3. Pre-Election Report

Council will be required to publish a pre-election report containing

- Financial results for the previous 3 years.
- Compliance with Council's financial strategy.
- Forecast financial information for the next 3 years.
- Forecast major projects for the next 3 years.

This information will be drawn from previously published plans and reports except for the previous financial year where Council best estimates will be used.

This information will be issued by the Council Chief Executive.

4. Referenda

Cabinet declined to accept a recommendation from the Minister for mandatory non-binding referenda regarding "greater" and "lesser" scenarios, where the lesser scenario was that rates + expenditure growth = no greater than projected rate of CPI + growth.

The referenda would have been held in conjunction with the triennial elections and the adoption of LTCCP's.

The cabinet paper identified potential costs of at least \$30,000 for each referenda for this Council, i.e. \$60,000 for this Council during a three year period (triennial + LTCCP).

I have copies of the Cabinet papers released by the Minister of Local Government if any Council wishes to read the full documents.

RECOMMENDATION

That this report be received.

Robert Mallinson
Corporate Services Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting 8 December 2009
Prepared by: Chris Ingle – Chief Executive
Date: 26 November 2009
Subject: **CHIEF EXECUTIVES REPORT**

Meetings Attended

The meetings I have attended since the 9 November Council meeting include:

- Mr Moran and I met with Grey District Councillors on 13 November to discuss the Greymouth Floodwall final design and aesthetics.
- Mr Fairfield of ECCA arranged a meeting with the Council, DHB and DWC CEOs on 16 November, to advance the home insulation subsidies project.
- Attended the Regional Transport Committee meeting on 17 November.
- Attended a meeting run by the Ministry of Tourism, in Christchurch on 18 November, to progress funding for the West Coast cycleway proposals.
- Attended the Development West Coast Futures day held at Shantytown on 23 November.
- Met with Janine Dowding from the Ministry of Social Development regarding cycleway matters on 26 November.

Wetlands Court Case

Work is progressing with the preparation of evidence for the upcoming Environment Court case. Mr Moran, Mr Dall and myself have been putting a lot of additional time into ensuring the necessary information is available to the Court.

Proposed TB Strategy and Council and VCS Submissions

The final version of Council's submission to the National TB Strategy was mailed on 27 November. Please find attached a copy of that submission. A submission from VCS was also mailed that day. A copy of that submission is also attached for Councillor's information.

RECOMMENDATION

That this report be received.

Chris Ingle
Chief Executive



388 Main South Road, Paroa
P.O. Box 66, Greymouth 7840
The West Coast, New Zealand
Telephone (03) 768 0466
Toll Free 0508 800 118
Facsimile (03) 768 7133
Email info@wrc.govt.nz
www.wrc.govt.nz

139

27 November 2009

Minister of Agriculture
C/- MAF Biosecurity
PO Box 2526
Wellington

Attn Belita Pereira

Dear Minister Carter

Submission of the West Coast Regional Council on the Proposed National Tb Pest Management Strategy 2009

Please find enclosed the Councils submission on the 2009 proposed changes to the National Bovine Tb Strategy.

The Council are strong supporters of ongoing Tb control. We support the national strategy but remind government that a national strategy must deliver services evenly across New Zealand and not selectively allow the problem in some locations to worsen, while eradicating the disease elsewhere.

As a principle, we consider Governments should never introduce deliberate regional inequity into a national policy document as this would be manifestly unfair and unjust. Only once the 0.2% target has been achieved should resources be diverted toward 'roll back' and 'proof of concept' and other non-essential objectives.

Our submission, in summary:

- a) The primary objective should remain unchanged at 0.2% Tb prevalence.
- b) The Council commits to ongoing local share funding, but for local costs only.
- c) Any "roll-backs" need to be applied evenly across **all** regions.
- d) The Council would accept a 'proof of concept' eradication trial, but it should be funded from other sources.
- e) We would welcome such trial occurring on the West Coast.

A complementary submission from our VCS business unit accompanies this submission. We would appreciate the opportunity to speak in support of this submission and request a hearing on the West Coast.

Yours sincerely

Ross Scarlett
Chairman

Submission of the West Coast Regional Council on the Proposed National Bovine Tb Pest Management Strategy 2009

The West Coast Regional Council supports the National Bovine Tb programme and is a part funder of the programme. The Council strongly supports the existing strategy and the efforts to achieve less than 0.2% Tb prevalence by 2013. The Council urges that the Minister retains this objective as the primary objective of the new Strategy. The Council **does not** support relaxing the target to 0.4%.

1. No Change to the Primary Strategy Objective

The Proposed Strategy suggests a change to the game plan at the 11th hour. It suggests Tb eradication for certain parts of New Zealand, while other parts (including the West Coast) are apparently being allowed to let slip, by applying “containment” only. This term “containment” is misleading, because by relaxing the objective from 0.2% to 0.4% Tb prevalence we are accepting a poorer level of Tb control than the 0.2% which we are currently so close to achieving¹. We submit that the West Coast needs another 4-5 years of the current level of possum controls to achieve the 0.2% target. We submit that relaxing the objective at this stage, when we finally have possum numbers and Tb prevalence down, would be a serious mistake for the West Coast.

The West Coast Regional Council submits that this proposed change is a backwards step for all of New Zealand, but particularly for those parts of New Zealand that still have high levels of Tb.

The West Coast needs more, not less vector control, and we are willing to pay our share. A National Pest Strategy should not ignore those parts of our country with the largest problem while seeking eradication in other regions.

¹ Ten years ago there were around nearly 200 infected herds on the West Coast. Today there are only 48. To achieve the 0.2% target we need to get this down to 19 herds. We are confident this can be achieved if the current TB programme is allowed to continue. To us, that objective is not “sub-optimal”.

The Proposed Strategy document makes vague reference to “sub-optimal vector control decisions” but does not explain what that means and why the current strategy objective is wrong. The current strategy objective should not be changed until all parts of New Zealand are equally treated and Tb is managed everywhere. The Proposed Strategy is deficient in that it appears to isolate the very areas that need to be treated while funding eradication in areas with very low Tb. This concept is opposed by the West Coast community and our Council and needs to be rejected by the Minister.

This is an inequitable strategy approach. We strongly urge the Minister to make a decision that is fair for all of New Zealand’s regions rather than introducing deliberate inequity. Roll back must occur evenly across NZ as far as is practicable. As a principle, Governments must never introduce deliberate regional inequity into a national policy document.

We submit that the primary objective should remain as it is now – to achieve the less than 0.2% prevalence target. Once that has been achieved, and maintained, then, and only then should resources be diverted toward ‘roll back’ and ‘proof of concept’ and other ‘nice to have’ but non-essential objectives.

We must keep the eye on the ball and not be distracted – what is the main threat to the export market and how do we keep ahead of international competitors? Achieving the 0.2% target is the key part of that. Eradication objectives are longer term and higher risk possibilities. They should be pursued, but only when the primary objective has been reached. Above all we need to maintain an even playing field.

2. Crown Land a Major Factor

Almost 85% of the land in our region is managed by the Conservation Department. This means a larger amount of possum control is needed due to the area of bush habitat present. Other regions do not face this same level of difficulty when attempting to manage Tb down to the 0.2% target level. It would be unfair to penalise the West Coast because we have a high proportion of Conservation land. Surely it is actually a reason to support us in our attempts to catch up with other regions.

3. West Coast Funding Commitment

The West Coast Regional Council continues to fund the local share of the National Tb Strategy for the West Coast region. The Council's Long Term Plan (LTCCP) has regional funding continuing for the next ten years. We are aware that other regional councils no longer support local funding long term. This Council does support a local share to continue for the longer term as we see the programme as being of benefit to our regional economy. We support current funding levels being held and the proportion of Crown land treated to be factored in. However there could be simplifications in the calculation methods for proportion of Crown land treated.

Council is not prepared to fund national costs. The local share must be used 'within region'. We are concerned that it may be unlawful to spend ratepayer funds to costs incurred outside the region. We feel that national funders, or the Crown, will have to meet these costs.

3. Proof of Concept on the West Coast?

This Council **does not** support proof of concept work being undertaken if that is to be at the cost of the 0.2% objective. However, if the 0.2% target remains unchanged, and a proof of concept trial is affordable, then the West Coast would like to suggest some West Coast forested areas that could be used for such a trial.

Council would like to see government science funds paying for any proof of concept trials. It is a scientific trial after all, not an operational cost. A proof of concept trial on the West Coast would attract local share and, for that reason alone, must be more attractive than undertaking trials in areas that are no longer providing local funding.

We also have technical reasons why a proof of concept trial is more appropriate on the West Coast. The accompanying VCS submission goes into greater detail on that matter.

5. Summary and Conclusions

The proposed strategy suggests the West Coast makes no Tb progress at all for the life of the strategy – no rollback, and no eradication. In fact it suggests we should accept 0.4% instead of 0.2% Tb – a backwards step. For a Council that continues to be fully supportive of continued local funding of the Tb programme our Council finds this unacceptable.

The increase in AHB funding on the West Coast over the last 4 years has worked very well in decreasing possum numbers. For the first time in West Coast history we have manageably low possum numbers, which is predicted to lead quite quickly now to reduced infected herds. This will be of huge benefit to our farming sector. The momentum needs to be maintained for at least another 4-5 years to see long term benefits materialise. Why change the programme on the West Coast when it is just starting to yield results?

The AHB should not be allowed to withdraw from the West Coast at the very time we should be consolidating the gains we have made over recent years. It should be cementing those gains in place for the long term benefit of our communities. We are willing funding partners.

In conclusion,

- a) The primary objective should remain unchanged as the 0.2% Tb prevalence.
- b) The Council commits to ongoing local share funding, but for local costs only.
- c) Roll backs needs to be applied evenly across **all** regions.
- d) The Council would accept a ‘proof of concept’ eradication trial, but it should be funded from other sources.
- e) We welcome such trial occurring on the West Coast.



Minister of Agriculture
C/- MAF Biosecurity
PO Box 2526
Wellington

Attn Belita Pereira

Dear Minister Carter

Submission of the Vector Control Services on the Proposed National Bovine TB Pest Management Strategy 2009

Vector Control Services strongly supports the existing National Bovine TB strategy and the efforts to achieve less than 0.2% TB prevalence. Vector Control Services urges that the Minister retains this objective as the primary objective of the new Strategy.

Vector Control Services opposes the changes as outlined in the amendment proposal to the National Bovine Tb Pest Management strategy.

The Strategy Objectives

It is submitted that the primary objective should remain as it is – to achieve the less than 0.2% prevalence target and TB freedom for all of New Zealand. Vector Control Services believes the current strategy is delivering the required targets of TB prevalence ahead of schedule.

The likely outcome of accepting a higher level of TB prevalence nationally will result in the West Coast having higher levels of TB prevalence than we currently have.

Compared to other regions, the West Coast Region has been underfunded for the majority of the life of the current strategy. Only in recent years has a significant programme been implemented, with quality of service delivery as a priority.

Relaxing the TB prevalence targets is likely to result in a return to the lower quality of service delivery as has been seen in the past, which will again make the lower TB prevalence targets harder to achieve nationally and increases the risk of failure for the whole strategy.

Rollback and eradication is achievable for the West Coast region. The West Coast region has areas suitable for the "Proof of Concept" trial. If the "Proof of Concept" trial were to be held on the West Coast that would at the same time reduce TB prevalence for the West Coast.

Our submission, in summary:

- a) The primary objective should remain unchanged at 0.2% Tb prevalence. Relaxing the TB prevalence target will impact on the quality and level of service in critical areas.
- b) "Roll-backs and eradication" are achievable for the West Coast and should become part of the new strategy rather than simply containing the disease here and treating us differently.
- c) The West Coast has areas that are more suitable or at least equally so for "Proof of Concept" trial than the areas suggested in the proposed strategy.

Yours sincerely

A handwritten signature in black ink that reads "Randal Beal".

Randal Beal
VCS Manager
18 years Industry Experience

Submission of Vector Control Services on the Proposed National Bovine Tb Pest Management Strategy 2009

Vector Control Services, as a business unit of the West Coast Regional Council, supports the National Bovine Tb programme. Vector Control Services strongly supports the existing strategy and the efforts to achieve less than 0.2% Tb prevalence by 2013. Vector Control Services urges that the Minister retains this objective as the primary objective of the amendment proposal to the Strategy. Vector Control Services **does not** support relaxing the target to 0.4%.

1. No Change to the Primary Strategy Objective (0.2%)

The current strategy is working. It is on track to deliver the required targets and achieve TB freedom for all of NZ. We do not accept the reasoning provided in the document for changing the TB prevalence targets.

The **primary** objective should remain as Tb freedom for all of New Zealand. A reduction in the VRA will occur automatically as the primary objective is met – and therefore there is no need for this to be the primary objective of the amendment proposal.

The West Coast has been underfunded for a significant portion of the life of the current strategy and it is only in recent years that there has been sufficient funding to implement a quality programme.

The West Coast region has made significant gains during this time. Ground control contractors are now meeting their performance targets consistently; this is largely due to a very successful and high quality aerial programme being implemented since 2006. Prior to this possum numbers were extremely high across the region and farmland was constantly reinvaded immediately after control had finished. Infected herd numbers were never going to decrease in this scenario.

By relaxing the TB prevalence targets the focus will come off quality of control and return to the cheapest price. The AHB are already altering the price/attributes weighting of the tender rounds. If the focus comes off quality, then even the lower target of 0.4% TB prevalence may be hard to reach.

The West Coast can not be ignored as there are still significant areas that have infection in the feral population. Relaxing control will not only allow the infection to spread but as the possum population increases again this increases the probability of domestic infection. Herd testing and movement control measures will not contain the disease without a quality vector control programme; there is significant movement of stock and domestic animals across the country, as was seen recently with the pig infected with a West Coast strain of TB that was found in a recent survey of wild animals in the Akitio/Herbertville area.

We submit that relaxing the objective at this stage, when we finally have possum numbers and TB prevalence right down across the region, would be a serious mistake for the West Coast and New Zealand. The impact on small rural communities is significant when many properties in the area are infected with TB. A farm that would employ a farm manager, share milker and/or additional farm workers is less likely to do so if it is infected with TB. The TB infected farmer tends not to development his farm or make other investments. The flow on effect of this is all the way through the rural communities, through to roll numbers at the local school as well as affecting local business and amenities.

We believe “Rollback” is very achievable for parts of the West Coast and strongly urge that these be amended to the proposed strategy. One example of a West Coast “Rollback” area that should be part of the proposed strategy is the South Westland area from Fox Glacier Northwards to the Hokitika River, and we believe by maintaining the current strategy this will be achieved. The amendment proposal shows that by 2025 the West Coast will require the same control as is currently being undertaken, with no reduction in the vector control area.

The West Coast needs, if not more, then at least the same level of vector control that has been achieved in recent years. If this is carried out, industry science would indicate that the West Coast will make significant gains on the number of infected herds in the near future (<5 years). Why compromise this now? New Zealand can never be TB free if one region continues to have high TB prevalence. TB is able to be spread from one region to another by recreational hunters indulging in wild animal release’s, despite these being outside the law. The only way to eliminate TB is to do so evenly across the whole of NZ.

We submit that the primary objective should remain as it is now– to achieve the less than 0.2% prevalence target and TB freedom. We also maintain that herd prevalence should be the main measure of the TB problem as opposed to the extent of the Vector Risk Area. Once that has been achieved, and maintained, then, and only then should resources be diverted toward ‘roll back’ and ‘proof of concept’ objectives.

2. Proof of Concept on the West Coast

The West Coast has areas that are appropriate for a “Proof of Concept”. If such a trial were to proceed we submit it should occur on the West Coast. By undertaking the concept of eradication in an area with infected herds this trial would achieve two objectives.

1. Proving the feasibility of eradication; and
2. Reducing the number of infected herds as the vectors are removed.

This would also provide an end point for some of the work being undertaken on the West Coast. The proposed trial areas in the proposed strategy have low or no infected herds, which makes little sense. We are confident the West Coast community would be strongly supportive of holding such a trial here, particularly in farming communities such as Hochstetter Forest, Hohonu Ranges, Victoria Ranges or Alexander Ranges. See Appendix 1 for more details on the options for a West Coast proof of freedom trial area.

3. Proposed strategy overall

Under the proposed strategy the West Coast will make no TB progress at all for the life of the strategy – no rollback, and no eradication. By accepting a higher level of TB prevalence nationally effectively means the West Coast will not benefit at all out of the new proposal. In all reality the likely outcome is higher levels of TB prevalence and infected herds than we currently have and continued vector control.

4. Summary and Conclusions

The increase in AHB funding on the West Coast over the last 4 years has worked fantastically well in reducing possum numbers. For the first time in West Coast history we have manageably low possum numbers in large areas of farmland and surrounding habitat, which is predicted to lead quite quickly to a reduction in herd numbers infected with Tb. The momentum needs to be maintained for at least another 4-5 years to see long term benefits materialise. Why change the programme on the West Coast when it is just starting to yield results?

In conclusion,

- a) The primary objective should remain unchanged at 0.2% Tb prevalence. Relaxing the TB prevalence target will impact on the quality and level of service in critical areas.
- b) “Roll-backs and eradication” are achievable for the West Coast and should become part of the new strategy rather than simply containing the disease here.
- c) The West Coast has areas that are more suitable or at least equally so for “Proof of Concept” trial than the areas suggested in the proposed strategy.

Appendix 1: Submission on 2009 TB Strategy review

This part of the submission deals primarily with Section 10.3, Eradication page 21 and “Proof of Concept” (TB freedom)

The Proposed new strategy suggests 2 large areas (Hauhungaroa and Hokonui Hills) will be used for the ‘proof of eradication’ concept by 2024/25. Taking 15 years to achieve this plus the limited rollbacks to VRAs elsewhere is considered a poor replacement for the existing objective of 0.2% nationwide. The last five years has seen better progress made, and better value for money by pursuing the single goal of 0.2%.

However, if the Minister decides, on balance, that a proof of eradication trial is needed, then it is suggested the West Coast has areas equally suitable or more so for this project. By undertaking the trial on the West Coast then at least there will be some roll back of TB on the Coast, so this would achieve dual objectives and therefore be cost cost-efficient and improve the serious inequity issue with the current proposed strategy objectives.

The following are five possible trial areas for proof of concept. They are arranged in order of preference, though any one of the five could work, but some being larger and more costly. Please refer to attached maps that show the following areas spatially:

1. Hohonu ranges 73,000Ha including current operations and surrounding farmland:

- a. Hohonu Aerial (14,700Ha)
- b. Te Kinga Aerial (4,000Ha)
- c. Marsden Aerial (16,000Ha)
- d. Kaiata Aerial (9,600Ha)
- e. Ground control (28,700Ha)

Reasons for considering this as a proof of concept trial area:

- Four areas successfully treated with aerial operations in past three years. Some areas were pre-fed twice. 100% of the area is treatable with only small exclusion areas from aerials to be ground treated.
- The area has a long association with TB ferals, with recent (2007+) feral TB infections at Mitchells, Boddytown, Greymouth, Cockeye Creek and Card creek.
- Significant supportive farming communities in these areas that support aerial 1080. Not an area that has caused protest action to date.
- Ground control in support, all operations less than 2% RTC for the last 2 years
- Relatively accessible for monitoring and for site specific work (mopping up survivors)
- Low chance of re-infestation
- Surveillance animals present

- 2. Hochstetter Forest 86,000Ha current operations and surrounding farmland:**
- a. Hochstetter Aerial (17,328Ha)
 - b. Ahaura Aerial (8,044Ha)
 - c. Nelson Creek Aerial (9,946Ha)
 - d. Moana North Aerial (12,300Ha)
 - e. Kopara Aerial (12,000Ha)
 - f. Ground control (26,382Ha)

Reasons for considering this as a proof of concept trial area:

- Five areas successfully treated with aerial operations in past three years. Some areas were pre-fed twice. 100% of the areas is treatable with only small exclusion areas from aerials to be ground treated.
- The area has a long association with TB ferals
- Significant supportive farming communities in these areas that support aerial 1080. Not an area associated with protest action to date.
- Ground control in support, all operations less than 2% RTC for the last 2 years
- Relatively accessible for monitoring and for site specific work (mopping up survivors)
- Low chance of re-infestation
- Surveillance animals present

3. Victoria Ranges 143,00Ha including current operations and surrounding farmland and previously untreated land:

- a. Inangahua East Aerial (20,913Ha)
- b. Reefton North Aerial (11,071Ha)
- c. Maruia West Aerial (8,592Ha)
- d. Maruia North Aerial (15,337Ha)
- e. Newton Flat Aerial (10,400Ha)
- f. Previously untreated (46,687)
- g. Ground control (30,00Ha)

Reasons for considering this as a proof of concept trial area:

- Five areas successfully treated with aerial operations in past five years. Some areas were pre-fed twice. 100% of the areas is treatable with only small exclusion areas from aerials to be ground treated.
- Significant supportive farming communities in these areas that support aerial 1080.
- Ground control in support, all operations less than 2% RTC for the last 2 years
- Low chance of re-infestation
- Substantial Buffer to prevent spread of West Coast Strain TB
- Surveillance animals present

4. Alexander ranges 35,500Ha including current operations and surrounding farmland and previously untreated land:

- a. Moana East Aerial (6,024) (extend up the Taramakau River)
- b. Upper Ahaura Aerial (10,270Ha) (extend up the Haupiri River)
- c. Previously untreated (15,700)
- d. Ground control (3,500Ha)

Reasons for considering this as a proof of concept trial area:

- Two areas successfully treated with aerial operations in past three years. 100% of the area is treatable with only small exclusion areas from aerials to be ground treated.
- The area has a long association with TB ferals with recent (2007) feral TB infections in deer
- Farming communities in these areas support aerial 1080. Not an area associated with protest action to date.
- Ground control in support with strong contractor base capable of delivering quality work and support

5. Paparoas 228,000Ha including current operations and surrounding farmland and previously untreated land:

- a. Buller South Aerial (15,311Ha)
- b. Barrytown Aerial (8,768Ha)
- c. Inangahua West Aerial (14,954Ha)
- d. Craigieburn Aerial (6,020Ha)
- e. Atarau Aerial (12,421Ha)
- f. Rough River Aerial (8,677Ha)
- g. Previously untreated (110,303Ha)
- h. Ground Control (54,500Ha)

Reasons for considering this as a proof of concept trial area:

- Five areas successfully treated with aerial operations in past four years. Some areas were pre-fed twice.
- The area has a long association with TB ferals, with recent (2009) feral TB infections found at Nile River and Punakaiki River
- Strong contractor base capable of delivering quality work and support
- Low chance of re-infestation
- Surveillance animals present

THE WEST COAST REGIONAL COUNCIL

To: Chairperson
West Coast Regional Council

I move that the public be excluded from the following parts of the proceedings of this meeting, namely, -

Agenda Item No. 8.
141 - 145 8.1 Confirmation of Confidential Minutes 9 November 2009
146 8.2 Overdue Debtors Report (to be tabled)

Item No.	General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution.
8.			
8.1	Confirmation of Confidential Minutes 9 November 2009		Section 48(1)(a) and in particular Section 9 of 2nd Schedule Local Government Official Information and Meetings Act 1987.
8.2	Overdue Debtors Report		

I also move that:

- Chris Ingle
- Robert Mallinson
- Simon Moran
- Colin Dall

be permitted to remain at this meeting after the public has been excluded, because of their knowledge on the subject. This knowledge, which will be of assistance in relation to the matter to be discussed.

The Minutes Clerk also be permitted to remain at the meeting.